



TOWN OF HOLLIS SELECT BOARD

June 22, 2026

PUBLIC MINUTES 6:30 PM

DRAFT

1 SELECT BOARD MEMBERS

2 Select Board Present: Chair David Petry; Vice Chair Tom Whalen; Susan Benz; Erin Hubbard; Will
3 Walker

4 Staff Present: Chrissy Herrera, Town Administrator; Deb Padykula, Finance Director; Jeff
5 Blackwell, Building Inspector; Erica Crea, Recreation Director; Kevin
6 Anderson, Town Planner and Environmental Coordinator; Robert Boggis, Fire
7 Chief; Brendan LaFlamme, Police Chief

8 9 LOCATION

10 This meeting commenced in the Hollis Town Hall Community Meeting Room, located at 7 Monument Square,
11 Hollis, New Hampshire.

12 13 PLEDGE OF ALLEGIANCE AND AGENDA REVIEW

14 D. Petry called the meeting to order at 6:30pm and led the group in the Pledge of Allegiance.

15
16 D. Petry stated that there is an addition to the agenda, under New Business: Civil Forfeiture Warrant for
17 Unlicensed Dogs.

18
19 D. Petry further stated that, in the interest of time, the 250th Committee's update will be moved up on the
20 meeting schedule.

21 22 PUBLIC COMMENT

23 David Parry, 3 West Hollis Road. Stated that he is always trying to protect Witches Brook, which is an
24 environmental gem here in Hollis. He has organized a group of 10 people who monitor monthly the water
25 quality, temperature, oxygenation, all the things that make it really special. He is here to present a concern; he
26 understands that there is a proposal for an additional well at Cobbett Lane. He has been very concerned about
27 how wells impact that stream and that waterway, because the only thing that makes it special are the cold water
28 springs that make it a wild brook trout stream that is the second-best in the State of New Hampshire. He
29 understands that there is a request for an easement on the Town land, and he is really concerned about that – and
30 about why there is a need for an additional well on this property. He believes that originally there was a
31 limitation on irrigation, but if you drive through that development today every lawn is lush and green. He thinks
32 there is a lot of irrigation going on up there, and he is not sure if the need for a well would be there if the
33 irrigation wasn't happening.

34
35 D. Parry stated that he has an idea for something that the Town should think about, which is creating a corridor
36 where Witches Brook exists, and have special regulations about agriculture, lawn fertilizers, and other things
37 that effect the stream because it is such a special body of water.

38
39 Howard Bonenberger, 9 Cobbett Lane. Stated that, to address D. Parry's concerns, they do not irrigate their
40 back lawns, they are very careful about how much water they use to irrigate, and the irrigation well is
41 completely separate and unattached to the domestic water well. The domestic water well is the area of their
42 concern. The gallons per minute production has fallen from originally around 14 gallons per minute down to
43 about 5.7 gallons per minute. They have the documentation to show that. What they are looking to do is place a
44 second domestic water well. Ideally they would love to have it on their property with the sanitary protective
45 area radius entirely on their land; unfortunately, because of the location of the other well which has shown some
46 failure – they've had Skillings out to take a look – there is a small arc of the sanitary protective area that would

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47 be on the Town of Hollis’s property. They have some thoughts, which he won’t get into now because he has to
48 speak to the board and some other people, about how to perhaps overcome that small easement.
49

50 David Sullivan, 86 Worcester Road. Stated that he is here to give a plug for the Historical Society as part of the
51 ongoing 250th celebration. They have a lot of great new displays at their museums, they have a bus tour coming
52 up of patriot homes in Hollis, and they have, coming out July 1st, the Witness to a Nation tour. That is a hand-
53 guided walking tour of the Monument Square area, in which you will be able to scan a QR code and hear voice-
54 overs in regard to historic residents in Town from April 19, 1775 and in regard to some of the monuments and
55 homes in the center of Town that were here as a witness to the nation. The tour will also be available via calling
56 a phone number – so it will be virtually available to anyone, anywhere, any time. It will be a great little tour for
57 Hollis, and he urges people to take part in in. There will be maps at the Historical Society’s various locations,
58 and also at the celebration on the 1st of July.
59

