

**Kearsarge Regional School District
School Board Meeting - Agenda**

Motto: "Show your work."

Kearsarge Professional Development Center, 114 Cougar Court, New London

May 21, 2026 6:30 pm

- I. Call to Order** *Superintendent Fortney*
- II. Pledge of Allegiance**
- III. Presentation: New Hampshire School Board Association to student Leah Stone**
- IV. Roll Call**
- V. Approval of Minutes** *Chair, Alison Mastin*
- VI. Reports of Administration**
 - A. Chair, Alison Mastin
 - B. Superintendent, John Fortney:
Citizen Correspondence/Resignations/Nominations/Retirements/Dean of Students/Scholarships/Other
- VII. Public Comment Note:** In accordance with Policy BEDH, copies of a prepared statement must be provided to the Board.
- VIII. Old Business:**
 - A. **Policies:** *Michael Bessette, Assistant Superintendent*
 1. **JFABA** - Alternative Enrollment Pathways for Courses and Co-Curricular Activities, *Second Reading*
 2. **BBA** - Board Powers and Duties, *Revision*
 3. **BBAA** - School Board Member Authority, *Second Reading*
 - B. **Strategic Plan** - *Superintendent Fortney*
- IX. New Business:**
 - A. **Request for Purchase:** *Charles Langille, Principal*
 1. **Cafeteria Tables** – Sole Source
 - B. **Facilities B Report:** *Jamie McKenna and Patrick McGowan, Board Members*
- X. Non-public Session under RSA 91:A3, II** The Board reserves the right to enter into “nonpublic” at any given time during the meeting. – Chair

Zoom Link: <https://us02web.zoom.us/j/88915701345>

School Board Workshop: June 27, Saturday - 8:30 to noon

Next Board Meetings: June 4 & 18

Word of the Year "Rise"

Kearsarge Regional School Board

7 May 2026

Open to Public

I. Call to Order	Chair called the meeting to order at 6:32 p.m.
II. Pledge of Allegiance	The School Board led the pledge of allegiance.
III. Roll Call	<p><i>Present:</i> Art Bobruff, Nancy Glynn, Eric Gregoire, Jamie MacKenna, Patrick McGowan, Alison Mastin, and Kristen Schultz. <i>Absent:</i> Matt Esenwine, David Keith</p> <p><i>Present:</i> KREA representative Catharine Hyson</p> <p><i>Present:</i> Leah Stone <i>Absent:</i> Cooper Russell</p>
IV. Approval of Minutes	<p><i>The Board reviewed the meeting minutes from 16 April 2026.</i></p> <p><i>Mr. MacKenna noted a minor typo, then made a motion to approve the minutes of 16 April 2026, as amended. Mr. McGowan seconded. The motion carried 6-0-1 (Ms. Mastin abstained)</i></p>
V. Reports of Administration	<p><i>The following provided Administrative Reports:</i></p> <p>Chair Alison Mastin’s Report</p> <ul style="list-style-type: none"> • She highly encouraged all board members to attend graduation. <p>Superintendent John Fortney’s Report</p> <ul style="list-style-type: none"> • He is officially done with his certificate in educational finance from Georgetown. • He will attend a superintendent conference in Orlando from June 7-9, 2026. • He needs approval to accept the resignations of Associate Director of Special Education Kailey Roukey and KRMS Special Education Teacher Sarah Dokham. • He needed approval to hire the following: Wendy Dyke, KRMS Lifeskills SpEd Teacher Jillian Hoffman, Bradford Elementary Teacher Bonnie Gill, NLES Elementary Teacher Katherine Cochran, KRMS FACS Teacher Serenedy Kelley, Bradford Teacher <p>Assistant Superintendent Michael Bessette’s Report</p> <ul style="list-style-type: none"> • On April 21, 2026 he testified about Senate HB 1184 regarding trespass. <p>Business Administrator Larry LeBoeuf’s Report</p> <ul style="list-style-type: none"> • The district still sits at approximately \$4M favorable by the end-of-year. • The district’s food-service program was previously audited and had four findings, all of which have since been amended. • The district does not offer the summer food program, but regardless per USDA policy, it still has to notify the public on its website where such services can be found. <p>KREA Representative Catharine Hyson’s Report</p> <ul style="list-style-type: none"> • William Knopf and Meg Gillman from the High School Science department were selected to participate in the Manchester Tech 4 Teachers program this summer, which will focus on biofabrication and regenerative medicines. This opportunity is typically reserved for Manchester teachers, but due to available space and their previous teaching experience, the program director invited Mr. Knopf and Ms. Gillman to join Summer Cohort 3.

- The two will spend the first two weeks of August 2026 at UNH Manchester developing co-curricular lessons they will implement in their classrooms. The program director will also visit our school during the academic year to observe and support the rollout of these new lessons.
- They will bring these innovative experiences back to their students and collaborate with each other on ways to enhance the HS science curriculum.
- Project CLIMB enjoyed a weekend at Lonesome Lake Hut with 30 high schoolers and 10 brave 8th graders in March. In April, high schoolers hiked to Carter Notch Hut and most summited Carter Dome, one of NH's 4,000 Footers. Their final trip is May 15th, and students will hike to Mizpah Hut before seeking to summit Mountains Pierce, Webster, and/or Jackson.
- At the high school, amidst finishing up cooking methods in Intro to culinary, Worldwide cuisine in Culinary arts and sourdoughs in Baking & pastry we are catering several end of year events. The Hot & Cold Plated dessert class will also pick an item off of their dessert menus they created and produce it in mini form to showcase at our end of the month faculty meeting.
- The Kearsarge Actors Guild is presenting their Evening of One Acts on Thurs. May 14th and Friday May 15th.
- There will be three One-Acts presented which includes the Senior Show. These shows kick off at 6:30 pm each night in the Kearsarge Regional High School Auditorium. Tickets can be purchased at the door for \$5. This is officially Sandy Nelson's last show. They hope you come and enjoy.
- Simonds just completed their Read-a-Thon and One School/One Book all school read. Students read "Flora and Ulysses" and participated in some fun activities, such as creating their own superhero powers and watching a presentation from Wildlife Encounters that showed our students the superpowers of different animals, like an armadillo's ability to contract into a ball. Simonds students surpassed their reading goal of 26,000 minutes and earned over 2,500 dollars for our PTO. The events culminated with the sliming of the principal.
- On Thursday, April 23rd, KRES at Bradford had a whole school "Cougars Care: KRES at Bradford Community Service Day." They started the day at the old Bradford Center focusing on Earth Day and the aspects of the Portrait of a Learner: Curious, Caring, Conscientious. The students helped clean up around the old meeting house and one room school house. Four Buses then headed off in different directions to complete community service projects at our local state parks and Fishersfield Park in Newbury. The students did an amazing job of embodying the characteristics Kearsarge values.
- On Thursday, April 23rd, Bradford's 3rd graders proudly showcased their poetry skills at the 3rd Grade Poetry Night. Students shared two different poems centered on the same topic, presenting their work in front of family and friends. The event was a wonderful opportunity for them to practice and strengthen their public speaking skills while celebrating their creativity.
- Tuesday night, New London Elementary hosted an open house for families and students from Croydon! Four of our fifth graders, all members of the Student Leadership Team, prepared and delivered a tour of the school and then answered questions at a panel afterwards. The students were exceptional representatives of the school and made everyone feel so welcome in this community!
- Cougars Who Care is a group of 4th and 5th grade students from Kearsarge Regional Elementary School in New London. The club was started by Mr. Angus and Mr. Smith to give students an opportunity to turn their ideas about kindness into meaningful action - both within our school and in the greater community.
- Through these experiences, students have opportunities to develop what it means to be responsible and empathetic citizens. Students visited Woodcrest Village, where they connected with residents and played bingo together. They also visited the New London Food Pantry, which inspired a school-wide food drive, with each grade level contributing different items to support local families.

