

**SUNAPEE SELECTBOARD**  
**MEETING AGENDA**  
Monday, September 22, 2025  
6:30 PM - TOWN OFFICE MEETING ROOM

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1. CALL SELECTBOARD MEETING TO ORDER
2. REVIEW & APPROVE SEPTEMBER 8th MINUTES

**NOTICE OF INTENT TO CUT**

- Parcel ID: 0215-0020-0000 – North Road – Richard & Ralph Leone, Et Al.

**USE OF FACILITIES:**

- Sunapee Harbor – Sunapee Middle High School – Annual Homecoming Bonfire – September 27, 2025 – 6:00 PM – 9:00 PM

**CHECK MANIFESTS & INVOICE BATCHES:**

• General Fund	\$1,007,531.67
• General Fund	\$164,778.01
• General Fund	\$4,779.57
• General Fund	\$325,585.30
• Hydro Fund	\$2,192.61
• Hydro Fund	\$1,861.84
• Water Department	\$17,691.92
• Special Recreation Fund	\$3,419.02
• Land Disturbance Escrow Account	\$210,309.78
• Conservation Commission Fund	\$300.00
• Grants	\$2,795.00

Town Manager Martinez has reviewed and certified that the above listed manifests, totaling \$ 1,741,217.72 represent valid and properly processed charges for goods and/or services received by the Town of Sunapee. These charges have been verified as appropriate prior to submission to the Selectboard.

**APPROVED LAND USE PERMITS:** Since the last Selectboard meeting, 13 permits were approved, including 4 Land Disturbance Applications, 6 General CZC Applications, 1 Interior Renovation CZC, 1 Demolition Permit, and 1 Alternative Energy System CZC.

3. REVIEW OF ITEMS FOR SIGNATURE:
  - 2025 MS-535
4. APPOINTMENTS:

5. PUBLIC COMMENT:

6. SELECTBOARD ACTION:

- Motion to allow the Town Manager to claim abandoned property on behalf of the Town of Sunapee.
- Motion to sign Easement Resolution Letter.
- Tri-Town Meeting, September 30, 2025, New London Town Office, 8:30-9:30.

7. TOWN MANAGER REPORT:

- Wastewater Treatment Plant: The Town of Sunapee is moving forward with proposed solar installation at the town wastewater treatment plant. The project is ranked to receive a NHDES CWSRF loan. The Town has been approved for \$1,086,000, which includes a solar array, plus energy efficiency improvements at the WWTP.
- Conservation Commission annual appointment with Selectboard is scheduled for October 6, 2025.
- The Energy Aggregation Committee will appear before the Selectboard on October 20, 2025.
- Overwatch Grant Update/Transition to .gov domain: Both the Town and the Sunapee Police Department have received their Assessment Readiness Reports detailing critical steps to strengthen our cyber posture. The Town has been issued the following domain: sunapeenh.gov. Shortly, Sunapee PD should be issued the sunapeenhd.gov domain.

8. SELECTBOARD MEMBERS' REPORT:

9. OUTSTANDING ITEMS:

10. NON-PUBLIC SESSION:

- (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The hiring of any person as a public employee.

11. UPCOMING MEETINGS:

- September 24, 2025 – Crowther Chapel Committee – 4:00 PM
- September 25, 2025 – Water and Sewer Commission Meeting – 5:30 PM
- September 30, 2025 – Abbott Library Trustees Meeting – 5:00 PM
- October 1, 2025 – Conservation Commission Meeting – 7:00 PM
- October 2, 2025 – Zoning Board of Adjustments – 6:30 PM