60 **1. PUBLIC HEARING**

61 D. Petry read a statement about the posted public hearing:
62

- 63 **a. Public Hearing Cancellation Notice:** The Hollis Select Board has cancelled the scheduled public hearing
64 regarding proposed amendments to the Town of Hollis Fee Schedule, originally posted pursuant to RSA
65 41:9-a – Establishment of Fees. A new date will be announced if the hearing is rescheduled.
66

67 D. Petry stated that the hearing will be rescheduled; he just wanted the Board to have an opportunity to talk
68 about the proposed fee schedule changes tonight, and then, if there aren’t a lot of questions tonight, they
69 probably will post it for the Board’s next meeting.
70

71 **2. NEW BUSINESS**

- 72 **a. Hollis Celebrates America 250th Committee Updates**

73 S. Benz stated that there are two things that she wanted to bring up in regard to the Committee. One is that
74 the events kick off on the 1st of July, and they have asked for a Select Board member to be there. D. Petry
75 confirmed that he will be there for the kick-off and for the presentation of the cane. S. Benz stated that the
76 second thing is that she has asked the Committee Vice Chair, Aaron Penkacik, to come here tonight – they
77 have a new granite plaque that has been designed and will be installed by Swenson Granite on the 1st.
78 There will be a special Historic District Commission meeting on Wednesday to approve it.
79

80 A. Penkacik stated that the plaque probably will be installed more like the 25th or 26th of June, so that it
81 will be in place before the start of the celebration. He passed around depictions of the plaque to the
82 members of the Board, and stated that the commemorative tree has now been installed at Monument
83 Square. The tree is an American hornbeam, which does get big and which is supposedly vibrant in color in
84 the fall. He stated that the plaque will be a piece of granite that will lay on the ground in front of the tree.
85 It will be four inches thick, two of which will be underground. The design is simple, and says “Hollis
86 Celebrates America’s 250th Birthday”, with the date of July 4th, 2026.
87

88 A. Penkacik thanked S. Benz for her help on the Committee. He further stated that a time capsule had been
89 suggested, and is being prepared. He passed around to the Board items which so far have been collected
90 for the time capsule, stating that there are a bunch of commemorative coins, and coins commemorating the
91 end of the Lincoln penny. There also will be a pocket copy of the Constitution and Declaration of
92 Independence. The July 1st – 11th celebrations will be split between the Monument Square area and the
93 Lawrence Barn. The Committee will have a table where the time capsule will be displayed, along with
94 1,100 sheets of multi-colored paper for people to write notes on to be included in the time capsule. The

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95 capsule will be installed in a hidden location so that it will be undisturbed. He added that the Town is not
96 paying for any of these items; he is donating them. The time capsule will be dug up in 50 years, when
97 presumably some of the people who leave notes will still be with us.
98

99 A. Penkacik stated that one of the struggles he went through in designing the project was how to make sure
100 that someone knows about the time capsule in 50 years to pull it up on July 4th, 2076.
101

102 D. Petry suggested that the location be recorded at the Historical Society, in a way that it not be made
103 public.
104

105 A. Penkacik asked whether there would be a way to put something in the Town ordinances recognizing
106 that the time capsule exists. That would lock it in, historically. He also considered Town departments that
107 will persist over time, including the Police Department, Fire Department, and Town Hall, to store
108 information in relation to the time capsule. The combination of all of those things would probably be
109 adequate to recognize the time capsule and ensure that it is unearthed and opened in 50 years.
110

111 E. Hubbard thanked A. Penkacik, stating that the time capsule is well put-together and thoughtful. She
112 mentioned that there are little Jesus figurines among the items to be included; she is not sure that that
113 applies to everybody in Town, or is necessarily associated with the founding of the country. She would
114 request that they be removed from the time capsule.
115

116 A. Penkacik replied that a Jesus figurine may not apply, and that some of the coins he has included may
117 not apply. E. Hubbard stated that the coins are made by the United States. A. Penkacik stated that not all
118 of them are. E. Hubbard stated that if he wants to pull those out as well, he can – however, the separation
119 of church and state is something that is foundational to our country, so she would request that those be
120 taken out. A. Penkacik noted her request.
121

122 D. Petry thanked A. Penkacik for all of his hard work.
123

124 A. Penkacik added that some signs have been installed around Town which have a QR code to the schedule
125 of the celebrations.
126

127 **b. Discussion of Town of Hollis Proposed Fee Schedule**

128 D. Petry stated that he wanted the Board to have an opportunity to look at the proposed changes, and to see
129 if they had any questions. The Board can also have a follow-up discussion at the next meeting, when they
130 have the public hearing.
131