	<ul style="list-style-type: none"> • Finally, students painted wooden moose for the Pine Hill Ski Club, supporting a nonprofit organization that helps provide outdoor opportunities for members of our community. • The KRMS Stem & Engineering Fair was a huge success! • Students, parents, teachers, and other members of the KRMS family gathered in the middle school gymnasium on April 22 to celebrate our students’ hard work. Engineering Fair is a student-centered, authentic learning experience focused on the engineering design process. Critical thinking and creativity are often cited as necessary 21st century workplace skills. • Students showed off their abilities to follow the engineering design process by building, testing, and rebuilding their choice of a bridge, pinewood derby car, or catapult. • Students had the option to pit their best designs against one another in a friendly competition run throughout the night. • The KRMS community is proud of our students and looks forward to even greater success! <p>Student Representative Leah Stone’s Report</p> <ul style="list-style-type: none"> • It is testing season, with AP exams currently underway and finals upcoming. • Next week will be busy with senior project presentations, prom, and NHS inductions. <p>Student Representative Cooper Russell’s Report</p> <ul style="list-style-type: none"> • None (absent) <p><i>Actions taken by the Board:</i> Ms. Schultz made a motion to approve the resignations of Associate Director of Special Education Kailey Roukey of NLES teacher Sarah Katsanos, with regret. Mr. MacKenna seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</p> <p>Mr. MacKenna made a motion to approve the slate of new hires. Ms. Schultz seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</p>
<p>VI. Public Comment</p>	<ul style="list-style-type: none"> • <i>Mag Francis of New London:</i> In preparation for the board’s upcoming strategic planning sessions, she urged the board to thoroughly examine the projected decline in enrollment numbers and to take into consideration how the loss of students in each of the respective feeder towns might affect the larger financial picture moving forward. <p>Ms. Schultz made a motion to exit public comment. Mr. MacKenna seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</p>
<p>VII. Presentation: AI Committee Update</p>	<p><i>Curriculum Director Andrea Castaldo and Technology Director Barbra Turner presented the following:</i></p> <p>A. AI Committee Update</p> <ul style="list-style-type: none"> • The two discussed how they plan to integrate AI into the classroom in an ethical manner and in accordance with the district’s values. • They sent out a survey to teachers, parents/caregivers, school-board members, etc. and are in the process of unpacking the answers. • The results are dichotomous: either the community shows apprehension about the use of AI in schools, or they think the district is behind the curve. • They are trying to get students to use AI to solve problems that have real-world applications. • They know that some of the hesitation about using AI is a fear that it will make the students not think for themselves, but in their experience the students are extremely engaged in learning the technology. • One of Ms. Castaldo’s concerns is the potential for FERPA violations alongside the use of AI. • Another concern is the notion that students are using AI to address the growing issue of loneliness.

VIII. New Business

- A. Purchase Recommendations -Curriculum Director Andrea Castaldo**
- OGAP Training:** She sought approval for OGAP training. This is sole-sourced since it is a proprietary training. The total cost is \$15,300 from vendor NHLL.
 - iReady:** As previously approved she requested \$20,906.88 for iReady software from vendor Curriculum Associates.
 - Branching Minds:** She requested \$13,877.35 for Branching Minds, a data program to track the effectiveness of the district's MTSS program. This is for a one-year contract so they can contemplate more integrated software programs in the future.
- B. Purchase Recommendations-Technology Director Barbbra Turner**
- Frontline Technologies::** This is for a one-year renewal of the district's evaluation management software. The total cost is \$19,674.51 and the vendor is Frontline.
 - PowerSchool:** PowerSchool is the district's online registration system. This is for a one-year renewal for a total cost of \$11,440.44.
 - Lightspeed:** Lightspeed is the district's classroom management software. This is for a one-year renewal for a total cost of \$17,778.84.
- C. Purchase Recommendations-Business Administrator Larry LeBoeuf**
Kit-Car Parts: This was previously approved by finance and audit. It is for the kit-car parts from vendor Forte's Parts Connection for a total of \$18,640.
- D. Food Service Price Changes for the 2026-2027 School Year –**
Business Administrator Larry LeBoeuf
Food-Price Increases: He presented the slight increases to the food prices for the upcoming school year in accordance with the Federal weighted average increase. Elementary prices will increase by \$.10/meal; middle, high school, and adult prices will increase by \$.15.
- E. Alex Gissler Scholarship:** Mr. LeBoeuf also made a motion to deposit \$500 into the Alex Gissler Scholarship fund, which is to be distributed in June.
- F. Assurances:** *Superintendent Fortney read the following:*
 Let the minutes reflect the following regarding Assurances:
- The New Hampshire Department of Education has developed the *2026-2027 General Assurances, Requirements and Definitions for Participation in the federal program*. General Assurances must be signed and initiated by the LEA school board chairperson to be considered fully executed.
- Motion: I am asking the School Board to recognize me as the Senior Official with Authority to sign the General Assurances documents on behalf of the school district along with Alison Mastin as School Board Chair.
- G. Policies-Michael Bessette**
- JFABA:** Alternative Enrollment Pathways for Courses and Co-Curricular Activities, *1st Reading*
 - BBA** Board Powers and Duties, *Revision*
 - BBAA** School Board Member Authority, *1st Reading*

Actions taken by the board:

Mr. MacKenna made a motion to approve the purchase recommendation for OGAP training, as presented. Ms. Schultz seconded. The motion carried 6-0-1 (Ms. Mastin abstained).

Ms. Schultz made a motion to approve the purchase of iReady software, as presented. Mr. Gregoire seconded. The motion carried 6-0-1 (Ms. Mastin abstained).

Ms. Schultz made a motion to approve the purchase of Branching Minds software, as presented. Mr. MacKenna seconded. The motion carried 6-0-1 (Ms. Mastin abstained).

Ms. Schultz made a motion to approve the renewal for Frontline Technologies, as presented. Mr. Gregoire seconded. The motion carried 6-0-1 (Ms. Mastin abstained).

