

**Hollis Historic District Commission  
Minutes of the May 7, 2026 Meeting**

Call to Order

T. Cook called the meeting to order at 7:00 pm.

The Following were present: Tom Cook, Chairman; Michael Bates, Erol Duymazlar, Regular Members; Elizabeth Barbour, Kimberly Harmon, Alternate Member; and Susan Benz; Select Board Representative.

Members absent: Peter Jones, Vice Chairman.

T. Cook led the Pledge of Allegiance.

T. Cook said the voting members for all the cases this evening will be T. Cook, M. Bates, E. Duymazlar, Elizabeth Barbour, and Susan Benz.

**HDC2026-011**

The application of Jonathan Brackett, property owner, to install 17 replacement windows, located at 34 Main St., (Map 050, Lot 027) in the Town Center District.

J. Brackett shared that they were looking to replace 17 windows on their house, which would all be visible from the road. The windows would be Marvin Ultimate; custom made at 5/8 inch to match the exact current measurements. The frame dimensions and gird patterns would remain the same as the current windows. The trim will be exactly as depicted in the photos, matching the current architecture.

S. Benz asked if there would be storm windows. J. Brackett replied they would be removing the current storm windows, and returning to the original look of the house.

M. Bates asked if the dividers would be interior to the window, or exterior. J. Brackett replied exterior to the window, and divided light.

*T. Cook moved to approve the application as submitted.*

*E. Duymazlar seconded.*

*Motion unanimously approved.*

**HDC2026-012**

The application of Classic Signs, to install 2 new business signs, located at 2+4 Main St., property owned by JPM Real Estate, (Map 052, Lot 043) in in the Agricultural Business District.

There will be 2 signs for the business. 4 panels in total, with each sign being double faced. The goal is to match the current signage, with a possible addition of golden vinyl. They will be doing their best to clean up around the sign as well.

E. Duymazlar asked if the background of the sign would be black. The applicant replied that the backing of the sign would be black with a golden vinyl. The gold would not be shiny or metallic.

M. Bates asked if they were looking to add landscaping around the bottom of the sign. The applicant replied they didn't know, as they were not in charge of landscaping, and just worked on the signage.

*T. Cook moved to approve the application with the following condition:*

1. *The applicant shall obtain a building permit prior to the installation of the signs.*  
E. Duymazlar seconded.  
Motion unanimously approved.

**HDC2026-013**

The application of Chad Zingales, property owner, after-the-fact approval for not installing the porch railing. The approval was granted to re-build the porch with railings., located at 15 Main St., (Map 052, Lot 003) in the Town Center District.

C. Zingales explained that when they had installed the porch, they ran out of funds to install the railing. Since then, they have enjoyed the usage of the porch without the railing, and it has been safe, since the porch is approximately 18 inches from the top of the porch to the ground. Their request is to maintain the porch as is without the railing.

T. Cook shared that the safety concern is not an issue.

C. Zingales commented that they prefer it without the railings, as it allows for more unencumbered views.

E. Duymazlar asked if the railing was original to the house, because he preferred the look without the railing. M. Bates commented that he liked the look without the railing as well. C. Zingales replied that the contractor discovered that the original posts were not installed correctly, and they installed the porch posts properly.

L. Barbour read from the guidelines regarding the aesthetic requirements.

Discussion took place on if an in-kind replacement would be necessary, if the house originally had railing, how this might set a precedent, and where to find photographic evidence of the house with or without a railing on the porch.

If C. Zingales can find a historic photo without a railing, then the HCC will take that into consideration.

*T. Cook moved to table the application until June 4, 2026*

*M. Bates seconded.*

*Motion unanimously approved.*

E. Duymazlar recused himself from HDC2026-014.

T. Cook said the voting members for case HDC2026-014 will be T. Cook, M. Bates, L. Barbour, K. Harmon and Susan Benz.

**HDC2026-014**

The application of Nicholas Pope, property owner, the installation of a fieldstone wall., located at 71 Depot Rd., (Map 013, Lot 032) in the Town Center District.

N. Pope shared that he had received the feedback from the HCC and looked around town at other fencing options. They decided to go with a small modest stone wall that would accomplish a particular aesthetic, provide a barrier for their children, and be low enough to the ground as to provide a clean view of the road for people driving. He further noted that the house was a colonial federal farm house, and a stone wall would be consistent with that style and time period.

L. Barbour commented that she appreciated the care and attention that the applicant took to work towards this solution. She thanked them for their consideration.

The wall will be around 16 inches in height.

M. Bates noted that the stone ought to be New England stone, as most Pennsylvania stone/non-regional stone would be an incorrect color.

N. Pope replied that they would be looking at local stone, and using some of the flag stone from their own property to construct the wall.

Abutter

E. Duymazlar, 8 Merrill Ln.- Said he was in favor of the application.

*T. Cook moved to approve the application as submitted.*

*E. Duymazlar seconded.*

*Motion unanimously approved.*

**Other Business**

Celebration 250 years.

L. Barbour shared the Positively Hollis HDC 250 Celebration Advertisement that she had created for home decorating portion of the 250-year Celebration.

Farley Building

L. Barbour shared that the Heritage Commission and Historical Society had not had the time to approve the letter that she wrote on behalf of the HDC to the Select Board regarding the stewardship of the Farley Building, and as a result, wanted to postpone the approval and sending of the letter until those committees has reviewed the letter to sign off on their support.

She also updated the board that the Farley building has been awarded 2 awards from the New Hampshire Preservation Alliance, and State Register of Historical Places by the NH Division of Historical Resources.

Discussion took place on the goals of the letter, and how to proceed in presenting the letter. The plan is to attend the Hollis Select Board meeting on June 22nd, 2026, with a reviewing of the letter at the next HDC meeting on June 4th, 2026.

**Approval of Minutes**

*M. Bates moved to approved the minutes of April 2, 2026 as submitted.*

*L. Barbour seconded.*

*Motion unanimously approved with S. Benz abstaining.*

*T. Cook moved to adjourn the meeting.*

*M. Bates seconded.*

*Motion unanimously approved.*

*Meeting adjourned at 8:10 pm.*

Respectfully submitted by;

Donna L. Setaro, Building and Land Use Coordinator

Amiee Le Doux, Recording Secretary