132 T. Whalen asked about the Building Department fee schedule changing evidently because of the new
133 software – is that because there are different categories?
134

135 Jeff Blackwell, Building Inspector. Replied that no, they would like the fees in place for the new software.
136 If the fees are ready at the time of the software installation, then they can simply go in.
137

138 D. Petry stated that in the Building Department, a couple of categories have been added: a re-inspection of
139 site work fee, a missed inspection fee, and removal of stop work. To be consistent with what we have,
140 some of the fees have been re-classified.
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142 E. Hubbard pointed out that, per a recent meeting of the Cemetery Trustees, there is often quite a lot of
143 DPW overtime associated with burials; the cost of those wages is not necessarily included with the burial
144 fees. They were talking about possibly revisiting that, and checking as to how other local towns handle the
145 situation. The cemeteries in Hollis are gorgeous, and it is a privilege to be able to spend eternity there; we
146 need to be able to support the Town to maintain that. D. Petry suggested getting input on that before the
147 next meeting, stating that even if we don't, the fee schedule can be changed at any time; we just have to
148 have a public hearing.

149
150 W. Walker asked about the fee change for the athletic field rental, charging an additional amount for non-
151 residents. E. Hubbard and D. Petry stated that they think that makes good sense. T. Whalen asked whether
152 HB leagues are considered non-resident.

153
154 Erica Crea, Recreation Director. Stated that as the athletic field rental policy stands today, if it's a
155 recreational program they are charged \$5 per participant. For HB leagues it is \$10 per participant. The
156 problem has been that we've had outside clubs going into our game schedules, and using our fields –
157 without a copy of insurance, without permission, without our knowledge as to whether their coaches have
158 had background checks. Instituting a \$20 per participant fee for non-resident groups is to protect the fields,
159 protect the Town, and not over-use our fields.

160
161 **c. Request to approve Special License Permit (*Ingrid Markman, Hollis Democrats*)**
162 **Rock the Vote event – August 15, 2026 from 4:00pm to 8:30pm at the Lawrence Barn**

163 D. Petry stated that use of the Barn for this event is listed as from 9:00am – 10:00pm, and wanted to make
164 sure that those two time frames are correct.

165
166 I. Markman stated that the event itself is from 4pm – 8pm; the rest of the time is for set-up and take-down.

167
168 *MOVED by Susan Benz seconded by Tom Whalen that the Select Board approve the Special License*
169 *Permit for the Rock the Vote event on August 15.*

170
171 W. Walker stated, for full transparency, that he will be playing in one of the bands at the event.

172
173 D. Petry stated that this license has gone through Police review, Fire review, building code enforcement,
174 and the Town Administrator. Those are all approved.

175
176 *Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The*
177 *motion PASSED 5-0-0.*

178
179 **d. Request to approve PTO Buyback (*Deb Padykula, Finance Director*)**

180 S. Benz stated that every year, per employee contracts, we have a list of vacation time that hasn't been
181 used and is eligible for buyback. It seems that the list gets larger and larger every year. There are
182 employees to back up those on vacation; folks really need to take a hard look at their work-life balance,
183 and start using some of this time. It is important to have that time off. D. Petry added that such buyback
184 does not exist in the private sector.

185
186 D. Petry echoed S. Benz's comments. He stated that the Board appreciates the hard work of all of our
187 Town employees, but we also don't want them getting burned out. They need to take their time off, and
188 plan accordingly.

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190 *MOVED by Tom Whalen seconded by Erin Hubbard that the Select Board approve the PTO buyback as*
191 *presented. Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was*
192 *opposed. The motion PASSED 5-0-0.*
193

194 **e. Request to approve bid proposal for Town Hall Structural Assessment (Kevin Anderson, Town**
195 **Planner and Environmental Coordinator)**
196

197 *MOVED by Susan Benz seconded by Will Walker that the Select Board approve the bid proposal from The*
198 *Turner Group for \$22,300 for Town Hall Structural Assessment.*
199

200 S. Benz agreed with K. Anderson’s analysis of the complete bid proposal from The Turner Group, stating
201 that, having been involved with the DPW, she realizes the importance of having a complete response.
202