	<p><i>Ms. Schultz made a motion to approve the renewal of PowerSchool, as presented. Mr. McGowan seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <p><i>Ms. Schultz made a motion to approve the renewal of Lightspeed, as presented. Mr. MacKenna seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <p><i>Ms. Schultz made a motion to approve the Kit-Car parts, as presented. Mr. MacKenna seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <p><i>Mr. MacKenna made a motion to approve the food-price increases, as presented. Ms. Schultz seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <p><i>Mr. MacKenna made a motion to approve the deposit into the Alex Gissler Scholarship fund, as presented. Ms. Schultz seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <p><i>Ms. Schultz made a motion to recognize Superintendent Fortney as the Senior Official with authority to sign the General Assurances documents on behalf of the school district along with Alison Mastin as School Board Chair. Mr. MacKenna seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p>
<p>IX. Subcommittee Reports: Facilities B, Policy Communications, HR</p>	<ul style="list-style-type: none"> • <i>Facilities B:</i> Mr. MacKenna reported the following: The Facilities B committee has since met twice more, on April 22, 2026 and April 23, 2026. The first meeting was here in the SAU. They had a good discussion regarding critical needs including window replacements, plumbing issues, air handler in the gym, etc. They have been urged to get a whole quote for the building, which is a shared space between administration and the elementary school. A potential in-kind replacement for the roof at the high school may be possible. That matter has been referred back to the Facilities A committee. They met again on April 23, 2026, to discuss potential cost savings and consolidation. They did get a quote for the foundation and structuring issues at Simonds for \$978,000. The total savings from not doing critical needs includes \$3,240,919 at Simonds, \$1,381,750 for Sutton, and \$2,625,296.17 in annual savings from facilities, supplies and staff. He wanted to make sure everyone knew that these numbers are just drafts for the committee to work with as a potential, not a full-fledged plan. Mr. McGowan said their report would be out by their next meeting. • <i>Policy:</i> See above under New Business. • <i>Communications:</i> Ms. Mastin said they talked about putting out the AI survey. • <i>HR:</i> They talked about posted positions including the current assistant principal position along with the quality of the various hiring pools.
<p>X. Non-Public (1 of 2)</p>	<p><i>Ms. Schultz made a motion to go into non-public for reputation. Mr. MacKenna seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <ul style="list-style-type: none"> • The board discussed out-of-district student placements. <p><i>Ms. Schultz made a motion to approve out-of-district placements for the first case, as presented. Mr. MacKenna seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <p><i>Ms. Schultz made a motion to approve out-of-district placements for the second case, as presented. Ms. Glynn seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <p><i>Ms. Schultz made a motion to seal the minutes for a period of 20 years. Mr. McGowan seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p>
<p>XI. Non-Public (2 of 2)</p>	<p><i>Ms. Schultz made a motion to go into non-public for reputation. Mr. McGowan seconded. The motion carried 6-0-1 (Ms. Mastin abstained).</i></p> <p>The superintendent, assistant superintendent, and board clerk were dismissed during this time.</p> <ul style="list-style-type: none"> • The board discussed x <p>Insert motions here</p>
<p>XII. Adjournment</p>	<p><i>Mr./Ms. x made a motion to adjourn. Mr./Ms. x seconded. The motion carried 6-0-1 (Ms. Mastin abstained). The meeting adjourned at x p.m.</i></p>

Respectfully submitted,

Amy Monroe,
KRSD Notetaker



General Information

Description:	YMCA Camp Coniston
Sole Source:	Yes
RFP Number:	
RFP Date:	
RFP Post Location:	
Budgeted Item:	Yes
Line Item:	

Comparative Low Bid Information

Vendor	Description	Bid	
YMCA Camp Coniston		\$12,975	

Purchase Recommendation

Vendor	Bid
YMCA Camp Coniston	\$12,975

Comments:	Current vendor for 5 th grade class overnight for all schools
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DATE: 5/21/2026
TO: School Board
FROM: LLeBoeuf
Re: Scholarships

SCHOLARSHIP NAME	DEPOSIT AMT	WITHDRAWAL AMT
Alex Gissler Scholarship	\$ 0.00	\$ 750.00
Carl Fitzgerald Scholarship	\$ 500.00	\$ 500.00
Art Scholarship	\$100.00	\$100.00
Christopher Scarpino Scholarship	\$2,500.00	\$2,500.00
Elizabeth Feingold Scholarship	\$200.00	\$200.00
KADP Scholarship	\$700.00	\$700.00
Bottinger Scholarship	\$ 0.00	\$ 12,492.69
Tara Linehan Scholarship (Trust)	\$0.00	\$1,000.00
Main Scholarship Fund (Trust)		\$ 2,500.00
Totals	\$ 0.00	\$20,742.69

AMOUNT OF TRANSFER	INCREASE TO LINE (DEBIT)	DECREASE FROM LINE ITEM # (CREDIT)	BALANCE AFTER TRANSFER	BALANCE AFTER TRANSFER
60,000.00	100.1210.55630.19.0.00.0015 SPEC ED, OUT OF DIST, ELEM	100.1210.55630.32.1.00.0015 SPEC ED, OUT OF DIST, HS	\$ 100,000.00	\$ 488,000.80
51,000.00	100.1210.55630.20.2.00.0015 SPEC ED, OUT OF DIST, MS	100.1210.55630.32.1.00.0015 SPEC ED, OUT OF DIST, HS	\$ 80,079.27	\$ 437,000.80

\$ 111,000.00

IMPACT: Funds for OOD vendors

Signature _____

Recommended: APPROVED _____
(Business Administrator)

DISAPPROVED _____
DATE _____ Signature _____

Recommended: APPROVED _____
(Superintendent of Schools)

DISAPPROVED _____
DATE _____ Signature _____

The above Request of Transfer is in accordance with School Board Policy DBJ-E

Approved _____ Disapproved _____ Date of Board Resolution _____

Original – Business Administrator 1st Copy – Superintendent 2nd Copy – Originator One copy to be returned after approval DBJ-E

Alternative Enrollment Pathways for Courses and Co-Curricular Activities

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3 The Kearsarge Regional School District (KRSD) recognizes that resident and non-resident students
4 may seek access to District educational opportunities through a variety of lawful enrollment
5 pathways. This policy establishes eligibility standards, participation requirements, and tuition
6 provisions governing access to KRSD courses, programs, and co-curricular activities.
7

8 For resident students who are home-educated, enrolled in a nonpublic school, or enrolled in a
9 chartered public school, access to KRSD curricular courses, co-curricular programs, and related
10 procedures shall be governed by Policy JJJ and any associated administrative procedures. This
11 policy is intended to supplement, and not replace, Policy JJJ by establishing additional enrollment
12 pathways, tuition provisions, and administrative requirements applicable to non-resident students,
13 Open Enrollment students, Education Freedom Account (EFA) participants, dual enrollment
14 participants, and other pathway-based enrollment circumstances addressed herein.
15

16 For purposes of Average Daily Membership (ADM) reporting and student classification, and
17 consistent with Policy JFAB, a student shall be considered fully enrolled in the Kearsarge Regional
18 School District when the student is enrolled in 50% or more of the District's available course
19 offerings or instructional periods during the school day.
20

21 This designation does not restrict the right of homeschooled, nonpublic, or chartered public-
22 school students to access any individual course or program on the same basis as resident pupils,
23 in accordance with RSA 193:1-c.
24

25 **A. Resident Non-Enrolled District Students**

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27 Resident students who are home-educated, enrolled in a nonpublic school, or enrolled in a
28 chartered public school shall have access to KRSD courses and co-curricular programs in
29 accordance with Policy JJJ and applicable law. Where this policy addresses tuition,
30 classification, or pathway-specific provisions not addressed in Policy JJJ, those provisions
31 shall apply in a manner consistent with Policy JJJ.
32

33 **i. Eligibility:**

- 34 1. Homeschooled, nonpublic, and chartered public-school students who
35 reside within the seven towns comprising the Kearsarge Regional School
36 District.
37

38 **ii. Participation:**

- 39 1. Resident non-enrolled district students shall participate in KRSD
40 courses and co-curricular programs on the same basis, and subject to
41 the same eligibility standards, as provided in Policy JJJ. Written requests,
42 eligibility determinations, capacity-based selections, related-services
43 referrals, and appeals for such students shall be handled in accordance
44 with Policy JJJ and its associated procedures.
45

