



**TOWN OF SUNAPEE
WATER & SEWER COMMISSION**
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

**Board of Commissioners Meeting
November 18, 2025
Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jeffrey Reed, Dana Whipple, Wayne Stoddard, Charles Hirshberg, Jimmy Williams.

Also present: David Bailey & Holly Leonard.

The Chairman called the meeting to order at 5:32 p.m.

1. Forms for Approval:

October 30, 2025 Meeting Minutes: Jeffrey R. made a motion to accept the minutes of the October 30, 2025 meeting, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

October Sewer Purchase Journal: Charles H. made a motion to accept the Sewer Purchase Journal for the month of October, seconded by Wayne S., voted unanimously in favor, so declared by the Chairman.

October Water Purchase Journal: Jimmy W. made a motion to accept the October water purchase journal, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

October Water & Sewer Income Statements: Charles H. made a motion to accept the October water and sewer income statements, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

Abatement Requests:

78 Oak Ridge Road: Jeffrey R. made a motion to accept the request for abatement for the Greer Trust for 78 Oak Ridge Road, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

41 Garnet Street: Charles H. made a motion to accept the Schwarzkopf Revocable Trust for 41 Garnet Street request for abatement, seconded by Jeffrey R., voted unanimously in favor, so declared by the Chairman.

17 & 21 Cooper Street: Charles H. made a motion to accept the abatement request from Goodhue Sunapee Property for 17 and 21 Cooper Street, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.

37 Prospect Hill Road: Jeffrey R. made a motion to accept the abatement request for 37 Prospect Hill Road in Georges Mills, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

1279 Route 11: Jeffrey R. made a motion to accept the Gardner request for abatement for 1279 Route 11 in Georges Mills, seconded by Dana W., voted unanimously in favor, so declared by the Chairman.

Billing Error Adjustments: Holly L. read through the list of billing errors and corrections and explained what had happened that caused these errors. Jeffrey R. made a motion to accept the correction of water billing errors in the amount of \$21,622.54, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.

2. Water Treatment Highlights:

Dave B. reported that the wells in Georges Mills are doing much better and have been recovering nicely. He stated that the water had been shut off to all of Georges Mills for a contractor to make a new connection and that this had gone well. Dave B. reported that he had noticed that the insulation on the

water pipe under the bridge in the harbor has come off and he has ordered more insulation and will be reinsulating the pipe when he receives the order for insulation. Dave B. stated that the service line leak on Alpine Court has been fixed and that the customer there that had multiple leaks over the years has had the whole line replaced now.

3. Wastewater Treatment Highlights: Dave B. reported that the Wastewater Treatment Plant is running very nicely and that Brian keeps things going quite well down there. He stated that toxicity samples went out last month and that they came back looking very good. He reported that the vactor will be put to use coming up to clean wet wells and the siphon chamber. Dave B. reported that there had been an issue at the Blue Canoe with a broken sewer pipe. He stated that he will be getting together with a representative of the Riverway to see what is going on with the grease trap at that location because grease should not have gotten into that sewer pipe it should be caught at the grease trap and disposed of correctly. The grease that was floating on the water in the harbor area there had caused the Fire Department to think that there was an oil leak from a boat and that finally the sewer pipe had been identified as what was causing the sheen on the water. Dave B. also reported that a homeowner in Fernwood had an issue when their pump station failed and something happened with the piping that allowed sewer to backflow into the home and then down to the lake. After some discussion regarding what might have happened, Dave B. stated that there are different curb stops types of curb stops which are newer and have a check valve right there and that Perkins Pond project has specified these for use and that they might avoid the possibility of such an occurrence elsewhere if installed. There was some discussion regarding failures of pump stations and what might be able to be done to help encourage homeowners to maintain and service their personal sewer infrastructure to help avoid the possibility of such a problem. Charles H. stated that LSPA wants to put together a mailing with suggestions for homeowners on maintaining their pumps. There was some discussion about where such a notice should come from and that it should be mailed to all sewer customers not just to specific ones. Dave B. reported that he had received a quote for the new bowl for the centrifuge and that it was in the amount of \$313,607 which includes a \$26,000 tariff cost. He also received a quote to have the part installed and he wants to do this when the part arrives in order to take advantage of the 1 year warranty for the part the quote for the install came to \$9,900. Charles H. questioned how much down-time would be experienced, Dave B. replied that it could most likely be swapped out in about a day. Wayne S. questioned what type of deterioration there may be on the part being taken out, Dave B. does not think the old one has seen very much wear yet.

4. Old & New Business:

Dave B. reported that he has hired a part-time laborer that had come to the plant with a Colby Sawyer tour and that he seems to be a good fit for the department and may be able to work some in the office as well to help out there. He reported that he is still conducting interviews in hopes of hiring someone full-time and that there had been a health issue with one of the operators.

Solar Article: Dave B. reported that there had been a solar meeting today and that the proposed warrant article will be presented to the Selectmen at their December 1st meeting.

Superintendent Review: Theodore G. tasked the Commission with completing the review and returning it to the office for complication of results by December 5th.

The next monthly meeting is scheduled for December 18, 2025.

6:24 p.m. Charles H. made a motion to adjourn, seconded by Jimmy W., voted unanimously in the affirmative, so declared by the Chairman.