203 T. Whalen asked whether any of the firms consulted have experience with the special type of floor
204 structure that the Town Hall has. K. Anderson stated that the floor is a truss system, and all of the
205 consultants who submitted bids are familiar with it. It’s just analyzing a truss, and nothing out of the
206 ordinary – but it is unique, and not common except in historic buildings.
207

208 W. Walker stated he sees that the final report is not due until September 14th, and asked whether, if there is
209 any important structural work that needs to be done right away, that will impact our budget planning. D.
210 Petry answered no; it should be in line with what we need to do.
211

212 *Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The*
213 *motion PASSED 5-0-0.*
214

215 **f. Request to approve a Junkyard License (80 Witches Spring Road)**
216

217 D. Petry stated that this is one that comes up every year.
218

219 C. Herrera confirmed that the Board has a recommendation from Staff to approve the license, and that the
220 Board has some information in their packet supporting that. D. Petry stated that a site inspection was
221 conducted on June 12th. There are recommendations, as such: the Applicant continue to manage water
222 runoff, efficiently using best management practices; keep salvage equipment and vehicles out of the 50-
223 foot buffer; continue to maintain open space fields and barriers. That is a memo that went to the
224 homeowner, and is attached to the license.

225 *MOVED by Will Walker seconded by Susan Benz that the Select Board approve the application for*
226 *renewal of a Junkyard License for 80 Witches Spring Road.*
227

228 E. Hubbard stated that she has some questions about the answers on the application. It says “At any time
229 during the licensing period was the area occupied by junk material exceeding 10 feet in height”. She
230 drives by the property frequently, and there are an awful lot of tractor-trailers. Those are standard 13.5’.
231

232 Another question on the application is “Is there any lack of screening from the highway or from abutting
233 premises, or lack of security from unauthorized entry”. She does not see any security there, and one can
234 see the whole thing – thanks to the deer who eat the trees which were planted to screen it. It is tough not to
235 see the junkyard at any point along the road front.
236

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237 K. Anderson stated that both he and the inspector went out to the site. D. Petry stated that the Board has
238 questions as to whether the questions on the application were answered properly or not, and asked for
239 feedback on that fact.
240

241 K. Anderson stated that this was his fourth year doing the inspection with Reggie Ouelette, and the owner,
242 Mr. Bristol. He believes that the questions on the application were answered correctly, adding that he
243 doesn't know how to answer about the 10' height, as all of the trucks are 13.6', which exceeds that. He
244 does not know the criteria, as he doesn't have the application in front of him. He stated that what he would
245 like to echo is that in the four years that he has inspected the site it has drastically improved in terms of
246 what is going on there, the amount of material that has been removed, and the distance and separation from
247 Witches Brook in the rear. Every year it is much better – but E. Hubbard brings up two excellent points,
248 screening and security.
249

250 D. Petry suggested that the Select Board postpone approval until we get the answers. We need the
251 definition of junk material, and whether it includes trailers.
252

253 It was confirmed that the trailers on the property are unregistered.
254

255 D. Petry stated that we need to confirm some of the definitions, to determine whether the questions on the
256 application were answered correctly or not.
257

258 T. Whalen pointed out that the answer to a question on the application can be “yes”, as the application
259 further says “If yes, explain”.
260

261 D. Petry stated that rather than voting on this item, the Select Board will agree to table it. The previous
262 license expires June 30th, but the Select Board will extend that until the July meeting. The application was
263 not submitted late.
264

265 **g. Request to approve Town Administrator Job Description**

266 D. Petry stated that the update to the job description was to document the fact that the Town Administrator
267 also does the HR activities, and shares them with the Assistant Town Administrator.
268

269 *MOVED by Susan Benz seconded by Tom Whalen that the Select Board approve the Town Administrator*
270 *Job Description.*
271

272 S. Benz asked whether this job description is making a commitment that the Town Administrator will
273 always also be the HR personnel. C. Herrera had extra training to hold that position. D. Petry stated that if
274 we need to, we could change the job description again in the future to remove that piece. C. Herrera
275 concurred, and pointed out that the Assistant Town Administrator job description has included HR
276 Coordinator for some time; that is where she took on those activities.
277

278 W. Walker asked whether we are locking in the position at Grade 26, and whether there was any flexibility,
279 up or down, on that. The answer was that no, it is not locked in; that is the grade at which the position
280 starts.
281

282 *Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The*
283 *motion PASSED 5-0-0.*
284

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285 **h. Civil Forfeiture Warrant for Unlicensed Dogs.**

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MOVED by David Petry seconded by Erin Hubbard that the Select Board approve authorizing the Town Clerk to issue a Civil Forfeiture for each unlicensed dog, pursuant to RSA 466:14.