Alternative Enrollment Pathways for Courses and Co-Curricular Activities

- 46 **iii. Tuition:**
47 1. No tuition shall be charged to resident non-enrolled district students for
48 participation in KRSD courses or co-curricular programs to the extent
49 required by law and Policy JJJ. Any fees charged for courses, activities, or
50 co-curricular participation shall be assessed on the same basis as for
51 similarly situated enrolled students, unless otherwise expressly
52 provided by law or Board policy.
53

B. Enrollment Path for Non-Resident Education Freedom Account (EFA) Students

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55 **i. Eligibility:**
56 1. Individuals utilizing the State of New Hampshire’s Education Freedom
57 Account (EFA) funds who reside outside the Kearsarge Regional School
58 District’s constituent communities and who seek to reimburse
59 themselves for funds spent for the purpose of accessing enrollment in
60 KRSD courses or co-curricular programs.
61

- 62 **ii. Participation:**
63 1. Acceptance of KRSD enrollment decisions for non-resident students
64 shall be based on Policy JFAB and capacity guidelines related to JFABA-
65 R1- Appendix A - *Open Enrollment, EFA, and Tuition Agreement*
66 *Enrollment Caps* with course prerequisites and fees applied equally
67 with respect to resident students.
68 2. Non-resident families utilizing EFA funds for the purpose of
69 reimbursement for their enrollment in a KRSD course or co-curricular
70 program will pay the related tuition fee in accordance with JFABA-R2 -
71 Appendix B – *Course / Program Enrollment / Tuition Fees*
72 3. The Kearsarge Regional School District will not bill for, or directly
73 receive, EFA funds from the New Hampshire Children’s Scholarship
74 Fund, or any related EFA agency. All KRSD tuition billing for tuition for
75 course or co-curricular enrollment will be directed to the student’s
76 parent or guardian.
77 4. Per New Hampshire RSA 193-A, any student who has received EFA funds
78 may not access District courses or co-curricular programs while utilizing
79 the Homeschooled pathway during the same fiscal year (July 1 – June
80 30).
81 5. Upon any request for tuition supported enrollment of a resident student
82 into a KRSD course or co-curricular, the Kearsarge Regional School
83 District shall verify a student’s educational pathway and current EFA
84 status prior to approval of enrollment in the course or co-curricular
85 programs, consistent with RSA 198:38, I-a(b).
86

- 87 **iii. Tuition:**
88 1. Tuition for course enrollment shall be assessed using the District’s
89 annual per-pupil average cost for the applicable grade level span
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Alternative Enrollment Pathways for Courses and Co-Curricular Activities

- 91 (elementary, middle, or high school), divided by the number of available
- 92 courses, unless otherwise provided in JFABA-R2 – Appendix B- *Course /*
- 93 *Program Enrollment / Tuition Fees.*
- 94 2. The per-pupil average cost shall be calculated annually by the School
- 95 Board and shall not be less than the amount reported on its most recent
- 96 MS-25 or DOE-25 financial reports.
- 97 3. A District generated tuition agreement shall be signed, and tuition paid
- 98 in full by the student’s parent or guardian in accordance with District
- 99 procedures before the student’s enrollment is finalized.

C. Enrollment Path for Non-Resident Open Enrollment Students

i. Eligibility:

- 104 1. Students residing outside of the Kearsarge Regional School District who
- 105 seek to enroll through an Open Enrollment agreement.

ii. Participation:

- 108 1. Enrollment decisions shall be based on annual capacity guidelines
- 109 related to JFABA-R1- Appendix A - *Open Enrollment, EFA, and Tuition*
- 110 *Agreement Enrollment Caps* and with course prerequisites and fees
- 111 applied equally to resident students.
- 112 2. Students may only enroll as full-time students as defined by KRSD policy
- 113 JFAB under this pathway.
- 114 3. Kearsarge Regional School District Open Enrollment availability will be
- 115 posted to the public on the District website twice annually by January
- 116 1st and July 1st and filed with the NH Department of Education per
- 117 requirements of relevant RSA.

iii. Tuition:

- 120 1. Tuition for students enrolled through Open Enrollment shall be charged
- 121 in the amount established under RSA 194-D and calculated or otherwise
- 122 determined by the New Hampshire Department of Education, as
- 123 applicable.
- 124 2. Any related special education costs for students with Individualized
- 125 Education Plans and IDEA related service provision using Open
- 126 Enrollment will be addressed in Section 6 below.

D. Enrollment Path for Resident and Non-Resident Students Seeking Dual or Concurrent Enrollment

i. Eligibility:

- 132 1. Resident or Non-Resident students enrolled in the Kearsarge Regional
- 133 School District, as well as homeschooled within the seven resident
- 134 towns, or enrolled students utilizing Open Enrollment, who wish to earn

Alternative Enrollment Pathways for Courses and Co-Curricular Activities

135 both Kearsarge Regional High School and college credit simultaneously
136 through approved Dual Enrollment or Concurrent Enrollment programs
137 in partnership with accredited postsecondary institutions under RSA
138 188-E:25–28 and RSA 193:1-c.

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ii. Participation:

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iii. Tuition:

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iv. Credit Recognition:

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1. Courses must be offered through an institution participating in the NH Dual and Concurrent Enrollment Program authorized by the Community College System of New Hampshire (CCSNH) or another accredited college or university with which the District has an approved articulation agreement.

2. Enrollment must be approved in advance by the Principal or designee to ensure alignment with the student's academic plan and graduation requirements.

3. Students may take courses on-site at Kearsarge Regional High School, at the postsecondary institution, or online, depending on the program design.

4. Students are responsible for meeting all college admission and course prerequisites.

1. Tuition and fees for Dual Enrollment courses will be established by the postsecondary institution in accordance with RSA 188-E:25.

2. The District will assist eligible students in accessing state-funded Dual and Concurrent Enrollment vouchers provided under NH Department of Education rules (Ed 306.27) when available.

3. Any remaining tuition, textbook, or fee costs not covered by state subsidy or institutional agreements are the responsibility of the student/family.

1. Successful completion of a Dual Enrollment course earns both high school credit and college credit, provided that the course is approved by the Superintendent or designee for dual recognition.

2. High school credit shall count toward graduation requirements in accordance with Ed 306.27(p) and District policy IKF (Graduation Requirements).

Alternative Enrollment Pathways for Courses and Co-Curricular Activities

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v. Reporting and Records:

1. The District will report participation data in Dual Enrollment programs annually to the School Board.
2. The Superintendent shall ensure compliance with all applicable NHED reporting and record-keeping requirements.

E. Enrollment Pathways for Co-Curricular Programing**i. Eligibility:**

1. All Home-Educated, Non-public, Chartered Public School students within the school district's seven resident towns as well as Open Enrollment Students currently enrolled in the Kearsarge School District residing outside the district's seven resident towns shall have access to co-curricular programs on the same terms and conditions as resident pupils. Co-curricular programs include, but are not limited to:
 - a. Clubs
 - b. Athletics
 - c. Performing groups
 - d. Other school-sponsored activities that supplement the academic program
2. Non-Resident students utilizing the Home Education Pathway or who are currently enrolled in other Public or Non-Public schools may not utilize athletic programs outside of their resident district per NHIAA regulations when offered by their resident district.

ii. Participation:

1. District participation standards, behavioral expectations, and eligibility requirements, and fees shall apply uniformly to all students.

iii. Tuition / Fees:

1. If the District charges resident students a participation fee, the same fee structure shall apply to home-educated, nonpublic, chartered public school, or out of District tuition students.

Alternative Enrollment Pathways for Courses and Co-Curricular Activities

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F. Special Education Responsibilities for Non-Resident Enrollment Paths

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215 In accordance with RSA 186-C:13, special education costs remain the responsibility of the
216 student's resident district, regardless of the enrollment pathway utilized by the student.

