



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
May 28, 2026
Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Dana Whipple, Douglas Gamsby, Wayne Stoddard, Jeffrey Reed, David Bjorkland, Charles Hirshberg.

Also present: David Bailey & Holly Leonard.

The Chairman called the meeting to order at 5:34 p.m.

1. Forms for Approval:

April 30, 2026 Meeting Minutes: Charles H. made a motion to accept the April 30th meeting minutes, seconded by Douglas G., voted unanimously in the affirmative, so declared by the Chairman.

May 1st through 22nd Sewer Purchase Journal: Douglas G. made a motion to accept the May 1st through 22nd sewer purchase journal, seconded by David B., after some discussion regarding the Applied Specialties invoice for polymer, voted unanimously in favor, so declared by the Chairman.

May 23rd – May 28th Sewer Purchase Journal: Holly L. explained that this journal was purchases that happened in the week since Commission packets were mailed and passed around the journal. Charles H. made a motion to accept the sewer purchase journal for May 23rd through May 28th, seconded by Dana W., voted unanimously in favor, so declared by the Chairman.

May 1 through May 28 Water Purchase Journals: Douglas G. made a motion to accept the Water Purchase Journals, seconded by Dana W., after Holly L. explained the payment to New London/Springfield water precinct, voted unanimously in the affirmative, so declared by the Chairman.

April 2026 Sewer & Water Income Statements: Douglas G. made a motion to accept the Sewer and Water Income Statements ending April 30th, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.

91 Edgemont Road Billing Error Adjustment: Holly L. presented the reason for the adjustment to the bill being caused by the number of units assessed at the building. Jeffrey R. made a motion to accept the billing error adjustment request for Beechwood LLC as requested, seconded by Dana W., voted unanimously in the affirmative, so declared by the Chairman.

Zea 1090 Lake Avenue Abatement Request: There was some discussion regarding the water main break that had happened in that area. Douglas G. made a motion to accept the request for abatement for Zea at 1090 Lake Avenue, seconded by Wayne S., voted unanimously in favor, so declared by the Chairman.

Poliquin 58 & 60 John Avery Lane Abatement Request: Douglas G. made a motion to accept the request for Jarrod Poloquin for 58 & 60 John Avery Lane, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.

Ishii & Rogak 37 Prospect Hill Road Abatement Request: Douglas G. made a motion to approve the request for abatement for Ishii and Rogak at 37 Prospect Hill Road, seconded by Dana W., voted unanimously in the affirmative, so declared by the Chairman.

2. Wastewater Treatment Highlights: Dave B. reported that there is a new pump ready to be installed at Pump Station #1. He stated that he is still down a generator at Pump Station 12 and is waiting for a new part to fix that soon, he also reported that there have been some issues with one of the pumps in Pump Station 3 and that it had twisted sideways and was a problem to pull out yesterday, he stated that some

parts that the pump is attached to need replacing and that it will be reinstalled after some issues there are remedied. Dave B. reported that a new sewer attachment had been done for 82 Springfield Road.

Dave B. presented that the Wastewater Plant is running very well and that there has been an ongoing copper issue for a couple of months. There was some discussion regarding copper in the water and a study that Warner is doing with a filtration system to remove the copper. He stated that he and other employees had attended an informational presentation there with regards to the copper issues and the approach that Warner is using to try and comply with a very strict limit of 2 where Sunapee has a limit of 18 for copper. There was some discussion regarding where the copper could be originating within the system and that numbers coming across the Town Line continue to be high. Dave B. reported that he had changed a bearing in the mixer that was having a problem and that he was not satisfied with the result of that repair so he will be installing another new bearing in hopes of getting better results.

3. Water Treatment Highlights: Dave B. reported that the hydrant flushing went well and that all the summer lines are now on. He stated that there had only been a few leaks on the summer lines since they had been turned on this year. Dave B. stated that backflow devices were tested today and that it took all day to perform those. He stated that the flows in Georges Mills had spiked over this past weekend and then had dropped back down.

Sunapee Water Emergency Plan Revision: Holly L. reported that the State had sent a notice on items that needed to be addressed and updated on the Sunapee Water Department Emergency Response Plan and that Sam C. had helped develop a Continuity of Operations section for the plan that addresses the issues listed. She stated that she had also updated some phone numbers and other items that had been found to be incorrect and that she would be presenting the same changes to Georges Mills Emergency Plan probably at the next meeting. Douglas G. made a motion to approve the revised emergency plan, seconded by David B., after some discussion regarding the plan, voted unanimously in favor, so declared by the Chairman.

4. Old & New Business:

Solar Array Progress: Holly L. presented that there will be a site plan discussion going on with the Planning Board regarding the Solar Array on June 11th and that this would be a preliminary discussion about what may happen at a formal site plan review. Holly L. stated she had to update a letter that needed a real signature for the Loan Application and had revised and resubmitted it today. She stated that the State is still working on approving awarding the contract to Revision Energy and that they had stated that they may give an answer by the end of this week.

Manhole RFP results: Theodore G. stated that the manhole RFP was opened today and that Septic Express LLC was the sole bidder. There was some discussion regarding how much is in the budget for manholes and what this company will be performing for the Sewer Department.

Cybersecurity equipment installation: Holly L. reported that she and John F. had met with team members that were looking to get some of the equipment installed very soon at Harbor Hill and that she had thought it would happen this week but that it had not yet.

The next monthly meeting is scheduled for June 25, 2026.

6:24 p.m. Douglas G. made a motion to adjourn, seconded by Jeffrey R., voted unanimously in the affirmative, so declared by the Chairman.