



Town of Amherst, NH
BOARD OF SELECTMEN AGENDA
Barbara Landry Meeting Room- 2 Main Street
MONDAY, AUGUST 11, 2025 6:00 PM

1. Call to Order

2. Non-Public Session

- 2.1. Pursuant to RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
- 2.2. Pursuant to 91-A:3 II (b) The hiring of any person as a public employee.

3. Pledge of Allegiance

4. Citizens' Forum

5. Scheduled Appointments

- 5.1. German Christmas Market Update

6. Administration

- 6.1. Traffic Concern - Sawmill Lane and Spring Road Intersection
- 6.2. Town Administration - Updates

7. Staff Reports

- 7.1. Approve Deputy Treasurer Appointment - Finance Department
- 7.2. Replacement of Pickup Truck - Police Department
- 7.3. Approval of 3rd Annual "Trunk or Treat" Event - Police Department
- 7.4. Approval of FY26 Speed Enforcement/Equipment Grants - Police Department

8. Consent Agenda

- 8.1. AP & Payroll Approvals - Finance Department

- 8.2. Assessing Land Use Change Tax - Assessing Department
- 8.3. School Impact Fee Withdrawal Request - Finance Department

9. Other Approvals

- 9.1. Assessing Abatement Denial - Assessing Department
- 9.2. Minutes

10. New Action Items

11. Old/New Business

Adjournment

Next Meeting: August 25, 2025

You are invited to a Zoom webinar- The nonpublic session will begin at 6pm, and the public session and Zoom are anticipated to begin at 6:30pm.

When: Aug 11, 2025 06:30 PM Eastern Time (US and Canada)

Topic: BOS Meeting August 11, 2025

<https://us02web.zoom.us/j/89228796033>

Phone one-tap:+13126266799

Webinar ID: 892 2879 6033

Please be advised that technical difficulties may occur during this Zoom meeting due to factors beyond our control. If you experience issues with video or audio, please try refreshing your connection or checking your Internet connection. We appreciate your understanding.



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Pursuant to RSA 91-A:3 II (c) Matters **Department:** Administration which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Meeting Date: August 11, 2025

Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



**Town of Amherst, NH
BOARD OF SELECTMEN
STAFF REPORT**

Title: Pursuant to 91-A:3 II (b) The hiring of **Department:** Administration
any person as a public employee.

Meeting Date: August 11, 2025

Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



TOWN OF AMHERST, NH USE OF TOWN COMMONS REQUEST

Completed forms must be submitted to the Administration Department four (4) weeks before the event in order to obtain Board of Selectmen approval. This request is for use of any Town Common land, including Main Street Common, Pierce Common, Spalding Common, Civil War Memorial Common, Huntington Common and School Street Park.

APPLICANT INFORMATION

- Organization Name: AMHERST GERMAN CHRISTMAS MARKET
- Is this a Non-Profit Organization? YES
- Contact Person: LINDSAY BUCHANAN
- Contact Phone Number: 603-320-4959
- Contact e-mail: lindsay@amherstchristmasmarket.org

- EVENT DETAILS

- Event Name: AMHERST GERMAN CHRISTMAS MARKET
- Date and Time of Event and requested Common: 12/13/2025 10AM-6PM
- Requested Time (including setup and breakdown): 12/12/2025 - SETUP 12/14/2025-BREAKDOWN
- Estimated Number of Attendees 8,000
- Describe the event and any major physical activities: CHRISTMAS MARKET EVENT: FOOD/ARTISAN VENDOR TENTS, CHRISTMAS LIGHTS, LIVE MUSIC
- Will food or drinks be served/sold/given to the public? YES (If YES, a Certificate of Insurance naming the Town of Amherst as an additional insured is required)
- Will food be prepared at the event by the organizers or another vendor? YES (A Hawkers and Vendors permit and an inspection by the Fire Dept. may be needed)
- Will anything be placed onto the Common? If so, what? VENDORS TENTS AND A STAGE
- Will you need to drive anything onto the Common? NO
- Will Port-a-potties be provided? (Port-a-potties must be placed along on the far-right gravel parking lot to the right of Town Hall) YES How Many? 20-30 (VARIOUS LOCATIONS. DETAILS REGARDING AMOUNT FROM CONTRACTOR AVAILABLE UPON REQUEST) (One unit for every 50 attendees is typical)
- Request road closures? (Please identify intersections) YES. PLEASE REFER TO MAP
- Will electricity be needed? YES (Electric power availability and cost must be arranged through the Department of Public Works. Electric power is not guaranteed.) **WE WILL ALSO HIRE OUR EVENT ELECTRICIAN.**
- Will the event be advertised? (If so, how and where?) YES. FACEBOOK, INSTAGRAM, WEBSITE, FLYERS & SIGNS

FEE SCHEDULE Fees may be waived at the discretion of the Board of Selectmen and are due at time of application. Checks are to be made out to: **Town of Amherst.**

- Free for town-sponsored events and events of fewer than 250 people.
- \$250 for 250 to 500 people
- \$500 for 500 to 1,000 people
- \$750 for between 1,000 and 2,000 people
- \$1,000 for more than 2,000 people.

ADDITIONAL REQUIREMENTS

- Applicants must ensure all refuse generated by their event is collected and disposed of properly.
- Applicants are responsible for any damage incurred as a result of their use of the Town Commons.
- The Town may require a bond to ensure payment of fees and expenses.
- The Town of Amherst or any of its designees are not responsible for any injuries occurring to participants during the course of activities during use of the property.
- Groups who are granted permission must abide by all Town of Amherst ordinances pertaining to public property and all related NH RSAs as well as all state fire and safety rules and regulations at all times during use of the property.
- All applicable laws and ordinances must be adhered to, including:
 - No open containers of alcoholic beverages.
 - No driving, riding, walking, or exercising of horses or ponies.
 - No playing of baseball, football, volleyball, and soccer except in designated areas.

ACKNOWLEDGEMENT AND SIGNATURE

I have read and understand the Town of Amherst's Town Common Policy and agree to abide by all rules and regulations set forth therein. I understand that failure to comply may result in the cancellation of my event and forfeiture of any fees paid.

Signature: Lindsay Buchanan Date: 5-27-25

This application must be signed off by all Department Heads below before going before the Board of Selectmen for consideration and approval. Events held for the first time require attendance of a representative at the Board meeting.

Chief of Police Approval: Signature Anthony Ciampoli Date: 05/27/20

Fire/ Rescue Chief Approval: Signature Kevin G. Hevey Date: 05/27/25
Kevin G. Hevey (May 27, 2025 14:40 EDT)

Public Works Director Approval: Signature Eric Slosek Date: 05/30/25

BOS Approval: Chair's Signature _____ Date: _____











German Christmas Market Use of Town Common Request 2025

Final Audit Report

2025-05-30


Created:	2025-05-27
By:	Jennifer Stover (jstover@amherstnh.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAiDYFSONLWz9tA2FNUJj1UjnFHzNUWhCJ

"German Christmas Market Use of Town Common Request 2025" History

-  Document created by Jennifer Stover (jstover@amherstnh.gov)
2025-05-27 - 6:26:14 PM GMT
-  Document emailed to Anthony Ciampoli (aciampoli@amherstnh.gov) for signature
2025-05-27 - 6:26:18 PM GMT
-  Document emailed to Eric Slosek (eslosek@amherstnh.gov) for signature
2025-05-27 - 6:26:19 PM GMT
-  Document emailed to khevey@amherstnh.gov for signature
2025-05-27 - 6:26:19 PM GMT
-  Email viewed by khevey@amherstnh.gov
2025-05-27 - 6:26:47 PM GMT
-  Signer khevey@amherstnh.gov entered name at signing as Kevin G. Hevey
2025-05-27 - 6:40:36 PM GMT
-  Document e-signed by Kevin G. Hevey (khevey@amherstnh.gov)
Signature Date: 2025-05-27 - 6:40:38 PM GMT - Time Source: server
-  Email viewed by Anthony Ciampoli (aciampoli@amherstnh.gov)
2025-05-27 - 6:47:14 PM GMT
-  Document e-signed by Anthony Ciampoli (aciampoli@amherstnh.gov)
Signature Date: 2025-05-27 - 6:47:54 PM GMT - Time Source: server
-  Email viewed by Eric Slosek (eslosek@amherstnh.gov)
2025-05-30 - 5:47:14 PM GMT

 Document e-signed by Eric Slosek (eslosek@amherstnh.gov)

Signature Date: 2025-05-30 - 5:49:53 PM GMT - Time Source: server

 Agreement completed.