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D. Petry stated that what this is is that we need to authorize the Town Clerk to send out official certified letters telling each Town resident who has an unlicensed dog that they have to get their dog licensed, or face the consequences. The important thing about this is that it is to ensure that pets have rabies vaccinations. That is the intent of this. We want to make sure that we don't have unvaccinated dogs running around, biting Town residents. The list is of over 100 residents.

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Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The motion PASSED 5-0-0.

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3. OLD BUSINESS

300

a. Update – Protective Well Radius Easement on Town land, Map 45, Lot 49 (Kevin Anderson, Town Planner)

301

K. Anderson stated that at the conclusion of the last meeting, the Board presented four questions: are there alternative locations for the well to be sited; what is the driving need for the new well; what are the conditions of the existing well in comparison to when it was first installed; and that the easement language will need to be reviewed by Town Counsel.

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306

K. Anderson stated that he has met and talked with Mr. Lewis quite a few times, and he has presented us with quite a bit of new information. He stated that the need was not described in his memo at the time that he wrote it. The capacity of the well was not being demonstrated to him as diminishing over time. In terms of the driving need for the new well, he stated that we are talking about linear water usages. The condition of the well was not being documented as being diminished. In subsequent conversations with Mr. Lewis he has presented K. Anderson with new information. The output of the well has diminished. Originally it was at 13.2 gallons per minute, and is now down to 5.92 – that is showing a decrease in the production of that well. What is also more important here is the run time, which is clocked on the pumps themselves – it has gone from 3.69 hours up to 10.76 hours. This tells K. Anderson that it is pumping all the time to fill the tanks at the reduced rate. It is starting to document the need for a replacement well.

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K. Anderson stated that the memo will be revised as new information is submitted which he can bring back to the Board, to document the need that is here.

318

319

320

K. Anderson further stated that another item we need to talk about is that in the ordinances that the State has for this, there is an avenue to request waivers – and there is an avenue to request a waiver for an easement for the protective well radius. His job is to ensure that we are utilizing the Town's land appropriately, and to its best intent. Putting an easement may or may not fall in that line. If a waiver could be granted by the State to diminish or reduce the well protective radius, they might not need to obtain an easement on Town property. He thinks that that needs to be vetted and looked at, at the State level.

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327

K. Anderson stated that one more item he indicated in his memo is the question of, having dealt with a lot of easements here in Town, at what point does creating an easement on Town land fall under RSA 41:14-a, buying and selling land as a Town? He does not know the answer to that, and thinks that that conversation should be continued with the Town's attorney. He added that the easement language definitely needs to be reviewed by Town Counsel. K. Anderson recommends that in addition to an easement in the language, we

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333 produce a plan detailing and dimensioning out exactly where this easement is, on the Town property. It's a
334 unique parcel, it doesn't really have any frontage, it's a little over 8 acres – but it's still Town land and we
335 need to make sure that we are doing the best for this piece of property.
336

337 T. Whalen asked about the difference between a BRW2 vs. a gravel pack well. K. Anderson answered that
338 one of them is deep bedrock well. That's the one that they are actually utilizing for their domestic water.
339 A gravel pack well, in this case, is a shallower well that goes down into the sand and is acts like a screen.
340 That is where their irrigation water is coming from.
341

342 T. Whalen then asked about BRW1 vs. BRW2, stating that one of the documents the Board has in terms of
343 this matter indicates that BRW2 is for irrigation, gravel pack is for irrigation. K. Anderson replied that he
344 thinks there might be an error in the document in terms of that, and he will get a better answer.
345

346 W. Walker asked about the waiver that K. Anderson had mentioned, and whether that was what the
347 gentleman who spoke during public comment was referring to in terms of ideas to potentially overcome the
348 possible easement.
349

350 D. Petry stated that there is another proposed development between this development, which this easement
351 would be for, and Witches Brook. Toddy Brook is the proposed development. We would need to know
352 the distance between this proposed easement and the existing well on Cobbett Lane, to where Witches
353 Brook is. He is not sure what protective measures we could put in place that aren't already there, but we
354 will have to look at that separately. K. Anderson concurred.
355

