

**SUNAPEE SELECTBOARD
MEETING AGENDA
Monday, July 20, 2026
6:30 PM - TOWN OFFICE MEETING ROOM**

- 1. CALL SELECTBOARD MEETING TO ORDER**
- 2. REVIEW & APPROVE JUNE 30th, JULY 6th, and JULY 9th MEETING MINUTES**
- 3. REVIEW OF ITEMS FOR SIGNATURE:**

REPORT OF WOOD OR TIMBER CUT:

- Parcel ID: 0211-0014-0000 – Route 11 – Evergreen Ridge LLC

CHECK MANIFESTS & INVOICE BATCHES

- General Fund – \$131,531.81
- Hydro Fund – \$2,115.42
- Water Department – \$79.87
- Special Recreation Fund –\$23,875.61

Town Manager Martinez has reviewed and certified that the listed manifests, totaling \$157, 602.71, represent valid and properly processed charges for goods and/or services received by the Town of Sunapee. These charges have been verified as appropriate prior to submission to the Selectboard.

APPROVED LAND USE PERMITS: Since the last Selectboard meeting, 15 permits were approved, including 6 Certificates of Compliance, 3 Land Disturbance Permits, 1 Sign Permit, 1 After the Fact Permit, and 4 Short-Term Rental Registrations.

4. APPOINTMENTS:

- a. **6:35 PM: Official Swearing In/Oath of Office:** Town Clerk/Tax Collector Alyssa Parssinen
 - b. **6:40 PM: Sunapee Grant Manager Steve Marshall:** Sunapee PD FFY27 Enforcement Patrols Grant Agreement
 - c. **6:50 PM: Highway Director Mike Martell** Review of 2026 Paving Plan
- **Note:** Appointment times listed on this agenda are approximate. Start and end times may vary. Participants and attendees are advised to plan accordingly.

5. **PUBLIC COMMENT:**
6. **SELECTBOARD ACTION:**
 - a. Sign Tax Warrant
7. **TOWN MANAGER REPORT:**
8. **SELECTBOARD MEMBERS' REPORT:**
9. **OUTSTANDING ITEMS:**
10. **UPCOMING MEETINGS:**

Record #	Record Type	Owner Name	Address	Approval Dates	Project Description	Permit Status
ATF-26-3	After-the-Fact Permit	TARZIA, MARGARET	189 PERKINS POND RD, NH 03782	7/20/2026	REMOVAL OF 5 TREES WITHOUT A PERMIT	Granted
CZC-26-4609	Certificate of Zoning Compliance (CZC) Application	PARSONS, GAIL H & ROBERT W	1106 LAKE AVE GM, NH 03782	7/20/2026	INSTALLATION OF 28KW GENERATOR	Granted
CZC-26-4610	Certificate of Zoning Compliance (CZC) Application	KAYE MARTIN L AND DIANE M	0 EDGEMONT RD, NH 03782	7/20/2026	CONSTRUCTION OF NEW SINGLE-FAMILY DWELLING, INCLUDING SCREENED-IN PORCH, ATTACHED GARAGE, DECK, AND FRONT PORCHES. TOTAL 4,455 SQ FT AND 35 FT MAXIMUM HEIGHT	Granted
CZC-26-4611	Certificate of Zoning Compliance (CZC) Application	GARANT, CHARLENE N	136 PROSPECT HILL RD, NH 03782	7/20/2026	INTERIOR RENOVATION OF EXISTING SINGLE-FAMILY DWELLING TO INCLUDE 2 BATHROOMS, KITCHEN, FLOORING, AND ELECTRICAL.	Granted
CZC-26-4612	Certificate of Zoning Compliance (CZC) Application	ABOVE BOARD SUNAPEE HARBOR, LLC	14 MAPLE ST, NH 03782	7/20/2026	PLACEMENT OF 6X8 SHED	Granted
CZC-26-4613	Certificate of Zoning Compliance (CZC) Application	HAYES, MICHAEL & ANITA	77 LAKE AVE, NH 03782	7/20/2026	PLACEMENT OF FENCE GREATER THAN 5 FT ON CONSTRUCTED FOOTINGS	Granted
CZC-26-4614	Certificate of Zoning Compliance (CZC) Application	SMERALD, PETER D & LAURI-ANN	300 JOBS CREEK RD, NH 03782	7/20/2026	CONSTRUCTION OF 448 SQ FT DETACHED GARAGE WITH DORMERED STORAGE LOFT	Granted
LD-26-700	Land Disturbance Application	PARSONS, GAIL H & ROBERT W	1106 LAKE AVE GM, NH 03782	7/20/2026	TEMPORARY DISTURBANCE FOR THE INSTALLATION OF A GENERATOR	Granted
LD-26-701	Land Disturbance Application	KAYE MARTIN L AND DIANE M	0 EDGEMONT RD, NH 03782	7/20/2026	TEMPORARY DISTURBANCE OF 24,361 SQUARE FEET FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY DWELLING	Granted
LD-26-703	Land Disturbance Application	BARRETT JR, MARSHALL & BONNIE LEE	93 OAK RIDGE RD, NH 03782	7/20/2026	TEMPORARY DISTURBANCE OF 3200 SQ FT FOR THE REMOVAL OF EXISTING ASPHALT AND REPAVING OF THE EXISTING DRIVEWAY	Granted
SGN-26-12	Sign Permit Application	J & F REALTY, LLC	552 ROUTE 11, NH 03782	7/20/2026	2 SIGNS TO BE PLACED IN PRE-EXISTING SIGN LOCATIONS. 1 ALONG THE ROADWAY (2-SIDED) AND 1 OVER THE WINDOW OF THE OFFICE SPACE AS PREVIOUSLY PERMITTED.	Granted
STR-24-58	Short-Term Rental Registration Application	MARGOSSIAN REVOC TRUST CHARLES S & BARBARA G MARGOSSIAN, TRUSTE	60 SKIJOR STEPPE LOWER, Sunapee,	7/20/2026		Renewed
STR-24-62	Short-Term Rental Registration Application	Liam Sherwin / Bridget Sherwin (Willse)	8 BRADFORD RD, Sunapee, NH 03782	7/20/2026		Renewed
STR-25-21	Short-Term Rental Registration Application	BLIX, GUNNAR VANDERHEYDEN, MICHELE	4 WOODLAND RD, NH 03782	7/20/2026		Renewed
STR-26-12	Short-Term Rental Registration Application	PESEK, STEVE	477 EDGEMONT RD, NH 03782	7/20/2026		Granted