2025-05-30 - 5:49:53 PM GMT



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Traffic Concern - Sawmill Lane and Spring Road Intersection

Department: Administration

Meeting Date: August 11, 2025

Staff Contact: Lincoln Daley, Eric Slosek, Anthony Ciampoli

BACKGROUND INFORMATION:

Residents of the Sawmill Lane neighborhood have raised concerns about unsafe conditions at the intersection with Spring Road, specifically regarding limited sight distance when turning left onto Sawmill Lane. The issue is caused by overgrown roadside bushes and other vegetation obstructing the view. The Public Works Department inspected the area and concurred with the residents' concerns. Public Works Director Slosek is recommending that the matter be referred to the Traffic Safety Advisory Committee for further review and consideration. See attached Memorandum from Director Slosek.

BUDGET IMPACT:

(Include general ledger account numbers)

TBD

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

Recommend referring the matter to the Traffic Safety Advisory Committee for review, consideration, and a formal recommendation to the Board of Selectmen.

SUGGESTED MOTION:

Move to refer the matter to the Traffic Safety Advisory Committee for review, consideration, and a formal recommendation to the Board of Selectmen.

TOWN ADMINISTRATOR RECOMMENDATION:

Recommend referring the matter to the Traffic Safety Advisory Committee for review, consideration, and a formal recommendation to the Board of Selectmen.

ATTACHMENTS:

1. spring rd concern_001

DEPARTMENT OF PUBLIC WORKS

22 Dodge Road, Amherst, NH 03031

Tel. (603) 673-2317



Eric M. Slosek
Director

MEMORANDUM

To: Lincoln Daley, Town Administrator
2 Main Street
Amherst, NH 03031

Subject: Safety Concern – Spring Rd./ Sawmill Ln. Intersection

Dear Lincoln,

I have received multiple complaints from Sawmill Lane residents regarding unsafe conditions at the intersection with Spring Road. Specifically, westbound vehicles turning left onto Sawmill Lane must cross the eastbound lane with severely limited sight distance.

Following two site visits last week, I concur that impaired visibility poses a significant hazard. The primary obstruction is overgrown roadside bushes, whose removal is necessary to improve sight lines.

In response, I took the following actions:

- Met with the corner property owner to explain the issue and advise of the likely need for vegetation removal.
- Contacted our on-call engineer for a scope and fee to evaluate the intersection, including property boundaries, sight distance analysis, signage review, alignment assessment, and safety improvement options.
- Informed the reporting residents that I would recommend this matter be referred to the Traffic Safety Committee.

I formally recommend that you request Board of Selectmen authorization for the Traffic Safety Committee to review this case.

Please let me know if you have any questions or need additional information.

Best regards,

Eric Slosek
Director of Public Works

CC: Office of Community Development



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Town Administration - Updates
Meeting Date: August 11, 2025

Department: Administration
Staff Contact: Lincoln Daley

BACKGROUND INFORMATION:

1. Amherst Community Power Program

Following the Selectmen's meeting on July 28th, Town Administration received the final pricing and contract terms for the new three-year Energy Service Agreement (ESA) with Direct Energy. The contract satisfies all conditions previously set by the Board of Selectmen, including a modest reduction in electricity rates. The ESA was formally executed by the Town Administrator on July 30th.

The next phase of the program will involve collaboration with Standard Power and Direct Energy to develop and implement a comprehensive community outreach plan. Beginning in September, a series of public meetings and educational initiatives will be held to inform residents and local businesses about the program, their energy options, and the benefits under the new contract, which is scheduled to take effect in October.

2. Fire Hydrant Maintenance

Representatives from Pennichuck Water will attend the Board of Selectmen meeting on August 25th to provide a detailed update on the Town's fire hydrant maintenance program. This presentation will include current status, recent activities, and any planned improvements or changes.

3. Town Personnel Update - Finance Director - The job posting for the Finance Director position closed on August 8th. Town Administration is pleased with the strong pool of highly qualified applicants. Interviews will begin shortly, involving the Board of Selectmen, Town Administration, and the Finance Department. The goal is to have a new Director in place ahead of the current Debbie Bender's planned retirement in late September, ensuring a smooth transition and effective transfer of institutional knowledge.

4. Town Website Update

Town Administration continues to work closely with CivicPlus on the redevelopment and migration to a new town website platform. The new site is expected to launch by the end of the year and will offer residents improved access to town information, services, and user-friendly features designed to enhance communication and transparency.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Approve Deputy Treasurer
Appointment - Finance Department

Department: Finance Department

Meeting Date: August 11, 2025

Staff Contact: Debbie Bender

BACKGROUND INFORMATION:

Kristen Lambros has been recommended by Richard Katzenberg for the role of Deputy Treasurer. A resident of Amherst, Ms. Lambros has formally applied for this position and brings relevant experience and qualifications. We are submitting her appointment for the Board's review and respectfully request approval to proceed.

BUDGET IMPACT:

(Include general ledger account numbers)

N/A

POLICY IMPLICATIONS:

N/A

DEPARTMENT HEAD RECOMMENDATION:

Recommend the appointment of Ms. Lambros to the position of Deputy Treasurer.

SUGGESTED MOTION:

I move that we approve the appointment of Kristen Lambros to the position of Deputy Treasurer, with a bi-weekly stipend of \$40.00.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Appointment K. Lambros Deputy Treasurer

7/24/2025

Director of Finance,

Please appoint, with BOS approval, Kristen Lambros as Deputy Treasurer, to perform such duties as requested by yourself and the Treasurer.

She is qualified and anxious to provide the work and responsibilities of the Treasurer when needed.

Richard Katzenberg

Treasurer

Town of Amherst

Richard Katzenberg

(603)-305-6781

"Action is the antidote to despair"

" I am but just one person... said billions of people"



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Replacement of Pickup Truck -
Police Department

Department: Police Department

Meeting Date: August 11, 2025

Staff Contact: Anthony Ciampoli

BACKGROUND INFORMATION:

The Amherst Police Department is seeking to replace its aging special duty pickup truck. The 2008 Toyota Tundra was originally purchased in 2015 for undercover operations while several officers were assigned to a regional task force. Over time, the vehicle's role has evolved, and it is now routinely used during emergencies, for large evidence retrievals, and to transport specialized equipment such as accident reconstruction tools, barricades, and signage.

While the Tundra still has some remaining utility, it lacks critical features such as emergency lighting, police radio, and departmental decals. These limitations reduce its effectiveness and prevent it from being fully utilized for public safety operations, special events, and traffic details.

We propose replacing the vehicle with one that can be fully equipped and is consistent with our current fleet, thereby enhancing operational continuity, public recognizability, and readiness. Although we have been actively exploring replacement options over the past year, a recent development has helped solidify our plan: Director Slosek of the Department of Public Works is currently without a town-issued vehicle, as his previous one is no longer serviceable. The Toyota Tundra remains a functional and appropriate option for his departmental needs. Therefore, it is our intent to replace the Tundra with a properly outfitted vehicle for the Police Department, and to transfer the Tundra to the Department of Public Works for continued use by Director Slosek.

We have identified several used vehicles in the \$35,000- \$40,000 range that meet our criteria and have decided on a 2023 Dodge Ram Big Horn/Lone Star with 48k miles at Merchants Auto in Hooksett, NH. Secondly, we are seeking approval for this acquisition to be funded through the Police Detail Account, avoiding any impact on the town's operating budget.

BUDGET IMPACT:

(Include general ledger account numbers)

No impact as the desired funding is coming from the Police Detail Revolving Account

POLICY IMPLICATIONS:

None

DEPARTMENT HEAD RECOMMENDATION:

Approve the purchase of this 2023 Dodge Ram for \$36,517 from Merchants Auto to be funded through the Police Detail Revolving Account

SUGGESTED MOTION:

I move to approve the purchase of a 2023 Dodge Ram for \$36,517 from Merchants Auto to be funded through the Police Detail Revolving Account

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. APD- Bid packet

TOWN OF AMHERST

Amherst Police Department

Date: 8-4-25

Line Item Police Detail Revolving Account

Budget Amount: \$30,000-\$40,000

Item: Pickup Replacement- (Used 2022-2023 Ram)

<u>Vendor</u>	<u>Price</u>	<u>Total</u>	<u>Other Considerations</u>
Merchants Auto 1278 Hooksett Road Hooksett, NH03106	\$35,618	\$36,517 with fees/title ppw	-Lowest price for package -Willing to hold for 12 days w/o deposit -Within KBB Fair Market range -2023 w/48k miles
Nucar Pre-Owned 13 Manchester St Concord, NH 03301	\$38,137	\$38,137	2023
Contemporary 30 Hammond Road Milford, NH 03055	\$38,494	\$38,494	**2022
Allen Mello 13 Marmon Drive Nashua NH 03060	\$38,970	\$38,970	**2022

Recommend bid be awarded to: **Merchant's Auto- Hooksett, NH**

Signature of Town Administrator / Date

 8/4/25

Please attach to this request a copy of the specifications and proposal from the lowest qualified bidder. Please forward, for review purposes, a copy of bids in excess of \$10,000.00 to the Town Administrator at least one week prior to the Board of Selectmen meeting.