217

218 a. The definition of home-educated pupils shall include students with disabilities as
219 defined in RSA 186-C:2.

220 b. The District shall not restrict access to courses or programs based on disability status.

221

G. Administrative Oversight

223

224 The District shall establish procedures to manage enrollment requests, course
225 assignments, tuition billing, and compliance monitoring under this policy in District
226 Procedure JFABA-R1 and JFABA-R2.

227

228 In the event of any inconsistency between this policy and Policy JJJ with respect to resident
229 non-enrolled district students, Policy JJJ shall control. This policy shall control with respect
230 to non-resident enrollment pathways, tuition-supported pathways, Open Enrollment, and
231 other matters not addressed in Policy JJJ.

232

See Also:

234

235 **JJJ** – Access to Public School Programs for Nonpublic, Charter School, and Home Educated Pupils

236 **JFAB** – Admission of Nonresident, Tuition, and Tuition-Free Students

237 **JFABA-R1**- Appendix A - *Open Enrollment, EFA, and Tuition Agreement Enrollment Caps*

238 **JFABA-R2**- Appendix B – *Course / Program Enrollment / Tuition Fees*

239

Legal References:

241

242 • RSA 193:1 (Duty of Parent; Compulsory Attendance)

243 • RSA 193:1-c (Access to Public School Curricular and Co-Curricular Programs)

244 • RSA 194-F:2, II(d) (Education Freedom Accounts; Allowable Uses)

245 • HB 10 (2025) (Parental Bill of Rights)

246 • RSA 194-B (Charter Schools)

247 • RSA 186-C:13 (Special Education; Responsibility)

248 • RSA 188-E:25–28 (Dual and Concurrent Enrollment)

249 • Ed 306.27(p) (NH Minimum Standards for Graduation Requirements)

Kearsarge Regional School District Procedure

JFABA-R1 Appendix A - *Open Enrollment, EFA, and Tuition Agreement Enrollment Caps*

This procedure serves to provide guidance for the purpose of enrollment of residents and non-resident students in the Kearsarge regional School District's schools, courses, and programs.

ELEMENTARY ENROLLMENT CAPS Revised July 1, 2026

<u>Bradford Elementary</u>						
	K	G1	G2	G3	G4	G5
Total Current Enrollment	15	24	35	25	37	31
Board Max Class Cap (BMC)	15	20	20	25	25	25
Open Enrollment Seats Available	0	0	0	0	0	0
<u>New London Elementary</u>						
	K	G1	G2	G3	G4	G5
Total Current Enrollment	45	54	44	51	54	55
Board Max Class Cap (BMC)	15	20	20	25	25	25
Open Enrollment Seats Available	0	0	0	0	0	0
<u>Simonds Elementary</u>						
	K	G1	G2	G3	G4	G5
Total Current Enrollment	21	15	17	17	24	28
Board Max Class Cap (BMC)	15	20	20	25	25	25
Open Enrollment Seats Available	0	0	0	0	0	0
<u>Sutton Elementary</u>						
	K	G1	G2	G3	G4	G5
Total Current Enrollment	13	15	11	16	9	13
Board Max Class Cap (BMC)	15	20	20	25	25	25
Open Enrollment Seats Available	0	0	0	0	0	0

Kearsarge Regional School District Procedure

**JFABA-R1 Appendix A - Open Enrollment, EFA, and Tuition Agreement
Enrollment Caps**

MIDDLE SCHOOL ENROLLMENT CAPS

Revised July 1, 2026

<u>KRSD Middle School</u>			
	G6	G7	G8
Total Current Enrollment	146	136	142
Board Max Class Cap (BMC)	30	30	30
Open Enrollment Seats Available	0		

HIGH SCHOOL ENROLLMENT CAPS

Revised July 1, 2026

<u>KRSD High School</u>				
	G9	G10	G11	G12
Total Current Enrollment	116	110	123	125
Board Max Class Cap (BMC)	30	30	30	30
Open Enrollment Seats Available	30			

SUMMARY:

At the January 2026 Deliberative Meeting, residents voted for open enrollment at Kearsarge Regional High School only. The town also established the percentage / number of students allowed to leave the District at 0%. **As such, the following applies for the 2026-2027 school year:**

For the **2026-2027** School Year, **30 openings** will be posted for Open Enrollment transfers from Open Enrollment approved transferring Districts to **KEARSARGE REGIONAL HIGH SCHOOL ONLY.**

Kearsarge Regional School District Procedure

JFABA-R1 Appendix A - *Open Enrollment, EFA, and Tuition Agreement* *Enrollment Caps*

Total Available Open Enrollment Transfers to Other Districts from KRSD:

In the 2026-27 School Year, there are **0 openings** to transfer to Open Enrollment Districts.

Appendix B – Course and Program Maximum and Tuition Capacity and Tuition Rate Table

Elementary Tier:

Course / Program	Board Maximum Capacity (BMC)	Tuition / Open Enrollment CAP (85% of BMC)	Tuition Rate For KRSD Resident Students Who DO NOT QUALIFY FOR Homeschool Enrollment or Tuition Students outside of District non-resident Anchor Agreements
Kindergarten (Full Time)	15	12	KRSD Elem. cost per pupil of most current MS-25 Report submitted to NHED (e.g. \$28,067 in 2025-2026)
Grades 1-2 (Full Time)	20	17	
Grades 3-5 (Full Time)	25	21	
Unified Arts / Specials / Subject Per Course enrollment	20/25 (grade dependent)	17/21	1/5 the cost per pupil of most current MS-25 Report submitted to NHED - per course. *Cumulative enrollment may not exceed 2 courses reporting period without violation of District Policy JFA. (e.g. \$28,067 x .2 in 2025-2026 = \$5613.40)
Gateway (Special Education service program)	10	4	KRSD Elem. Cost per pupil of most current MS-25 Report submitted to NHED + Related costs of special education services to be provided by sending school district as determined by IEP team.
SOAR (Special Education service program)	10	4	

Appendix B – Course and Program Maximum and Tuition Capacity and Tuition Rate Table

Middle School Tier:

Course / Program	Board Maximum Capacity (BMC)	Tuition / Open Enrollment CAP (Generally 85% of BMC)	Tuition Rate For KRSD Resident Students Who DO NOT QUALIFY FOR Homeschool Enrollment or Tuition Students outside of District non-resident Anchor Agreements
Grades 6-8	30	25	KRSD Middle School cost per pupil of most current MS-25 Report submitted to NHED. (e.g. \$26,176 in 2025-2026)
Unified Arts / Specials / Subject Per Course enrollment	30	25	1/5 the Middle School cost per pupil of most current MS-25 Report submitted to NHED per course. (e.g. \$26,176 x .2 in 2025-2026 = \$5235.20) *Cumulative enrollment may not exceed 3 courses / programs / co-curricular activities per reporting period without violation of District Policy JFA.
TRACK (Special Education service program)	10	4	KRSD Middle School. Cost per pupil of most current MS-25 Report submitted to NHED + Related costs of special education services to be provided by sending school district as determined by IEP team.
Co-Curricular (Non-Athletics)	Program Dependent	85% of Program Cap	\$250.00 + any equally applied participation fee for all enrolled participants on team
Co-Curricular (Athletics)	Program Dependent	85% of Program Cap	\$500.00 + any equally applied participation fee for all enrolled athletes on team

Appendix B – Course and Program Maximum and Tuition Capacity and Tuition Rate Table

