

TOWN OF SUNAPEE NH  
FINAL ENERGY AGGREGATION COMMITTEE MEETING MINUTES

8-13-25

Location – Town Hall Meeting Room

Attendance – Committee Members: Catherine Bushueff, Doug Hanson, Dave Munn, and Bette Nowack

Town Administration attendee: Shannon Martinez, Town Manager

Public attendees: Jim Williams

Meeting time – 5:30 pm to 6:25 pm

1. Minutes from the June 11, 2025 meeting were reviewed and approved without edit.
2. First item on agenda was the need to appoint a new town representative to the Community Power Coalition of NH (CPCNH) because Kyle Davis is no longer working for the Town.
3. The EAC members unanimously nominated Catherine Bushueff. Bette Nowack will remain as backup representative. Shannon indicated that the Select Board could vote on this nomination at the next meeting on Monday, August 18. Catherine indicated that she plans to attend CPCNH meetings by Zoom.
4. Next steps for the EAC – meeting with Andrew Hatch (available 9/10/25) to go over all the steps needed to get Sunapee in the queue to launch Community Power once CPCNH rates are below Eversource rates. This is not expected to occur until spring 2026 at the earliest.
5. Select Board will need to agree to sign the contract with CPCNH. The contract wording cannot be changed because it is an agreement with all the other towns as well as CPCNH. The wording is the same for all towns, with the possible exception of adding some additional rates (eg Enfield).
6. Andrew Hatch will send us an information packet to review before the meeting on September 10.
7. CPCNH's new rates are out. CPCNH is not lower than Eversource, so Sunapee cannot launch Community Power at this time.
8. Next EAC meeting is scheduled for September 10, 2025. All members can attend in person, but Doug Hanson will need to attend by Zoom.
9. For future reference, if Catherine needs to attend an EAC meeting by Zoom, Doug, as assistant chair, would need to lead meeting in person.
10. There was a brief discussion regarding predicting future electric rate trends. Coalition is transparent and describes how rates are set on their website. The utility companies do not share details on how their rates are set.
11. During Unutil's recent rate review by the PUC it was determined that utilities cannot shift supply cost overages to transmission costs for all their service

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- customers. This was a positive outcome for CPCNH and other third party supply companies.
12. Website updates have not been made since Kyle left. Shannon said that she can have simple changes made to website, but there is not sufficient staff for a big overhaul of the website.
  13. Catherine handed out flyers for Window Dressers, a non-profit that can provide insulating window inserts at no cost for people experiencing financial hardship. Information is provided at [www.windowdressers.org](http://www.windowdressers.org) at “request inserts”.
  14. Meeting adjourned at 6:00.