USE BALL POINT PEN — PRESS FIRMLY

8110140115-20222, RR Dunwoody All rights reserved - 0687



CORPORATE HEADQUARTERS
1278 Hooksett Road
Hooksett, NH 03106
Tel: 603/669-1100
Fax: 603/218-6923

DEAL# 188202
CUST# 253119

DATE 08/04/2025

BUYER TOWN OF AMHERST DOB _____ EMAIL ACIAMPOLI@AMHERSTNH.GOV

BUYER _____ DOB _____ EMAIL _____

ADDRESS _____ HOME PHONE _____ CELL PHONE (603) 673-4900

CITY _____ STATE _____ ZIP _____

YEAR	MAKE	MODEL OR SERIES	BODY TYPE	COLOR	CYLS	SALESPERSON	
2023	RAM	1500		WHITE	8	DAMIAN GUTIERREZ	
STOCK NO	VEHICLE ID NO	VIN			TIME	DELIVERY DATE	MILEAGE
C86137L		1C6SRFMT3PN620934			N/A	08/04/2025	48194

CASH PRICE OF VEHICLE	35,618.00
N/A	N/A
N/A	N/A
N/A	N/A
SALES TAX	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A

THIS DEAL IN LIEU OF ALL OTHER PROMOTIONAL OFFERS.

WARRANTY	
X	

SUB-TOTAL	35,618.00
TITLE FEE	27.00
*DEALER SERVICE FEE	872.00
TOTAL	36,517.00

CASH DEPOSIT SUBMITTED WITH ORDER	RECEIPT NO.	
ALLOWANCE FOR TRADE-IN AS APPRAISED		N/A
LESS BALANCE OWING TO —		N/A
TRADE TITLE: YES _____ NO _____	RECEIPT NO.	
	CASH ON DELIVERY	36,517.00
	RECEIPT NO.	

YEAR	MAKE	MODEL	TYPE	COLOR	
VIN		MILEAGE	STOCK NO.	AMOUNT OF LOAN CONTRACT	0.00

"The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale."

The time period begins once your vehicle is successfully delivered, or you accept it at the dealership. If for any reason you aren't 100% satisfied you can return the vehicle to the merchant's dealership within the 7-day/500 mile window. Subject to certain limitations, we'll accept your return and provide a refund, except for any costs associated with transportation or banking or financing fees related to the transaction. Please note that we may refuse to accept the return of the vehicle if it's been in an accident or been damaged; had a lien registered; if any keys, books, manuals or accessories are missing; trade-in pay off has been made or if any uplifts are made to the vehicle as part of the deal or after the delivery. All transactions are considered final after the 7-day/500 miles, whichever comes first.

LIFE <input type="checkbox"/>	CREDIT APPROVED BY BANK ON
LIFE & DISABILITY <input type="checkbox"/>	ANNUAL PERCENTAGE RATE <u>0.00</u> %
WAIVER <input type="checkbox"/>	NUMBER INSTALLMENTS <u>1</u>
	VALUE OF INSTALLMENTS \$ <u>36,517.00</u>
	DATE FIRST INSTALLMENT <u>08/04/2025</u>

Date 08/04/2025
N/A Date N/A

Federal regulations require you to state the odometer mileage upon transfer of ownership. An inaccurate or unlawful statement may make you liable for damages to your transferee for attorney fees, and for civil or criminal penalties, pursuant to sections 409, 412, and 413 of the Motor Vehicle Information and Cost Savings Act of 1972 (Pub. L. 92-511, as amended by Pub. L. 94-364).

Purchaser agrees that this Order includes all of the terms and conditions, Order cancels and supercedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. IN THE EVENT OF A TIME SALE, SELLER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY DEALER OR HIS AUTHORIZED MANAGEMENT. Purchaser by signing this Order certifies that he is of legal age to execute binding contracts in this State and acknowledges that he has read its terms and conditions and has received a true copy of this Order and Odometer Statement. Further Assurances: The parties agree to execute such further documents and instruments and to take such further actions as may be reasonably necessary to carry out the purposes and intent of this Agreement.

DATE 08/04/2025
N/A DATE N/A
DEALER'S AUTHORIZED AGENT _____ DATE 08/04/2025



2023 Ram 1500 Big Horn/Lone Star 4WD 4D Crew Cab

VIN: 1C6SRFMT3PN620934
Stock: C86137L

Exterior: White
Interior: Black
Engine: HEMI 5.7L V8 Multi Displacement VVT eTorque
Mileage: 48,172

Drivetrain: 4WD
Transmission: 8-Speed Automatic
Fuel Efficiency: 17 CITY / 22 HWY



Merchants Auto

1278 Hooksett Rd
Hooksett, NH 03106
(603) 550-5761

Vehicle Details:

- Tires: 275/65R18 BSW All Season LRR
- Steel Spare Wheel
- Chrome Front Bumper w/Chrome Rub Strip/Fascia Accent
- Black Exterior Mirrors
- Fixed Rear Window
- Variable Intermittent Wipers
- Black Grille w/Chrome Surround
- HEMI Badge
- Tailgate Rear Cargo Access
- Cargo Lamp w/High Mount Stop Light
- Laminated Glass
- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- Front Facing Cloth Rear Seat
- Manual Tilt/Telescoping Steering Column
- Leather Steering Wheel
- Rear Cupholder
- Proximity Key For Push Button Start Only
- Cruise Control w/Steering Wheel Controls
- Locking Glove Box
- Metal-Look Gear Shifter Material
- Vinyl Door Trim Insert
- Mini Overhead Console and 1 12V DC Power Outlet
- Fade-To-Off Interior Lighting
- GPS Antenna Input
- For Details, Visit DriveUconnect.com
- Delayed Accessory Power
- Outside Temp Gauge
- Redundant Digital Speedometer
- Front Center Armrest w/Storage and Rear Center Armrest
- Air Filtration
- 6 Speakers
- Fixed Antenna
- 1 LCD Monitor In The Front
- 3.21 Rear Axle Ratio
- 50 State Emissions
- Transmission w/Driver Selectable Mode
- Part-Time Four-Wheel Drive
- 730CCA Maintenance-Free Battery
- Trailer Wiring Harness
- HD Gas-Pressurized Shock Absorbers
- Regular Box Style
- Chrome Rear Step Bumper
- Black Side Windows Trim
- Black Door Handles
- Convex Wide-Angle Exterior Mirror Insert
- Deep Tinted Glass
- Galvanized Steel/Aluminum Panels
- RAM Grille Badge - Chrome
- Dual Rear Exhaust w/Bright Tips
- Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Perimeter/Approach Lights
- Front Seat Back Map Pockets
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- 3 Rear Seat Head Restraints
- Rear 60/40 Folding Seat
- Illuminated Front Cupholder
- Compass
- Valet Function
- HVAC -inc: Underseat Ducts and Console Ducts
- Full Cloth Headliner
- Interior Trim -inc: Deluxe Sound Insulation, Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Chrome/Metal-Look Interior Accents
- Day-Night Rearview Mirror
- Front Map Lights
- Cab Mounted Cargo Lights
- Global Telematics Box Module (TBM)
- Instrument Panel Bin, Dashboard Storage, Interior Concealed Storage, Driver / Passenger And Rear Door Bins and 1st Row Underseat Storage
- Driver Information Center
- Analog Appearance
- Seats w/Cloth Back Material
- 4 Way Front Headrests
- Sentry Key Immobilizer
- 1 12V DC Power Outlet
- Streaming Audio
- Active Noise Control System
- Engine: 5.7L V8 HEMI MDS VVT eTorque
- GVWR: 7,100 lbs
- Engine Auto Stop-Start Feature
- Electronic Transfer Case
- Heavy Duty Engine Cooling
- 48V Belt Starter Generator
- 1690# Maximum Payload
- Front And Rear Anti-Roll Bars