High School Tier:

Course / Program	Board Maximum Capacity (BMC)	Tuition / Open Enrollment CAP (85% of BMC)	Tuition Rate For KRSD Resident Students Who DO NOT QUALIFY FOR Homeschool Enrollment or Tuition Students outside of District non-resident Anchor Agreements
Grades 9-12	30	25	<p style="text-align: center;">KRSD High School cost per pupil of most current MS-25 Report submitted to NHED.</p> <p style="text-align: center;">(e.g. \$27,750 in 2025-2026)</p>
Unified Arts / Specials / Subject Per Course enrollment	30	25	<p style="text-align: center;">1/5 the High School cost per pupil of most current MS-25 Report submitted to NHED per course.</p> <p style="text-align: center;">(e.g. \$27,750 x .2 in 2025-2026 = \$5550.00)</p> <p style="text-align: center; color: red; font-weight: bold;">*Cumulative enrollment may not exceed 3 courses / programs / co-curricular activities per reporting period without violation of District Policy JFA.</p>
Gateway (Special Education service program)	10	8	<p style="text-align: center;">KRSD High School Cost per pupil of most current MS-25 Report submitted to NHED + Related costs of special education services to be provided by sending school district as determined by IEP team.</p>
Co-Curricular (Non-Athletics)	Program Dependent	85% of Program Cap	<p style="text-align: center;">\$250.00 + any equally applied participation fee for all enrolled participants on team</p>
Co-Curricular (Athletics)	Program Dependent	85% of Program Cap	<p style="text-align: center;">\$500.00 + any equally applied participation fee for all enrolled athletes on team</p>

Open Enrollment Administration Procedure

1. Purpose

- a. The purpose of this procedure is to establish the administrative process by which the Kearsarge Regional School District (KRSD or District) shall implement Open Enrollment for nonresident students attending Kearsarge Regional High School in accordance with RSA chapter 194-D, Board policy JFABA, and related District procedures and appendices.
- b. This procedure is intended to provide a consistent framework for the annual determination of capacity, receipt and review of applications, pupil selection, waitlist administration, tuition billing, and ongoing compliance with state law and District policy.
- c. This procedure applies only to full-time Open Enrollment admission to the Kearsarge Regional School District, as authorized by District vote and subject to annual operational limits established by the School Board and administration.

2. Authority and Scope

- a. KRSD has authorized the receipt of Open Enrollment students at the Annual Deliberative Session vote.
- b. The District the number and eligibility criterion of nonresident Open Enrollment students, subject to annual capacity review, the enrollment limits and administrative conditions established in JFABA-R1, the full-time enrollment expectations of Policy JFAB, and the requirements of RSA chapter 194-D.
- c. Nothing in this procedure shall be construed to expand any enrollment pathway beyond those authorized by law, Board policy, or annual administrative capacity determinations.

3. Definitions

- a. Open Enrollment Student means a nonresident student accepted by KRSD to attend Kearsarge Regional School District pursuant to RSA chapter 194-D.
- b. Receiving District means KRSD when admitting a nonresident student through Open Enrollment.
- c. Sending District means the New Hampshire school district in which the student resides and which is responsible for tuition payment under RSA 194-D:5.
- d. Full-Time Enrollment means enrollment meeting the District's current standard for full-time status under Policy JFAB and related administrative guidance.
- e. Capacity means the number of students that may be enrolled in approved Kearsarge Regional schools, grade levels, or programs without materially impairing class size expectations, staffing, safety, scheduling, access to required programs, or services to resident students, as reflected in JFABA-R1.

4. Annual Capacity Determination

- a. By or before December 1 of each year, the Superintendent or designee shall review available capacity for the next school year.
- b. The annual capacity review process utilized by the Superintendent or designee shall include projected resident enrollment, staffing and scheduling availability, course section availability, grade-level and program-level constraints, facility and safety considerations, the ability of the District to maintain services to resident pupils, and the limitations and sub caps identified in JFABA-R1.
- c. Based on this review, the Superintendent shall determine the available Open Enrollment seats for the upcoming year, not to exceed the Board-authorized maximum caps for total nonresident

Open Enrollment Administration Procedure

Open Enrollment within the Kearsarge Regional School District and publish this information in JFABA-R1: Appendix A - *Open Enrollment, EFA, and Tuition Agreement Enrollment Caps*.

- d.** The annual capacity determination may include grade-level, course-level, or program-level limitations as necessary to preserve educational services and operational stability.

5. Publication of Open Enrollment Availability

- a.** The District shall publicly post its Open Enrollment availability on the District website twice annually by January 1 and July 1, consistent with District policy and administrative procedures.
- b.** The posting shall include the school and grades eligible for Open Enrollment, the number of seats available, the application deadline, the requirement for full-time enrollment, the process for selection and lottery if needed, the transportation statement, and any information required to be filed with or reported to the New Hampshire Department of Education.

6. Student Eligibility

- a.** A student may apply for admission under this procedure only if the student resides outside the Kearsarge Regional School District, seeks admission to Kearsarge Regional High School, seeks full-time enrollment, meets applicable age, grade, academic, course, conduct, and program eligibility expectations lawfully applied by the District, and can be accommodated within the available capacity established under this procedure and JFABA-R1.
- b.** Open Enrollment under this procedure shall not apply to partial-course or partial-day nonresident enrollment.

7. Application Process

- a.** The Superintendent or designee shall establish the annual application timeline and required forms.
- b.** A completed Open Enrollment application shall include:
 - i.** student identifying information,
 - ii.** proof of residency,
 - iii.** grade placement information,
 - iv.** academic records necessary for scheduling and placement,
 - v.** discipline and attendance information when lawfully requested,
 - vi.** records necessary for special education or Section 504 planning following appropriate consent,
 - vii.** and acknowledgment of District policies, transportation responsibility, and enrollment expectations
- c.** The District may accept mid-year applications only when seats remain available and the District determines that the requested placement can be accommodated without undue disruption to instructional programming, services, or scheduling.

8. Admission Priorities

- a.** Resident students of KRSD shall retain priority access to KRSD schools and programs as required by law.
- b.** Among otherwise eligible nonresident applicants for available Open Enrollment seats, KRSD shall apply the following priority order:

Open Enrollment Administration Procedure

- i. First:** Children of current KRSD employees, including professional educators and District support staff
 - ii. Second:** Siblings of students already lawfully enrolled in KRSD through Open Enrollment, when administratively feasible
 - iii. Third:** All other, otherwise eligible, non-resident applicants
- c.** For purposes of the employee prioritization of student enrollment: a current KRSD employee means a staff member actively employed by the District at the time of application and reasonably expected to remain employed through the beginning of the school year for which admission is sought.
- d.** Any employee-child preference shall be administered in a transparent and nondiscriminatory manner and shall apply only among otherwise eligible nonresident applicants.

9. Selection and Lottery

- a.** The Superintendent or designee shall review all completed applications to determine whether each applicant is eligible for admission, appropriately placed for grade and program, able to be scheduled within available capacity, and subject to any lawful admissions criteria established by the District.
- b.** The District may limit admission based on grade level, age level, pupil needs, or the academic focus of the school, consistent with RSA 194-D:4.
- c.** If the number of eligible applicants in any admission grouping exceeds the available seats, the District shall conduct a lottery for the remaining seats in accordance with RSA 194-D:4.
- d.** The lottery shall be documented in writing, administered by the Superintendent or designee, witnessed by at least one additional administrator, and used to establish both admission order and waitlist order.
- e.** The District shall maintain records of all lottery proceedings and waitlist placements in accordance with District Policy EB.