356 D. Petry asked about the original estimated draw on the development's existing well, when it was approved
357 by the State. K. Anderson replied that he thinks it was 17 gallons per minute. D. Petry asked whether the
358 water source is diminishing, or whether the use is increasing.
359

360 K. Anderson responded that there is a clear line of when they stopped using the domestic well for
361 irrigation. It was being used for both domestic water and for irrigation. D. Petry stated that it was never
362 approved that way. K. Anderson replied not exactly, no – it was a limited amount of irrigation. But if they
363 stopped using the existing domestic well for irrigation, now you've got extra capacity. The numbers are a
364 little conflicting in terms of run time, gallons per minute. He needs additional information before he is
365 certain that this well is diminishing to the point at which we would want to give up land, and create an
366 easement.
367

368 D. Petry stated that before we would take that step, the waiver through the State needs to be vetted. His
369 recommendation would be that they pursue that first.
370

371 K. Anderson stated that his understanding from his last communication with Mr. Lewis is that they are
372 reaching out to the State to ask specifically whether they can get a reduction in the protective well radius.
373 D. Petry stated that we should be copied on that communication so that we are aware of what is going on
374 between the homeowners' association and the State. K. Anderson concurred, stating that that is exactly
375 what he asked for from Mr. Lewis.
376

377 **b. Request to approve Right-to-Know Policy**
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379 *MOVED by Susan Benz seconded by Will Walker that the Select Board approve the Right-to-Know Policy,*
380 *dated June 15, 2026. Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No*
381 *one was opposed. The motion PASSED 5-0-0.*
382

383 **c. Capital Improvement Plan (06/11/2026)**

384 D. Petry stated that there was one included in the Board’s packet, dated June 8th. D. Padykula stated that
385 the only change is that the items which were approved at the Board’s last meeting were added to the
386 Capital Improvement Plan.
387

388 D. Petry asked whether any questions came back from the Budget Committee, to which D. Padykula
389 answered no, not yet. D. Petry then asked about any questions from the Capital Expenditure Advisory
390 Committee. D. Padykula replied that she sent them the additions and hasn’t heard anything yet. S. Benz
391 stated that she sat at the meeting, with E. Hubbard, and that they were pleased with it.
392

393 D. Petry stated that the Board will keep this item on the agenda so that there are no surprises, and to keep
394 the public informed.
395

396 S. Benz stated that she has one comment, which has to do with the timing of the public safety complex.
397 The schedule has been discussed as being more aggressive than what is laid out in the CIP. D. Petry stated
398 that we will take the action to confirm when we think the start is, and change that if needed.
399

400 D. Petry asked if there are any changes to, or anything complete on, the Municipal Building Trust Fund for
401 this year so far. D. Padykula stated that the Library is complete – that project is complete. The Fire
402 Station bay roof was just approved, so she thinks that will start in July; the Town Hall building
403 improvements are ongoing.
404

405 **d. RTK – Summary of Expenses (updated 06/18/2026)**

406 D. Petry stated that there are now, for 2026, 25 requests. Quite a few of them were through the Police
407 Department, which were handled by Chief LaFlamme. That is about 13 out of the 25.
408

409 **4. DEPARTMENT/COMMITTEE LIAISON UPDATES**

410 **a. Cemetery Trustees**

411 S. Benz stated that they are working on an RFP to build a new road at the North Cemetery. It will
412 probably be a warrant article.
413

414 **5. ADMINISTRATIVE BUSINESS**

415 **a. Assessing**

416 **2026 Charitable, Educational & Religious Exemption**

417 There is a memo from Michael Pelletier of MRI for the recommendation to approve this new application
418 for Community Options Inc., 58 Truell Road, MBLU 042-004.
419
420

421 D. Petry stated that he is going to propose that the Board table this item so that we can get additional
422 information. He spoke with C. Herrera about this matter today, and they have asked for more information
423 from MRI. The Board may have MRI come to the next Select Board meeting, to talk about this in greater
424 detail.
425

426 The Board will table this item and not vote on it tonight.

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Form A-5 & Warrant, Current Use Release & Land Use Change Tax (LUCT)

MBLU	Owner	Location	Acres Removed	LUCT
038-055-003	Erin OMalley	314 Pine Hill Rd.	1.09	\$1,180.00
Total:				\$1,180.00

MOVED by Susan Benz seconded by Tom Whalen that the Select Board approve the Current Use Release & Land Use Change Tax, MBLU 038-055-003. Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The motion PASSED 5-0-0.