- Electric Power-Assist Steering
- Stainless Steel Exhaust
- Short And Long Arm Front Suspension w/Coil Springs
- Lithium Ion (li-Ion) Traction Battery 0.43 kWh Capacity
- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Curtain 1st And 2nd Row Airbags
- Rear Child Safety Locks
- ParkView Back-Up Camera
- Body Style: Crew Cab
- Drivetrain: Four Wheel Drive
- Base Curb Weight: 5409
- Gross Axle Wt Rating - Rear: 4100
- Curb Weight - Rear: 2173
- Fuel Economy Est-Combined: 19
- EPA Fuel Economy Est - Hwy: 22
- Dead Weight Hitch - Max Trailer Wt.: 5000
- Wt Distributing Hitch - Max Trailer Wt.: 8130
- Maximum Trailing Capacity: 8130
- Engine Type: Gas/Electric V-8
- Fuel System: Sequential MPI
- SAE Net Torque @ RPM: 410 @ 3950
- Trans Type: 8
- Trans Description Cont. Again:
- Second Gear Ratio (:1): 3.14
- Fourth Gear Ratio (:1): 1.67
- Sixth Gear Ratio (:1): 1.00
- Trans PTO Access: No
- Transfer Case Power Take Off: No
- Cold Cranking Amps @ 0° F (2nd): 730
- Engine Oil Cooler: None
- Suspension Type - Rear: Multi-Link
- Axle Type - Rear: Rigid Axle
- Axle Ratio (:1) - Rear: 3.21
- Rear Tire Order Code: TUM
- Front Tire Size: P275/65SR18
- Spare Tire Size: Full-Size
- Rear Wheel Size: 18 X 8
- Front Wheel Material: Aluminum
- Spare Wheel Material: Steel
- Turning Diameter - Curb to Curb: 48.7
- Brake ABS System: 4-Wheel
- Disc - Front (Yes or): Yes
- Front Brake Rotor Diam x Thickness: 14.9
- Drum - Rear (Yes or):
- Fuel Tank Capacity, Approx: 26
- Front Leg Room: 40.9
- Front Hip Room: 63.4
- Second Leg Room: 45.2
- Second Hip Room: 63.4
- Length, Overall: 241.8
- Height, Overall: 77.5
- Ground Clearance, Rear:
- Cargo Box Width @ Top, Rear: 66.4
- Cargo Box Width @ Wheelhousings: 51
- Tailgate Width: 60
- Seventh Gear Ratio (:1): 0.84
- Gross Traction Battery Capacity (kWh): 0.4
- 26 Gal. Fuel Tank
- Auto Locking Hubs
- Solid Axle Rear Suspension w/Coil Springs
- Side Impact Beams
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Airbag Occupancy Sensor
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
- Vehicle Name: Ram 1500
- Body Code: T
- Passenger Capacity: 6
- Gross Axle Wt Rating - Front: 3900
- Curb Weight - Front: 3236
- Gross Vehicle Weight Rating Cap: 7100
- EPA Fuel Economy Est - City: 17
- Gross Combined Wt Rating: 13900
- Dead Weight Hitch - Max Tongue Wt.: 500
- Wt Distributing Hitch - Max Tongue Wt.: 813
- Engine Order Code: EZL
- Displacement: 5.7 L/345
- SAE Net Horsepower @ RPM: 395 @ 5600
- Trans Order Code: DFR
- Trans Description Cont.: Automatic w/OD
- First Gear Ratio (:1): 4.71
- Third Gear Ratio (:1): 2.11
- Fifth Gear Ratio (:1): 1.28
- Reverse Ratio (:1): 3.29
- Transfer Case Model: Electronic
- Cold Cranking Amps @ 0° F (Primary): 730
- Tons/yr of CO2 Emissions @ 15K mi/year: 9.4
- Suspension Type - Front: Short And Long Arm
- Axle Type - Front: Independent
- Axle Ratio (:1) - Front: 3.21
- Front Tire Order Code: TUM
- Spare Tire Order Code:
- Rear Tire Size: P275/65SR18
- Front Wheel Size: 18 X 8
- Spare Wheel Size: Full-Size
- Rear Wheel Material: Aluminum
- Steering Type: Rack-Pinion
- Brake Type: 4-Wheel Disc
- Brake ABS System (Second Line): 4-Wheel
- Disc - Rear (Yes or): Yes
- Rear Brake Rotor Diam x Thickness: 14.8
- Rear Drum Diam x Width:
- Front Head Room: 40.9
- Front Shoulder Room: 66
- Second Head Room: 39.8
- Second Shoulder Room: 65.7
- Wheelbase: 153.5
- Width, Max w/o mirrors: 82.1
- Ground Clearance, Front:
- Cargo Box Length @ Floor: 76.3
- Cargo Box Width @ Floor: 66.4
- Cargo Box (Area) Height: 21.5
- Cargo Volume: 61.5
- Eighth Gear Ratio (:1): 0.67
- Model Group: Ram Pickups

- Vehicle Segment: Large Pick-up
- Body Cab Style: Crew Cab
- Engine Displacement Units: 5.7
- Engine Block Type: iron
- Engine Valve Count: 2
- Big Horn Level 1 Equipment Group
- Off Road Group
- 6 Speakers
- AM/FM radio
- Integrated Center Stack Radio
- Radio: Uconnect 3 w/5" Display
- SiriusXM Satellite Radio
- Rear Window Defroster
- Power windows
- Rear Power Sliding Window
- Steering wheel mounted audio controls
- Front Extra HD Shock Absorbers
- Traction control
- ABS brakes
- Dual front impact airbags
- Emergency communication system: SiriusXM Guardian
- Front wheel independent suspension
- Occupant sensing airbag
- Rear anti-roll bar
- Brake assist
- ParkView Rear Back-Up Camera
- Front Fog Lamps
- Dual Rear Exhaust w/Bright Tips
- Speed control
- 48V Belt Starter Generator
- Auto-Dimming Exterior Driver Mirror
- Black Exterior Mirrors
- Bumpers: chrome
- Exterior Mirrors Courtesy Lamps
- Exterior Mirrors w/Supplemental Signals
- Front License Plate Bracket
- HEMI Badge
- Power door mirrors
- Raised Ride Height
- Rear step bumper
- Wheel to Wheel Side Steps
- 2nd Row In Floor Storage Bins
- 8.4" Touchscreen Display
- Auto-Dimming Rear-View Mirror
- Compass
- Driver door bin
- Front reading lights
- Global Telematics Box Module (TBM)
- Google Android Auto
- Illuminated entry
- Lane Keep Assist
- Manufacturer's Statement of Origin
- Outside temperature display
- ParkSense Front/Rear Park Assist w/Stop
- Passenger vanity mirror
- Rear Dome w/On/Off Switch Lamp
- Tachometer
- Tilt steering wheel
- Voltmeter
- 4 Way Front Headrests
- Vehicle Type: Crew Cab
- Bed Style: regular
- Engine Camshaft: OHV
- Engine Cylinder Count: 8
- Country of Origin: United States RAM, Jeep Truck
- Level 1 Safety Group
- Quick Order Package 27Z Big Horn
- Active Noise Control System
- GPS Antenna Input
- Radio data system
- Radio: Uconnect 5 W w/8.4" Display
- Air Conditioning
- Power steering
- Rear 60/40 Folding Seat
- Remote keyless entry
- E-Locker Rear Axle
- Rear Extra HD Shock Absorbers
- 4-Wheel Disc Brakes
- Advanced Brake Assist
- Dual front side impact airbags
- Front anti-roll bar
- Low tire pressure warning
- Overhead airbag
- Selec-Speed (TM) Control
- Electronic Stability Control
- Delay-off headlights
- Fully automatic headlights
- Panic alarm
- Electric Shift-On-Demand Transfer Case
- Heavy-Duty Engine Cooling
- Big Horn Badge
- Black Premium Power Mirrors
- Convex Wide-Angle Exterior Mirror Insert
- Exterior Mirrors w/Heating Element
- For More Info, Call 800-643-2112
- Heated door mirrors
- Off Road Decals
- Power-Folding Mirrors
- RAM Grille Badge - Chrome
- USB Host Flip
- 115V Auxiliary Power Outlet
- 4G LTE Wi-Fi Hot Spot
- Apple CarPlay
- Bluetooth Handsfree Phone & Audio
- Connectivity - US/Canada
- For Details, Visit DriveUconnect.com
- Full Speed Forward Collision Warning Plus
- Glove Box Lamp
- Heated Steering Wheel
- Integrated Voice Command w/Bluetooth
- Leather steering wheel
- MOPAR Front & Rear Rubber Floor Mats
- Overhead console
- Passenger Sun Visor w/Illuminated Mirror
- Pedestrian Emergency Braking
- Rear seat center armrest
- Telescoping steering wheel
- Trip computer
- 3 Rear Seat Head Restraints
- Cloth Bench Seat

