

ANDOVER SELECT BOARD
MEETING MINUTES
April 2, 2026

Members Present: Dana Swenson, Chair; Les Fenton, Vice-Chair; James Delaney; Charlie Stewart, and Mark Cowdrey

Also present for duration of appropriate item: Don Sieburg, Town Administrator; Jeremy Cornell, Highway Supervisor; Karen Healey; Roland Carter; Cristy Reny-Perkins; Dale Perkins; Pecco Beaufays; Karen Brule; Jacob Gilman; Nancy Walsh-Robart; Donna Crisp Duclos; and Lisa Meier, Secretary

Chair Swenson opened the meeting at 6:00 p.m. with roll call and reviewed the agenda.

Minutes for approval

March 5, 2026; Stewart motioned to approve the minutes. Fenton seconded the motion, and the motion passed unanimously.

March 19, 2026 – Swenson and Delaney recused themselves as they were not present for the meeting. Fenton made a motion to approve the minutes as amended; Stewart seconded the motion, and the motion was passed.

Public Comments – there were no public comments.

Old Business

- A. Select Board goals – Each board member submitted to the Town Administrator their goals for 2026. Some goals include the Bradley Lake property; the bond process; condition of all roads for the Master Plan and a bond; transfer station; a new police station; workload of the Highway Supervisor – should a sub-committee be created to do an inventory? Cowdrey responded that prior Road Agents have been tasked with this, and it was never completed. Gilman asked if an asset inventory of the roads was done and does the board have it. Les & Mark offered to create the sub-committee and Gilman offered to advise. Carter stated that the state offers road counts for towns. Fenton stated Andover needs a strategic plan for 5 years out and 10 years out beyond capital improvements. Stewart stated

that it is the residents that decide what the town should be and the biggest job of the Select Board is to manage the operations of the town. TA Sieburg read into the meeting what a Master Plan in New Hampshire is. Delaney stated he would like the board to discuss each item independently so something gets done. Healey questioned if the Master Plan Survey asked the residents what people want the town to look like in the future and the response was yes. Cowdrey asked if there could be a work group for strategic plan and the board scheduled a session for May 15, 2026 at 2:00 p.m.

- B. School Payment – TA Sieburg stated there is currently just under \$2,000,000 cash on hand with payments due to the SAU in April and May of \$400,000 and in June of \$728,000 to finish off the remaining balance. TA Sieburg requested the board authorize him to send a letter to the SAU outlining a payment schedule to see if this is feasible. Delaney stated a letter should go out pertaining to Article 14 of the Andover Annual Town Meeting regarding the State Constitution. Stewart made a motion to authorize TA Sieburg to send a letter to the SAU with a prospective payment schedule. Fenton seconded the motion and the motion passed unanimously.

New Business

- A. Forest Fire Warden Appointment – Stephen Barton Sr.
- B. Volunteer Applications & Interviews – the board conducted interviews for three prior board members applying for re-appointment to the Planning Board and two people applying to become members of the Planning Board.
- C. Planning Board Update – Les Fenton gave a brief Planning Board update indicating that the Select Board should have input on the Master Plan. Delaney spoke about building on a Class VI Road. Swenson had questions on permits indicated in the Planning Board minutes
- D. French Property Cleanup Project – Lenny Caron – as Mr. Caron was not present, TA Sieburg advised the board that part of Mr. Caron’s acquisition of the French property was cleaning it up. There are approximate one hundred tires on the property; however, Mr. Caron does not want to pay to dispose of them at the Transfer Station. Delaney stated that in the court order, his disposing of the tires was part of the agreement. Stewart made a

motion to have TA Sieburg contact Mr. Caron to advise that the Select Board decision is that he must pay for the disposal of the tires.

- E. Review Proposed Land Use Fees & Schedule Public Hearing – The Land Use Department states that the current fees should be brought up to align with surrounding towns fees. Stewart stated the board needs back-up data from other towns. Cowdrey states we need to have an indication of what constitutes each “fee” with the definitions outlined on the fee schedule. Stewart asked what happens if someone has a building permit for a house and they do not complete the house as a building permit is cheaper than the taxes. A public hearing on the fees is scheduled for April 16, 2026 at 6:00 p.m.
- F. Highway Supervisor Report- this was given by Town Administrator Sieburg. We received the new trailer today and the new welder this week. HS Cornell is working on having the crew attend grader and backhoe classes. Street sweeping will start soon. The roads are still too soft to grade, and it is too early at this point to grade. There was water damage in the Highway Supervisor’s office; however, this has been repaired.

Signatures – the following were distributed to the board members for signatures:

- A. Solar Energy Exemption for Michele and Greg Stetson Tax Map 12, Lot 515,058
- B. Veterans Tax Credit for Michael & Danielle White Tax Map 10, Lot 035,121
- C. Tom Conway Tree Service Final Bill on Lawrence Street Bridge Project in the amount of \$23,500
- D. Intent to Excavate for Tim Wunderlich, Tax Map 18, Tax Map 520,168
- E. Payables Manifest for April 3, 2026 in the amount of \$272,740.56
- F. Payroll Manifest for April 3, 2026 in the amount of \$49,259.77
- G. Payables Manifest for April 3, 2026 in the amount of \$15,000.00

At 8:35 p.m. Delaney made a motion to enter non-public per RSA 91-A:3 II (c) (matters which, if discussed in public, would likely affect adversely the reputation of any person). Stewart seconded the motion and the motion passed unanimously.)

At ?? p.m. Swenson made a motion to enter public session. Stewart seconded the motion and the motion passed unanimously.

There being no further discussion, at ?? p.m. Swenson made a motion to adjourn. Stewart seconded the motion and the motion passed unanimously. Not sure of what the actual time was

Respectfully Submitted,

Lisa Meier

Recording Secretary