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**TOWN OF SUNAPEE
RECREATION COMMITTEE
APRIL 21, 2026, 7:00 p.m.
TOWN MEETING ROOM, 23 EDMONT RD
MEETING MINUTES**

Members present:

Jamie Bourassa, Chair
Brenda Balenger
Ian Kirk
Nick Grant

Members absent:

Dan Whitmoyer, Vice Chair
Scott MacNamee
Nicole Cassidy

Others present:

Steve Bourque, Recreation Director
Taylor Goodspeed, Student Representative
Olive Jennings, Student Representative

I. Call to Order

Mr. Bourassa called the meeting to order at 8:05 p.m.

II. Roll Call

III. Community Comments

There were no members of the community present.

IV. Approval of Minutes

Mr. Bourassa moved to approve the minutes from the February 18, 2026, meeting as written. Seconded by Mr. Grant. The vote was 3-0-1, which did not constitute a quorum, so the minutes were not approved.

Mr. Grant moved to approve the minutes from the March 19, 2026, meeting as written. Seconded by Ms. Balenger. The motion carried 4-0-0.

V. Current Initiatives

A. Budget Update

This item was tabled.

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B. Brenda Balenger Reappointment

Mr. Grant moved to reapprove Brenda Balenger to a one-year term on the Recreation Committee. Seconded by Mr. Kirk. The motion carried 4-0-0.

C. Ordinance Brief and Recommendation

Mr. Bourassa reported that feedback was received on the proposed ordinance from parties including the Town Manager, Chief of Police, Project Sunapee, and the Farmers Market. He noted the original intent of the ordinance remains the same; the feedback requested clarification of a number of items. Edits have been made to the draft ordinance that reflect those suggestions. The Committee reviewed the edits and agreed that they were acceptable. The draft ordinance will be presented to the Select Board for review and public comment before it is adopted.

Mr. Grant moved to recommend the latest version of the Recreation ordinance as approved by the Recreation Committee to the Select Board. Seconded by Mr. Kirk. The motion carried 4-0-0.

D. Bike Park at Tilton

This item was tabled.

E. Communication of Activity and Late Fee Communications

Mr. Bourassa reported that in response to comments from a community member at the March meeting, he and Mr. Bourque drafted communication guidelines to be used as a reference document for the Recreation Committee. This document will be reviewed at the May meeting.

F. Open Items

Mr. Bourque thanked Taylor Goodspeed and Olive Jennings for their contributions to the Committee, as they are graduating.

VI. Next Meeting – May 20, 2026

VII. Adjournment

Mr. Bourassa made a motion to adjourn the meeting. Mr. Grant seconded the motion. The motion carried unanimously.

Meeting was adjourned at 8:16 p.m.

Respectfully submitted,
Beth Hanggeli, Recording Secretary