- Heated Front Seats
- Front Center Armrest w/Storage
- Passenger door bin
- Tow Hooks
- Alloy wheels
- Variably intermittent wipers
- Driver Air Bag
- Front Side Air Bag
- Rear Head Air Bag
- AM/FM Stereo
- Cruise Control
- Four Wheel Drive
- Floor Mats
- Keyless Entry
- Heated Mirrors
- Pass-Through Rear Seat
- Power Steering
- Conventional Spare Tire
- Power Windows
- A/T
- Privacy Glass
- Steering Wheel Audio Controls
- Automatic Headlights
- Leather Steering Wheel
- Tire Pressure Monitor
- Bluetooth Connection
- 8-Speed A/T
- Stability Control
- Keyless Start
- Rear Bench Seat
- Requires Subscription
- Lithium Ion Traction Battery
- Split folding rear seat
- Front Seat Back Map Pockets
- Class IV Receiver Hitch
- Trailer Brake Control
- Wheels: 18" x 8" Cast-Aluminum Painted
- 3.21 Rear Axle Ratio
- Passenger Air Bag
- Front Head Air Bag
- A/C
- ABS
- Child Safety Locks
- 8 Cylinder Engine
- Daytime Running Lights
- Power Door Locks
- Power Mirror(s)
- Cloth Seats
- Adjustable Steering Wheel
- Traction Control
- Intermittent Wipers
- MP3 Capability
- Variable Speed Intermittent Wipers
- Immobilizer
- Passenger Vanity Mirror
- Tow Hitch
- Trip Computer
- Telematics
- Back-Up Camera
- Brake Assist
- Auxiliary Audio Input
- Passenger Air Bag Sensor
- Gasoline/Mild Electric Hybrid

Market Price \$39,517
Merchants Loyalty Program* -\$500
Trade In Discount* -\$750
Military and First Responders Discount* -\$500
College Grad Discount* -\$500
1st Time Buyer Discount* -\$750
New Price* \$36,517
Payment as low as \$513 / month **
 *To qualified buyers. See dealer for details.

Disclaimer:

Disclaimer:

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Pre-Owned 2023 Ram 1500 Big Horn/Lone Star

VIN: 1C6RRFFG7PN526926
Stock: AC152B

Exterior: White
Interior: Black
Engine: 3.6L V6 24V VVT
Mileage: 14,238

Drivetrain: 4WD
Transmission: 8-Speed Automatic
Fuel Efficiency: 19 CITY / 24 HWY



Nucor Pre-Owned Superstore of Concord

13 Manchester Street
Concord, NH 03301
(833) 768-7802

Vehicle Details:

- Quick Order Package 23Z Big Horn
- 3.55 Rear Axle Ratio
- Cloth Bench Seat
- 115V Auxiliary Power Outlet
- 9 Amplified Speakers w/Subwoofer
- Electric Shift-On-Demand Transfer Case
- Remote Start System
- Radio: Uconnect 3 w/5" Display
- MOPAR Front & Rear Rubber Floor Mats
- Rear Window Defroster
- 4 Way Front Headrests
- Heated Front Seats
- Front Seat Back Map Pockets
- Sun Visors w/Illuminated Vanity Mirrors
- Auto-Dimming Exterior Driver Mirror
- Air Conditioning ATC w/Dual Zone Control
- GPS Antenna Input
- Power 8-Way Driver Seat
- LED Footwell Lighting
- Exterior Mirrors w/Supplemental Signals
- Power-Folding Mirrors
- Rear Dome w/On/Off Switch Lamp
- Big Horn Badge
- Exterior Mirrors w/Heating Element
- Global Telematics Box Module (TBM)
- USB Host Flip
- Apple CarPlay
- SiriusXM Satellite Radio
- Integrated Center Stack Radio
- 4G LTE Wi-Fi Hot Spot
- For More Info, Call 800-643-2112
- 48V Belt Starter Generator
- 400W Inverter
- 4-Wheel Disc Brakes
- Front Center Armrest w/Storage
- Variably intermittent wipers
- Traction control
- Telescoping steering wheel
- Split folding rear seat
- Remote keyless entry
- Rear seat center armrest
- Radio data system
- 3.21 Rear Axle Ratio
- Wheels: 18" x 8" Cast-Aluminum Painted
- Big Horn Level 2 Equipment Group (DISC)
- 33 Gallon Fuel Tank
- Class IV Receiver Hitch
- ParkSense Front/Rear Park Assist w/Stop
- Trailer Brake Control
- Radio: Uconnect 5 W w/8.4" Display
- Front Fog Lamps
- 2nd Row In Floor Storage Bins
- Rear 60/40 Folding Seat
- 3 Rear Seat Head Restraints
- Rear Power Sliding Window
- Auto-Dimming Rear-View Mirror
- Black Premium Power Mirrors
- Cluster 7.0" TFT Color Display
- Power 2-Way Driver Lumbar Adjust
- Glove Box Lamp
- Black Exterior Mirrors
- Exterior Mirrors Courtesy Lamps
- Convex Wide-Angle Exterior Mirror Insert
- Security Alarm
- RAM Grille Badge - Chrome
- Heated Steering Wheel
- Google Android Auto
- 8.4" Touchscreen Display
- Media Hub w/2 Charge Only USBs
- Bluetooth Handsfree Phone & Audio
- Connectivity - US/Canada
- For Details, Visit DriveUconnect.com
- Power Adjustable Pedals
- Universal Garage Door Opener
- Integrated Voice Command w/Bluetooth
- Emergency communication system: SiriusXM Guardian
- Compass
- Trip computer
- Tilt steering wheel
- Steering wheel mounted audio controls
- Speed control
- Rear step bumper
- Rear anti-roll bar
- Power windows

- Power steering
- Passenger vanity mirror
- Panic alarm
- Overhead airbag
- Occupant sensing airbag
- Leather steering wheel
- Heated door mirrors
- Front wheel independent suspension
- Front anti-roll bar
- Dual front impact airbags
- Delay-off headlights
- Brake assist
- Adjustable head restraints: driver and passenger w/tilt
- ABS brakes
- Tachometer
- Electronic Stability Control
- 6 Speakers
- Power door mirrors
- Passenger door bin
- Overhead console
- Outside temperature display
- Low tire pressure warning
- Illuminated entry
- Fully automatic headlights
- Front reading lights
- Dual front side impact airbags
- Driver door bin
- Bumpers: chrome
- Alloy wheels
- AM/FM radio
- Voltmeter
- ParkView Rear Back-Up Camera
- Air Conditioning

Nucar Price \$38,137

Disclaimer:

While great effort is made to ensure the accuracy of the information on this site, errors do occur so please verify information with a customer service rep. Selling price may vary from the MSRP as each dealer sets the selling price. The MSRP does not include sales tax, vehicle registration fees, finance charges, other fees required by law, market adjustments and document preparation fee of \$699. Prices are subject to change daily and expire at the close of business the same day.


As credit scores vary from person to person, you may not qualify for the offers, incentives, discounts, or financing. Offers, incentives, discounts, or financing are subject to expiration and other restrictions. See dealer for qualifications and complete details.


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*Free shipping limited to your local Nucar dealership of choice. Does not apply to home delivery. Home delivery is limited to dealer discretion. See dealer for details.



