

DRAFT
TOWN OF ANDOVER
SELECT BOARD MINUTES
June 4, 2026

Members present: Dana Swenson, Chair; Jim Delaney; Charlie Stewart, and Mark Cowdrey

Also present for duration of appropriate items: Don Sieburg, Town Administrator; Jeremy Cornell, Highway Supervisor; Donna Crisp Duclos; Janet Moore; Janet Eklund; Ken Tripp; Armand Boisvert; Cristy Perkins; and Lisa Meier, Recording Secretary

Chair Swenson opened the meeting with a roll call of the members present, and the agenda was reviewed.

Minutes of May 15, 2026 were reviewed. Stewart made a motion to approve the minutes; Delaney seconded the motion and the motion passed unanimously. Minutes of May 21, 2026 were reviewed. Delaney made a motion to approve the minutes; Cowdrey seconded the motion and the motion passed unanimously.

Public Comment

Duclos stated that she had received a past-due report from the Tax Collector for taxes and was curious how they were going to be addressed as there are currently only five property owners on payment plans. Swenson stated that liens are being placed at the appropriate time.

Eklund advised the board that she previously oversaw Chaffee Park and is not going to continue with this. She stated she had spoken with some of the people near the beach regarding the geese issue and found that it is only a slight issue at this time. She felt that the geese issue should be included in the Wildlife Management Program.

Tripp stated that he saw a couch in the hopper at the transfer station, and thought that was inappropriate, and asked why this happened. Sieburg responded that with the C&D dumpster being down that day, they are accepting this in the regular hopper at this time. Tripp also stated that a Recycling Committee is necessary. Boisvert stated that the bridge on Sam Hill Road now has a 15-ton limit and was wondering what could be done to change this back to the original unrestricted limit, as he would like to have more logging done, and it is impossible with the current limit. Swenson responded that he would speak with Hoyle & Tanner to see if another inspection could be completed and how this can be resolved.

Old Business

- A. Tree Removal – Tucker Mountain Road Compensation Decision – Swenson met with Donna Baker-Hartwell regarding a tree that was taken down and she would like reimbursement for. Cowdrey stated that the town did not own the trees, their condition had not materially changed in several years, and that DB-H elected to have them removed on short notice without receiving competitive bids or notifying the Town. Stewart stated that there are a lot of roads with trees in the same if not worse condition. Delaney stated that they acted first and asked permission after. Swenson stated that with the trees being gone now, there is no way to determine what the actual issue was. Delaney made a motion to deny any compensation. Cowdrey seconded the motion and the motion passed unanimously.
- B. Town Attorney Responses re: Granting Easement on Bradley Lake Road – Sieburg stated that the Town Attorney was pretty positive on this; however, he needs more information. Don stated he was conversing with the Conservation Commission on this.
- C. Schedule Town Administrator Review – The board suggested a non-public on June 18, 2026 to go over the review. Sieburg stated he would prefer a public review. The board will send comments to Stewart prior to June 12, 2026. Cowdrey asked if there was employee review forms and the response was yes; however, they need to be tailored to each employee.

D. School Board Update – Stewart stated that the budget is good and they are anticipating returning more than last year which changes the rate for next years school payment. Delaney stated he would like to see a yearly comparison for the last ten years. Sieburg has a comparison for five years. Swenson will speak with Sam York regarding the possibility from switching from a monthly to a twice a year payment schedule, one being in January and one at the end of July. Sieburg asked if staff turn-over was a factor in the lower expense numbers and Stewart responded that Sam York is looking at everything.

New Business

- A. Financial Report – the report was received from the Finance Director. Swenson stated he would like to have this posted onto the town website. The report was reviewed line by line. Sieburg stated that MTS is coming in on June 24, 2026 to discuss the advantages and disadvantages of some of the modules currently not being utilized.
- B. Highway Supervisors Report – the ‘old red truck’ was sold for \$6,000. The hotbox has been out on several roads and works good. The crew has been patching, ditching and grading. The culvert on North Short Street has been replaced. Paving will take place on Elbow Pond Road and Flaghole Road the week of June 8, 2026. The crew are CPR, AED FirstAid certified now. The crew will be attending a gravel road maintenance class on June 9, 2026. Cornell received a winter sand quote from WunderX which is \$1.00 less than what was paid last year per ton which includes delivery. The price will be good for the ‘26-27 season. After some discussion regarding the appropriateness of accepting the price without a formal bid process the consensus was that it was fiscally prudent to do so. Delaney made a motion to accept the quote from WunderX. Cowdrey seconded the motion and the motion passed unanimously.
- C. Transfer Station Policy Update – Sieburg revised the C&D acceptance policy.
- D. Cemetery / Beach / Park Trash Pickup – Sieburg stated he would like to hire an individual to do trash pick-up at the beach and each cemetery. Cornell

asked why there are trash barrels in the cemetery and the response was for flowers, etc. Sieburg stated he had done the trash pick-up one time and it took him an hour. Stewart asked who locks up the bathhouse and the response was the Police Department. Stewart made a motion to pay a flat rate of \$120 weekly for trash pick-up at the beach and each cemetery. Swenson seconded the motion and the motion passed unanimously.

- E. Hoyt Road – Matthew Hollins asked when Hoyt Road was going to be graded as it has not been done since fall of 2025 and he would like it addressed. Hollins stated that with the amount of tax payer dollars paid by the residents on the road, this should be taken care of better / more often. Hollins stated he has surveyed the residents of the road and got signatures to get this addressed. Emails between Hollins and the Highway Supervisor were discussed and Swenson advised Hollins that the road will be addressed as soon as possible.

Signatures

- A. Yield Tax Levy Timber – Gerald Hersey
- B. Payroll Manifest 5/29/2026 in the amount of \$41,314.60
- C. Payables Manifest 5/29/2026 in the amount of \$123,218.93

There being no further discussion, at 7:46 p.m. Cowdrey made a motion to enter non-public session per RSA 91-A:3 II (c). Swenson seconded the motion and the motion passed unanimously.

Swenson made a motion to enter back into public session at 8:00 p.m. Cowdrey seconded the motion and the motion passed unanimously.

Swenson made a motion to adjourn at 8:00 p.m. Cowdrey seconded the motion and the motion passed unanimously.

Respectfully submitted,
Lisa Meier, Recording Secretary