10. Notice of Admission Decision

- a.** The District shall provide written notice of admission, denial, or waitlist placement to the parent or guardian making the application request for Open Enrollment.
- b.** A notice of admission shall include:
 - i.** The deadline for acceptance,
 - ii.** Notice that the student is subject to all KRSD policies, rules, handbooks, and graduation requirements, notice of transportation responsibility, notice of sending-district tuition responsibility under RSA 194-D:5,
 - iii.** Any additional forms or records required for final enrollment.
- c.** If an admitted student declines admission or fails to complete enrollment by the stated deadline, the District may offer the seat to the next student on the waitlist.

11. Tuition and Billing Process

- a.** For each nonresident student accepted through Open Enrollment, the sending district shall be billed in accordance with RSA 194-D:5.
- b.** The tuition amount shall be calculated at not less than eighty percent (80%) of the sending district's average cost per pupil, as determined under RSA 194-D:5, unless KRSD lawfully accepts a lower amount as permitted by statute.

Open Enrollment Administration Procedure

- c.** Upon acceptance of an Open Enrollment student, the Superintendent or designee shall notify the KRSD business office and the sending district of the student's admission and anticipated enrollment date.
- d.** The KRSD business office shall prepare and send an invoice to the sending district that includes the students' identifying information sufficient for district billing purposes, the school and grade of enrollment, the effective enrollment date, the tuition amount and statutory billing basis, and payment timelines consistent with District financial procedures.
- e.** For students enrolled under RSA 194-D Open Enrollment, billing shall be directed to the sending district, not the applicant's family.
- f.** The District shall maintain documentation supporting the billed amount and the statutory basis for payment.
- g.** If a sending district disputes its payment obligation, the matter shall be referred to the Superintendent and, where appropriate, District legal counsel for response under RSA 194-D:5 and applicable law.

12. Use of JFABA-R1 and JFABA-R2

- a.** JFABA-R1 shall serve as the District's annual administrative appendix establishing total Open Enrollment seat availability, grade-level and program-level enrollment caps, any subcaps necessary to preserve resident access and instructional stability, waitlist administration, and operational conditions for admission.
- b.** JFABA-R2 shall serve as the District's administrative appendix governing tuition schedules, billing mechanisms, and cost references for nonresident enrollment pathways relating to both Open Enrollment and other Enrollment Pathways as defined under District Policy JFABA.
- c.** For students accepted through RSA 194-D Open Enrollment, JFABA-R2 shall be applied in a manner consistent with the statutory billing framework of RSA 194-D:5, with the sending district billed accordingly.
- d.** For other nonresident enrollment pathways, including EFA-supported or parent-paid tuition pathways, JFABA-R2 may establish parent or guardian billing procedures where permitted by law and Board policy.

13. Special Education and Related Services

- a.** Open Enrollment applicants shall not be denied access solely based on disability status.
- b.** For students with disabilities enrolled through Open Enrollment, the responsibilities of the sending district and receiving district shall be governed by RSA 194-D:5 and RSA 186-C:13.
- c.** Special education and related service costs shall remain the responsibility of the student's resident district, except as otherwise required by law.
- d.** Prior to final enrollment of a student with an IEP, District administration shall coordinate with the resident district as needed regarding placement, services, fiscal responsibility, and implementation requirements.

14. Transportation

- a.** The District shall notify applicants and families that transportation to and from KRHS for Open Enrollment students is the responsibility of the family unless otherwise separately arranged.
- b.** Nothing in this procedure shall be interpreted to create a District transportation obligation beyond that required by law or separately approved by the School Board.

Open Enrollment Administration Procedure

15. Continued Enrollment

- a.** Once admitted through Open Enrollment, a student shall not be required to reapply annually unless the student withdraws, is expelled, becomes otherwise ineligible, or fails to complete standard registration requirements.
- b.** The District may require completion of routine annual registration materials and updates necessary for student records, scheduling, health, athletics, or emergency information.

16. Withdrawal, Discipline, and Removal

- a.** An Open Enrollment student shall be subject to the same conduct expectations, discipline procedures, attendance standards, and academic requirements as resident students.
- b.** Suspension or expulsion of an Open Enrollment student shall occur only in accordance with applicable law and District policy.
- c.** A student who withdraws from KRHS may return to the public school of residence, subject to any limitation in RSA 194-D:4 regarding changing schools no more than once in a school year (July 1-June 30) unless granted by the Kearsarge or resident school board after hearing.

17. Administrative Review

- a.** A parent or guardian may request administrative review of an admission decision based on ineligibility, incomplete application, capacity, or waitlist placement.
- b.** Such request shall be submitted in writing to the Superintendent within ten (10) calendar days of the decision.
- c.** The Superintendent or designee shall issue a written response.
- d.** This administrative review process does not create any appeal right beyond those otherwise available under law.

18. Records and Compliance

- a.** The Superintendent or designee shall maintain records related to applications received, admissions and denials, lotteries and waitlists, annual capacity determinations, tuition billing and payment, and required state reporting.
- b.** The District shall complete any filing, recordkeeping, or reporting obligations required by the New Hampshire Department of Education or State Board of Education under RSA 194-D:7.

19. JFABA-R1 / JFABA-R2 Alignment Note

This note clarifies the relationship between Policy JFABA, Procedure JFABA-R3, JFABA-R1, and JFABA-R2 so that the District's Open Enrollment process is administered consistently and with clear separation between capacity determinations and tuition / billing mechanisms.

The following table identifies this alignment with function and use:

Open Enrollment Administration Procedure

Document	Primary Function	Administrative Use
JFABA	Board policy framework	Establishes the District's approved enrollment pathways and high-level rules.
JFABA-R1	Capacity appendix	Defines annual enrollment caps, subcaps, waitlist controls, and operational limits.
JFABA-R2	Tuition and billing appendix	Distinguishes sending-district billing for RSA 194-D students from parent billing for other pathways and sets related finance procedures.
JFABA-R3	Open Enrollment procedure	Sets the administrative workflow for applications, selection, billing, records, and compliance.

KRSD Policy BBA

School Board
Powers and
Duties -
Revision

This School Board shall exercise all the powers and duties prescribed to them by applicable state and federal laws, and rules of the New Hampshire State Board of Education.

NH Statutes

RSA 189:1-a

Description

[Duty to Provide Education](#)

RSA 195:5

[Cooperative School Districts: School Board Powers and Duties](#)

NH Dept of Ed Regulation

N.H. Code Admin. Rules Ed 303.01

Description

[Duties of School Board](#)

BBA-R - Duties of School Board

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In accordance with Ed 303.01, the duties of the School Board are to:

- A. Adopt policies necessary and desirable to control and effectuate the recruitment, employment, evaluation and dismissal of teachers and other employees and may delegate authority to the superintendent of schools to carry out the provisions of such policies provided that no teacher shall be employed who is not certified or who has not been nominated by the superintendent of schools and elected by the school board
- B. Adopt policies necessary and desirable to control and effectuate the purchase of equipment, supplies, or services and may delegate to the superintendent of schools the authority to make financial commitments in accordance with such policy.
- C. Provide, through documented planning and public meetings and quorum votes, accommodation for all pupils in approved schools or other facilities in accordance with state law.
- D. Provide required transportation of students consistent with these rules and provide that all school buildings and other learning environments be maintained in a manner consistent with standards of health and safety as required by these rules.
- E. Prepare an annual budget in accordance with RSA 32 and comply with all federal and state laws and rules.
- F. Hold meetings for the transaction of business at least once in 2 months and require the attendance of the superintendent or designee. The board shall cause a written record to be kept of each meeting in accordance with RSA 91-A.
- G. In consultation with the superintendent and in accordance with statutes and rules of the state board of education, determine the educational goals of the district, develop long-range plans and identify measurable and attainable short-term objectives. The school board shall require the implementation of educational programs designed to reflect the goals and objectives and, further, the school board shall review such programs and make public the results of such investigation.
- H. Exercise all powers and perform all duties vested in and imposed upon the school board by law or rules of the state board.