PRE-OWNED 2023 Ram 1500 Big Horn/Lone Star
VIN: 1C8RRFFG7PN526926STOCK: AC152B

 [\(https://www.nucarpreownedconcord.com/inventory/used-2023-ram-1500-big-hornlone-star-4wd-4d-crew-cab-1c6rrffg7pn526926/printvdp\)](https://www.nucarpreownedconcord.com/inventory/used-2023-ram-1500-big-hornlone-star-4wd-4d-crew-cab-1c6rrffg7pn526926/)

NUCAR PRICE
 Details

\$38,137 (<https://www.nucarpreownedconcord.com/inventory/used-2023-ram-1500-big-hornlone-star-4wd-4d-crew-cab-1c6rrffg7pn526926/>)

Calculate Your Payment

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Confirm Availability

Free Transfer From: Nucar Automall of Allentown





PRE-OWNED 2022 Ram 1500 Big Horn 4WD

VIN: 1C6SRFF12N117003 C065 DEC 18-2021



(<https://www.contemporarychryslerdodge.com/inventory/used-2022-ram-1500-big-horn-4wd-crew-cab-pickup-1c6srfft2nn117003/printvdp>)

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Details

\$38,494 (<https://www.contemporarychryslerdodgejeep.com/inventory/used-2022-ram-1500-big-horn-4wd-crew-cab-pickup-1c6srfft2nn117003/>)

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CHECK AVAILABILITY

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GET PRE-APPROVED ([HTTPS://WWW.CONTEMPORARYCHRYSLERDODGEJEEP.COM/FINANCE/APPLY-FOR-FINANCING/](https://www.contemporarychryslerdodgejeep.com/finance/apply-for-financing/))

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Start My Purchase (<https://www.fcacertified.com/t3?vin=1C6SRFFT2NN117003&dealercode=42991#vehicleInformation>)

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Please confirm availability of vehicle before coming down to the dealership by calling us at (978) 878-3469. Any prices listed DO NOT INCLUDE Admin Fee (\$574), Title Fee (\$25), or Sales Tax (where applicable), Environmental Protection (\$964), and Theft Protection for (\$249). Certain restrictions and other fees may apply. Not all customers will qualify for all incentives and rebates, all rebates are subject to change without notice, some rebates and incentives are subject to qualification and approval, any payments and rates are subject to bank approval and credit approval, and some incentives cannot be combined. While every reasonable effort is made to ensure the accuracy of this data, we are not responsible for any errors or omissions. Please verify any information and questions us.

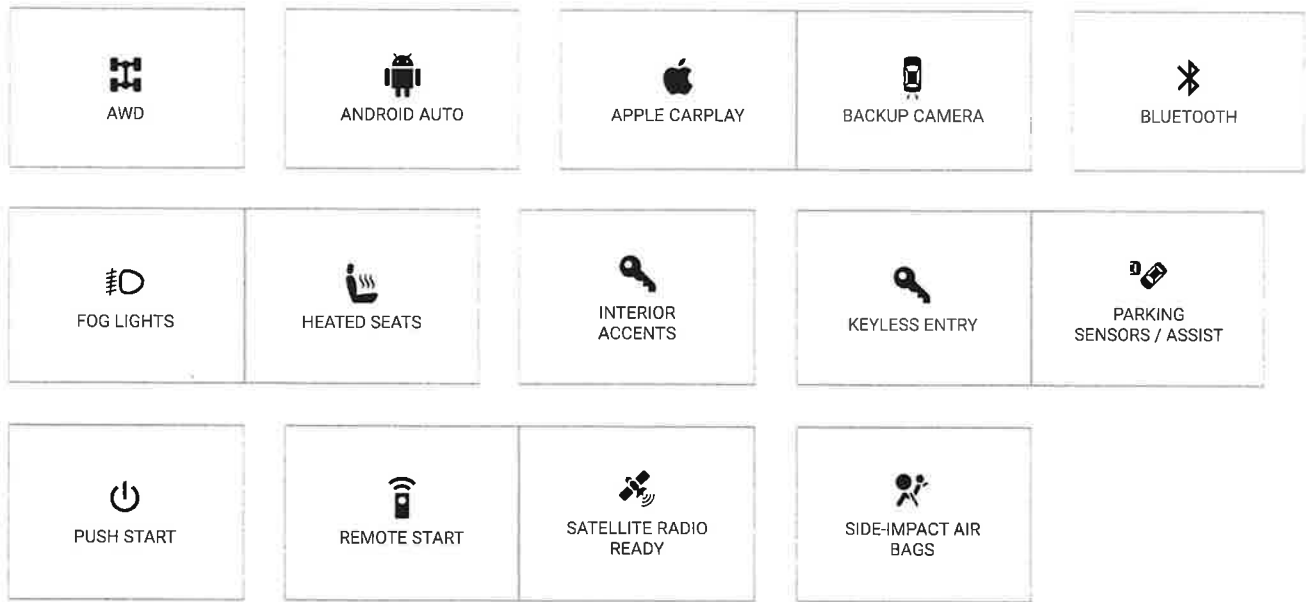


(<https://www.autoipacket.com/packet-share/?p=1C6SRFFT2NN117003>)

Basic Info

Exterior:	Patriot Blue Pearlcoat
Drivetrain  Search	 Contact  4WD
Interior:	Diesel Gray/Black
Transmission:	8-Speed Automatic w/OD
Engine:	Regular Unleaded V-8 5.7 L/345
Fuel Efficiency:	15 CITY / 21 HWY
Mileage:	28,989

Key Features



History Report



(<https://www.carfax.com/vehiclehistory/ar20/pgZQAXd5fW->

qfG3YBybDfmcfzZrS3NIJzASYHeBmZPg9_AJCz5BcaBhbbrpxXMOr7WwRyNcegp24-gBWvvK7hqIrbDU6lYbjQ-l)

Description

CONTEMPORARY CHRYSLER DODGE JEEP RAM is proud to present you with another True Market Priced Pre-Owned Vehicle. This 2022 Ram 1500 Big Horn/Lone Star Level 2, 20 Rims, 5.7 V8 Hemi is loaded with the following Factory Options: Big Horn Level 2 Equipment Group (115V Auxiliary Power Outlet, 115V Auxiliary Rear Power Outlet, 2nd Row In Floor Storage Bins, 400W Inverter, 4G LTE Wi-Fi Hot Spot, 8.4 Touchscreen Display, Air Conditioning ATC w/Dual Zone Control, Apple CarPlay, Auto-Dimming Exterior Driver Mirror, Auto-Dimming Rear-View Mirror, Black Exterior Mirrors, Black Premium Power Mirrors, Bluetooth Handsfree Phone & Audio, Class IV Receiver Hitch, Cluster 7.0 TFT Color Display, Connectivity - US/Canada, Convex Wide-Angle Mirror Insert, Exterior Mirrors Courtesy Lamps, Exterior Mirrors w/Heating Element, Exterior Mirrors w/Supplemental Signals, For Details, Visit DriveUconnect.com, Global Telematics Box Module (TBM), Glove Box Lamp, Google Android Auto, GPS Antenna Input, Heated Front Seats, Heated Steering Wheel, Integrated Center Stack Radio, Media Hub w/2 Charge Only USBs, ParkSense Front/Rear Park Assist w/Stop, Power 2-Way Driver Lumbar Adjust, Power 8-Way Driver Seat, Power Adjustable Pedals, Power-Folding Mirrors, Radio: Uconnect 5 W w/8.4 Display, Rear Dome w/On/Off Switch Lamp, Rear Power Sliding Window, Rear Window Defroster, Remote Start System, Security Alarm, SiriusXM Radio Service, SiriusXM Satellite Radio, Sun Visors w/Illuminated Vanity Mirrors, Universal Garage Door Opener, and USB Host Flip) and Wheels: 20 x 9 Aluminum Chrome Clad (WRK) Big Horn Level 2 Equipment Group (115V Auxiliary Power Outlet, 115V Auxiliary Rear Power Outlet, 2nd Row In Floor Storage Bins, 400W Inverter, 4G LTE Wi-Fi Hot Spot, 8.4 Touchscreen Display, Air Conditioning ATC w/Dual Zone Control, Apple CarPlay, Auto-Dimming Exterior Driver Mirror, Auto-Dimming Rear-View Mirror, Black Exterior Mirrors, Black Premium Power Mirrors, Bluetooth Handsfree Phone & Audio, Class IV Receiver Hitch, Cluster 7.0 TFT Color Display, Connectivity - US/Canada, Convex Wide-Angle Mirror Insert, Exterior Mirrors Courtesy Lamps, Exterior Mirrors w/Heating Element, Exterior Mirrors w/Supplemental Signals, For Details, Visit DriveUconnect.com, Global Telematics Box Module (TBM), Glove Box Lamp, Google Android Auto, GPS Antenna Input, Heated Front Seats, Heated Steering Wheel, Integrated Center Stack Radio, Media Hub w/2 Charge Only USBs, ParkSense Front/Rear Park Assist w/Stop, Power 2-Way Driver Lumbar Adjust, Power 8-Way Driver Seat, Power Adjustable Pedals, Power-Folding Mirrors, Radio: Uconnect 5 W w/8.4 Display, Rear Dome w/On/Off Switch Lamp, Rear Power Sliding Window, Rear Window Defroster, Remote Start System, Security Alarm, SiriusXM Radio Service, SiriusXM Satellite Radio, Sun Visors w/Illuminated Vanity Mirrors, Universal Garage Door Opener, and USB Host Flip), Quick Order Package 25Z Big Horn (Big Horn Badge), Wheels: 20 x 9 Aluminum Chrome Clad (WRK), 3 Rear Seat Head Restraints, 3.21 Rear Axle Ratio, 3.92 Rear Axle Ratio, 33 Gallon Fuel Tank, 4 Way Front Headrests, 4-Wheel Disc Brakes, 48V Belt Starter Generator, 6 Speakers, ABS brakes, Air Conditioning, AM/FM radio, Anti-Spin Differential Rear Axle, Brake assist, Bumpers: chrome, Cloth Bench Seat, Compass, Delay-off headlights, Driver door bin, Dual front impact airbags, Dual front side impact airbags, Electronic Stability Control, Emergency communication system: SiriusXM Guardian, Front anti-roll bar, Front Center Armrest w/Storage, Front fog lights, Front reading lights, Front Seat Back Map Pockets, Front wheel independent suspension, Fully automatic headlights, Heated door mirrors, Heavy-Duty Engine Cooling, Illuminated entry, Integrated Voice Command w/Bluetooth, Leather steering wheel, Low tire pressure warning, Occupant sensing airbag, Outside temperature display, Overhead airbag, Overhead console, Panic alarm, ParkView Rear Back-Up Camera, Passenger door bin, Passenger vanity mir