2025 Abatements

For Approval

Case #	MBLU	Owner	Location	Amount to be Abated & Refunded*
2025-006	033-005	Susan Laganas & Christopher George	7 Mendelssohn Dr.	\$809.00
Total:				\$809.00

** to include interest and costs*

MOVED by Susan Benz seconded by Will Walker that the Select Board approve abatement case #2025-006. Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The motion PASSED 5-0-0.

b. Approval of Warrants

a. Wages	\$291,098.51	06/18/2026
b. Accounts Payable	\$844,336.93	06/22/2026
c. HSA	\$2,244.81	06/18/2026

MOVED by Susan Benz seconded by Will Walker that the Select Board approve the Warrant for Wages from 06/18/2026, Accounts Payable from 06/22/2026, and HSA from 06/18/2026. Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The motion PASSED 5-0-0.

c. Approval of Minutes

I. 06/08/2026 Select Board Public Meeting Minutes

MOVED by Tom Whalen seconded by Will Walker that the Select Board approve the public meeting minutes of 06/08/2026. Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The motion PASSED 5-0-0.

II. 06/08/2026 Select Board Non-Public Meeting Minutes

MOVED by Tom Whalen seconded by Will Walker that the Select Board approve the non-public meeting minutes of 06/08/2026 and keep them sealed. Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The motion PASSED 5-0-0.

6. MEETINGS & ANNOUNCEMENTS

The meeting schedule was announced for June 23, 2026 – July 13, 2026.

Announcements include:

- The Hollis Strawberry Festival and Band Concert is this Sunday, June 28, from 2-4pm on the Hollis Town Common.

TOWN OF HOLLIS SELECT BOARD

June 22, 2026

PUBLIC MINUTES 6:30 PM

DRAFT

- 475 • Hollis Celebrates America 250th Committee: Come out and celebrate America's 250th with us. There is
476 a full schedule that has been published on the website; there are events scheduled from July 1st – July
477 11th.
478 • Property Tax Bills are due July 1st.
479

480 E. Hubbard stated that the Select Board had been discussing moving the time of their meetings up to 6:00pm,
481 from 6:30pm so that Town employees, who have been working all day, can get home earlier.
482

483 *MOVED by Erin Hubbard seconded by Will Walker that the Select Board officially move the Select Board*
484 *meeting time to 6:00pm. Voting in favor of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No*
485 *one was opposed. The motion PASSED 5-0-0.*
486

487 **7. NON-PUBLIC SESSION**

488 **RSA 91-A:3 II (a) personnel**

489 *MOVED by Tom Whalen seconded by Will Walker that the Select Board enter Non-Public Session in*
490 *accordance with RSA 91-A:3 II (a) personnel. Voting in favor of the motion were Petry, Whalen, Benz,*
491 *Hubbard, and Walker. No one was opposed. The motion PASSED 5-0-0.*
492

493 The Board entered non-public session at 7:33pm.
494

495 **8. CONCLUSION OF NON-PUBLIC SESSION**

496 *MOVED by Tom Whalen seconded by Susan Benz that the Select Board come out of Non-Public Session and*
497 *seal the minutes, in accordance with RSA 91-A:3 II (a) personnel. Voting in favor of the motion were Petry,*
498 *Whalen, Benz, Hubbard, and Walker. No one was opposed. The motion PASSED 5-0-0.*
499

500 The Board came out of non-public session and entered back into public session at 7:42pm.
501

502 **9. ADJOURNMENT**

503 *MOVED by Tom Whalen seconded by Erin Hubbard that the Select Board adjourn the meeting. Voting in favor*
504 *of the motion were Petry, Whalen, Benz, Hubbard, and Walker. No one was opposed. The motion PASSED 5-*
505 *0-0.*
506

507 The Board adjourned at 7:49pm.
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513 Respectfully Submitted,
514 Aurelia Perry, Recording Secretary
515
516
517

518 NOTE: Any person with a disability who wishes to attend this public meeting and who needs to be provided with reasonable
519 accommodation, please call the Town Hall (465-2209) at least 72 hours in advance so that arrangements can be made.