BBA-R - Duties of School Board

- 39 I. Adopt a rule to ensure that there shall be no unlawful discrimination based on
40 sex, race, age, creed, color, marital status, national origin, or disability in
41 educational programs or activities consistent with local standards which may be
42 stricter in specific areas than the broader statewide standards.
- 43 J. Establish a policy on sexual harassment, written in age-appropriate language
44 and published and available in written form to all those who must comply, which
45 includes, at a minimum, the elements specified below:
46
 - 47 a. A statement that sexual harassment is against the law and against school
48 district policy.
 - 49 b. A definition of sexual harassment with examples of actions that might
50 constitute sexual harassment.
 - 51 c. The names and roles of all people involved in implementing the
52 procedures.
 - 53 d. A description of the process so all parties know what to expect, including
54 time frames and deadlines for investigation and resolution of complaints.
 - 55 e. A prohibition against retaliation toward anyone involved in a complaint.
 - 56 f. A description of possible penalties including termination.
 - 57 g. A requirement that a written factual report be produced regardless of the
58 outcome of the investigation.
 - 59 h. At least one level of appeal of the investigators' recommendation
 - 60 i. A clear statement that someone can bypass the internal process and
61 proceed directly to the New Hampshire commission on human rights, with
62 address and phone number, or office of civil rights, with address and
63 phone number
64
- 65 K. Annually evaluate the superintendent based on written criteria established by the
66 school board (s)/SAU board.
- 67 L. Adopt a teacher performance evaluation system, with the involvement of
68 teachers and principals, for use in the school district, pursuant to RSA 189:1-a,III.
69

Policy BBBA – School Board Member Authority

1 The authority of individual Board members is limited to deliberating and voting upon matters
 2 during duly noticed and convened meetings of a quorum of the full Board, or when - and only to
 3 the extent that - an individual member is given specific authority by action of the Board to act or
 4 speak on behalf of the Board or District.

5
 6 Accordingly, no Board member has power or authority to act or speak on behalf of the Board or
 7 District, unless and only to the specific extent that the Board has granted such authority. Even
 8 when such authority is given, the authority is limited to (a) the specific action and instructions of
 9 the Board, and (b) to matters that are within the Board's own authority (e.g., the Board may not
 10 give authority to an individual member to supervise or direct the work of District employees).

11
 12 Board members wishing to speak (whether orally, on social media, or otherwise) outside of
 13 Board or Board committee meetings on matters within the Board/committee's supervision,
 14 control, jurisdiction, or advisory power, or other School District matters should make clear that
 15 the Board member is speaking/communicating in an individual capacity only.

16
 17 An individual Board member, including the Chairperson, has power only when the Board by
 18 vote, has delegated authority to them. No legal action can be taken except at a duly warned
 19 meeting of the Board and by quorum acting as a unit. The decisions of the Board shall be
 20 binding until rescinded by the Board at a duly called regular or special meeting.

21

22 Legal References:

NH Case Law & Lower Court Orders No. 217-2023-CV-370 (2023)	Description In re: Town of Warner, Merrimack County Superior Court
NH Statutes RSA 91-A:2	Description Meetings Open to Public
RSA 91-A:2-a	Communication Outside Meetings
NH Dept of Ed Regulation N.H. Code Admin. Rules Ed 303.01	Description Substantive Duties of School Boards
Federal Cases 601 U.S. 187 (2024)	Description Lindke v. Freed
601 U.S. 205 (2024)	O'Connor-Ratcliff v. Garnier

23 **NHSBA revision notes: Revised - June 2025, to make clear the limitations on individual board member**
 24 **authority, especially with respect to communications (important to limiting the potential individual**
 25 **member liability for First Amendment violations, see United States Supreme Court's decision in Lindke v.**
 26 **Freed, 601 U.S. 187 (2024)).**



Kearsarge Regional School District - Purchase Recommendation

General Information

Description: HS Furniture - 3 additional cafeteria tables
Sole Source: Yes
RFP Number:
RFP Date:
RFP Post Location:
Budgeted Item: Yes
Line Item: HS New Furniture - 100.1100.57330.32.1.00.0000

Comparative Low Bid Information

Vendor	Description	Bid
K-Log	Cafeteria tables	\$10,218.15

Purchase Recommendation

Vendor	Bid
K-Log	\$10,218.15

Comments:	Vendor has been used to purchase the same cafeteria tables last year and we would like to have matching tables in the cafeteria. We would request the amount approved to be \$10,500 in case shipping amount changes as this has been a frequent occurrence lately.
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K-Log, Inc.
1224 27th St.
P.O. Box 5
Zion, IL 60099

Phone: 800-872-6611
Fax: 847-872-3728

PURCHASER:

Angela Byrne

Kearsarge Regional High School
457 North Road
North Sutton NH 03260

Customer

Phone: 603-927-4261

Alt Phone:

Email: abyrne@kearsarge.org

SHIPPING ADDRESS:

Angela Byrne

Office Manager

Kearsarge Regional High School
457 North Road
North Sutton NH 03260

QUOTE

Q26-250055

Page 1 of 1


Customer #: 124824
Quote Date: 5/1/2026
Valid Thru: 5/15/2026

Quote Prepared By:

Christy Gregerson

christy@k-log.com

800-872-6611 Ext: 163

Item	Additional Information	Qty	Your Price	Ext Price
MBU-10EM Concord Ellipse Cafeteria Table w/ Benches - MDF Core & Antibacterial Edge	 Assembly: Fully Assembled Ship Via: Truck Normally ships within 25 to 30 business days (5 to 6 weeks) in the standard height of 29"H. All other heights normally ship within 65 business days (13 weeks). During Peak Season may ship within 55 business days (11 weeks) in the standard height of 29"H. All other heights may ship within 95 business days (19 weeks).	3	\$3,134.05	\$9,402.15
Laminate Top and Bench Finish: Gray Glace Height Option (Table/Seat): Standard: 29"H/17"H			Regular Price: \$3,299.00 Discounted Price \$3,134.05	

View this item online: <https://www.k-log.com/product-MBU-E>

SHIPMENT DETAILS

Typically Ships From	Ship Method	Weight	Sales Tax Status:	Sub Total:
Clifton, NJ 07014	Truck	1182 lbs	We do not collect sales tax in your state.	\$9,402.15
Liftgate Service (Driver uses a liftgate to lower the items to the ground. Customer will bring the items inside.)			Tax Exempt ID: 02-0271458	Tax: \$0.00
				Shipping: \$816.00
				Total: \$10,218.15

We are pleased to submit the above quotation for your consideration. All quotations are contingent upon the availability of materials and all other causes beyond our control. Typographical errors are subject to correction. PLEASE NOTE: Prices and shipping charges are for the models and quantities listed. Shipping charges are for standard dock to dock tailgate delivery unless otherwise indicated. Thank you! Christy ext. 163