Vehicle Details

Exterior



Auto On/Off Reflector Halogen Daytime Running Héadlamps w/Delay-Off

Black Exterior Mirrors

Black Grille w/Chrome Surround

Black Side Windows Trim

Body-Colored Door Handles

Cargo Lamp w/High Mount Stop Light

Chrome Front Bumper w/Chrome Rub Strip/Fascia Accent

Chrome Rear Step Bumper

Convex Wide-Angle Mirror Insert

Deep Tinted Glass

Fixed rear window

Front Fog Lamps

Full-Size Spare Tire Stored Underbody w/Crankdown

Interior



Mechanical



Safety



Payment Options

CASH

\$38,494

MSRP: \$38,494

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1500 Big Horn/Lone Star

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Exterior Color

- Diamond Black
- Crystal Pearlcoat

Interior Color

Black

Drivetrain

4WD

Engine

HEMI 5.7L V8 Multi
Displacement VVT

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(<https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?tcdcmid=2737642&tcdadid=747700574351&tcdkwid=3517613812>)

Trade-in | Text Us

[Live Chat](#)

&trdkwid=3517613812&hl=en)

56,737 miles

1C6SRFFT1NN244289

Transmission
8-Speed Automatic

Stock Number
250295A



Highlighted Features

- ▲ Emergency communication system
- ✦ Wireless phone connectivity
- ⦿ Exterior parking camera rear
- ✓ Split folding rear seat
- 🚗 Perimeter/approach lights
- 🔑 Remote keyless entry
- 🎧 Steering wheel mounted audio controls
- ☞ Fully automatic headlights
- ⊗ Alloy wheels
- 🔥 Heated door mirrors
- ✓ Trailer sway control

Included Packages & Accessories

3.21 Rear Axle Ratio

Wheels: 18" x 8" Cast Aluminum Painted

20" x 9" Aluminum Wheels

Cloth Bench Seat

Connected Services Delete Credit

Front License Plate Bracket

Rear Underseat Compartment Storage (DISC)

Radio: Uconnect 3 w 5" Display

MOPAR Black Tubular Side Steps (DISC)

Auto-Dimming Rear-View Mirror

Auto-Dimming Exterior Driver Mirror

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&tcdkwid=3517613812&hl=en)

Global Telematics Box Module (TBM)

For Details Visit DriveUpconnect.com

48V Belt Starter Generator

Integrated Voice Command w/Bluetooth

4-Wheel Disc Brakes

Emergency communication system: SiriusXM Guardian

Front Center Armrest w/Storage

Compass

Variably intermittent wipers

Trip computer

Traction control

Tilt steering wheel

Telescoping steering wheel

Steering wheel mounted audio controls

Split folding rear seat

Speed control

Remote keyless entry

Rear step bumper

Rear seat center armrest

Rear anti-roll bar

Radio data system

Power windows

Power steering

Power door mirrors

Passenger vanity mirror

Passenger door bin

Panic alarm

Overhead console

Overhead airbag

Outside temperature display

Occupant sensing airbag

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[L&frdkwid=3517613812&hl=en\)](https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?)



<https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?>
[tcdcmpid=2737642&tcdadid=747700574351&tcdkwid=3517613812\)](https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?)

Leather steering wheel

Illuminated entry

Heated door mirrors

Fully automatic headlights

Front wheel independent suspension

Front reading lights

Front fog lights

Front anti-roll bar

Dual front side impact airbags

Dual front impact airbags

Driver door bin

Delay-off headlights

Bumpers: chrome

Brake assist

Alloy wheels

Adjustable head restraints: driver and passenger w/tilt

AM/FM radio

ABS brakes

Voltmeter

Tachometer

ParkView Rear Back-Up Camera

Electronic Stability Control

Air Conditioning

8 Speakers

Quick Order Package 27Z Big Horn

E-Locker Rear Axle

Premium Cloth Vinyl Bucket Seats

Big Horn Level 2 Equipment Group

Built-To-Serve Edition

115V Auxiliary Power Outlet

9 Amplified Speakers w/Subwoofer

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&trdkwid=3517613812&hl=en)

(https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?
tcdcmid=2737642&tcdadid=747700574351&tcdkwid=3517613812)

Class IV Receiver Hitch

ParkSense Front/Rear Park Assist w/Stop

Remote Start System

Radio: Uconnect 5 W w. 8.4" Display

MOPAR Front & Rear Rubber Floor Mats

Rear Window Defroster

Hill Descent Control

Bucket Seats

2nd Row In-Floor Storage Bins

4-Way Front Headrests

Rear 60/40 Folding Seat

Heated Front Seats

MOPAR Lockable Console Storage

3 Rear Seat Head Restraints

Front Seat Back Map Pockets

Full Length Floor Console

Rear Power Sliding Window

Sun Visors w/Illuminated Vanity Mirrors

Black Premium Power Mirrors

Air Conditioning ATC w Dual Zone Control

115V Auxiliary Rear Power Outlet

Built-To-Serve Edition LP Badge

GPS Antenna Input

Power 2-Way Driver Lumbar Adjust

Power 4-Way Driver Lumbar Adjust

Power 8-Way Driver Seat

Manual Adjust 4-Way Front Passenger Seat

LED Taillamps


Glove Box Lamp

Black Exterior Mirrors

Exterior Mirrors w Sun/illumination Signals

ns/297463835/allen-mello-

E.
&trcdkwid=3517613812&hl=en)

 (https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?
tcdcmid=2737642&tcdadid=747700574351&tcdkwid=3517613812)

Power Folding Mirrors

Convex Wide-Angle Mirror Insert

Delete LED Lamp - Floor Console Bin

Rear Dome w/On/Off Switch Lamp

Front LED Fog Lamps

LED Reflector Headlamps

Security Alarm

Black Exterior Truck Badging

Grille Surround 1 Black Texture 1 Black

Black Front Bumper

Black Rear Bumper

RAM Grille Badge - Black

Black Headlamp Bezels

Body Color Fender Flares

Black Door Handles

US Flag Decal

Big Horn Badge

Dual Exhaust w/Black Tips

Exterior Mirrors w/Heating Element

Heated Steering Wheel

Google Android Auto

USB Host Flip

8.4" Touchscreen Display

Apple CarPlay

Media Hub w/2 Charge Only USBs

SiriusXM Satellite Radio

Bluetooth Handsfree Phone & Audio

Integrated Center Stack Radio

Connectivity - US/Canada

4G LTE Wi-Fi Hot Spot

Front Extra HD Shock Absorbers

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(https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?
tcdcmid=2737642&tcdadid=747700574351&tcdkwid=3517613812)

Falken Brand Tires

Center Console Parts Module

SiriusXM Radio Service

Power Adjustable Pedals

Tow Hooks

Fuel Tank Skid Plate

Transfer Case Skid Plate

Front Suspension Skid Plate

Universal Garage Door Opener

400W Inverter

Steering Gear Skid Plate

Black Onyx Interior Accent

Raised Ride Height

Included Packages & Options

Built-To-Serve Edition

\$2,995

RAM Grille Badge - Black

9 Amplified Speakers w/Subwoofer

Black Door Handles

Show All Package Items

Big Horn Level 2 Equipment Group

\$2,710

115V Auxiliary Rear Power Outlet

2nd Row In Floor Storage Bins

4G LTE Wi-Fi Hot Spot

Show All Package Items

115V Auxiliary Power Outlet

\$255

400W Inverter

Standard Specifications

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(https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?
tcdcmpid=2737642&tcdadid=747700574351&tcdkwid=3517613812)

&trdkwid=3517613812&hl=en)

- + Suspension/Handling
- + Entertainment Features
- + Seats And Trim
- + Powertrain
- + Body Exterior
- + Specs And Dimensions
- + Lighting, Visibility And Instrumentation
- + Safety And Security

Dealer Notes

Recent Arrival!

MUST FINANCE WITH THE DEALER

ENGINE FOR LIFE

protection for your engine. Protect your investment with the Allen Mello Engine for Life Loyalty Program.

How Long is the Warranty Good For? Service your oil & filter changes with Allen Mello (minimum every 6,000 miles) and Allen Mello will cover the engine for as long as you own the vehicle - unlimited time, unlimited miles.

*see dealer for additional details and on specific vehicles prior to purchasing.

Diamond Black Crystal Pearlcoat

Allen Mello Chrysler Jeep Dodge Ram is proud to present you with another True Market Priced Pre-Owned Vehicle. This 2022 Ram 1500 Big Horn/Lone Star is loaded with the following Factory Options: Big Horn Level 2 Equipment Group (115V Auxiliary Power Outlet, 115V Auxiliary Rear Power Outlet, 2nd Row In Floor Storage Bins, 400W Inverter, 4G LTE Wi-Fi Hot Spot, 8.4" Touchscreen Display, Air Conditioning ATC w/Dual Zone Control, Apple CarPlay, Auto-Dimming Exterior Driver Mirror, Auto-Dimming Rear-View Mirror, Black Exterior Mirrors, Black Premium Power Mirrors, Bluetooth Handsfree Phone & Audio, Class IV Receiver Hitch, Cluster 7.0" TFT Color Display, Connectivity - US/Canada, Convex Wide-Angle Mirror Insert, Exterior Mirrors Courtesy Lamps, Exterior Mirrors w/Heating Element, Exterior Mirrors w/Supplemental Signals, For Details, Visit DriveUconnect.com, Global Telematics Box Module (TBM),

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&trdkwid=3517613812&hl=en)



(<https://www.youtube.com/channel/UCr-QLsyMkclshDYcjsPky0g?tcdcmpid=2737642&tcdadid=747700574351&tcdkwid=3517613812>)

USBs, ParkSense Front/Rear Park Assist w/Stop, Power 2-Way Driver Lumbar Adjust, Power 8-Way Driver Seat, Power Adjustable Pedals, Power-Folding Mirrors, Radio: Uconnect 5 W w/8.4" Display, Rear Dome w/On/Off Switch Lamp, Rear Power Sliding Window, Rear Window Defroster, Remote Start System, Security Alarm, SiriusXM Radio Service, SiriusXM Satellite Radio, Sun Visors w/Illuminated Vanity Mirrors, Universal Garage Door Opener, and USB Host Flip), Built-To-Serve Edition (20" x 9" Aluminum Wheels, 3 Rear Seat Head Restraints, 4 Way Front Headrests, 9 Amplified Speakers w/Subwoofer, Black Door Handles, Black Exterior Truck Badging, Black Front Bumper, Black Headlamp Bezels, Black Onyx Interior Accent, Black Rear Bumper, Body Color Fender Flares, Bucket Seats, Built-To-Serve Edition I/P Badge, Center Console Parts Module, Delete LED Lamp - Floor Console Bin, Dual Exhaust w/Black Tips, E-Locker Rear Axle, Falken Brand Tires, Front Extra HD Shock Absorbers, Front LED Fog Lamps, Front Seat Back Map Pockets, Full Length Floor Console, Grille Surround 1 Black Texture 1 Black, Hill Descent Control, LED Reflector Headlamps, LED Taillamps, Manual Adjust 4-Way Front Passenger Seat, MOPAR Front & Rear Rubber Floor Mats, MOPAR Lockable Console Storage, Power 4-Way Driver Lumbar Adjust, Premium Cloth/Vinyl Bucket Seats, Raised Ride Height, RAM Grille Badge - Black, Rear 60/40 Folding Seat, Rear Extra HD Shock Absorbers, Tow Hooks, and US Flag Decal), Quick Order Package 27Z Big Horn (Big Horn Badge), 3.21 Rear Axle Ratio, 4-Wheel Disc Brakes, 48V Belt Starter Generator, 6 Speakers, ABS brakes, Air Conditioning, Alloy wheels, AM/FM radio, Brake assist, Bumpers: chrome, Cloth Bench Seat, Compass, Connected Services Delete Credit, Delay-off headlights, Driver door bin, Dual front impact airbags, Dual front side impact airbags, Electronic Stability Control, Emergency communication system: SiriusXM Guardian, Front anti-roll bar, Front Center Armrest w/Storage, Front fog lights, Front License Plate Bracket, Front reading lights, Front wheel independent suspension, Fully automatic headlights, Heated door mirrors, Heavy-Duty Engine Cooling, Illuminated entry, Integrated Voice Command w/Bluetooth, Leather steering wheel, Low tire pressure warning, MOPAR Black Tubular Side Steps (DISC), Occupant sensing airbag, Outside temperature display, Overhead airbag, Overh

KBB.com Consumer Reviews



Overall

4.4

Out of 5

2019 RAM 1500 OK But Not Great ...

By KK | Thursday, January 09, 2020

3.0

I guess I was expecting (or hoping for) more from the "NEW" RAM ... THE GOOD > HEMI 5.7L

- smooth powerful and torquey, > relatively quiet > rides and drives well for a...

Read More

Love My 2021 Dodge Ram Limited Truck But...

By Kperri | Tuesday, January 17, 2023

2.0

ns/297463835/allen-mello-
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&trdkwid=3517613812&hl=en)



(https://www.youtube.com/channel/UCr-QLsyMkclsHDYcjsPky0g?
tcdcmpid=2737642&tcdadid=747700574351&tcdkwid=3517613812)

the brand new truck. This comes a month after a cheap part broke on the side step...
Read More

Just Leaps & Bounds

By Johnny Appleseed | Thursday, May 23, 2019

5.0

So I optioned first a 2019 Ram Bighorn,8.5 inch nav loaded screen,Level II package,4x4,3:92 axle ELocker,6ft bed.Got pricing from 5 Ram dealerships.Went to 3 Ford...
Read More

Based on 146 consumer ratings for 2019–2025 models. | Privacy
(<https://www.kbb.com/company/privacy-policy/?tcdcmpid=2737642&tcdadid=747700574351&tcdkwid=3517613812>)

* The advertised price does not include sales tax, vehicle registration fees, other fees required by law, finance charges and any documentation charges. A negotiable administration fee, up to \$115, may be added to the price of the vehicle.

* Images, prices, and options shown, including vehicle color, trim, options, pricing and other specifications are subject to availability, incentive offerings, current pricing and credit worthiness.

MUST FINANCE WITH THE DEALER





Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Approval of 3rd Annual "Trunk or Treat" Event - Police Department

Department: Police Department

Meeting Date: August 11, 2025

Staff Contact: Anthony Ciampoli

BACKGROUND INFORMATION:

The Amherst Police Department respectfully seeks approval to host our annual **"Trunk or Treat"** event on **Saturday, October 25, 2025**, from **4:00 PM to 6:00 PM** at **Souhegan High School**. This community event has been well-received the past two years and is quickly becoming a valued tradition for Amherst families. We are excited to continue this positive engagement opportunity and look forward to another successful turnout. We have already received approval from the SAU to use the school grounds for this event.

BUDGET IMPACT:

(Include general ledger account numbers)

Minimal impact on the public relations line as our police association shares in some of the costs.

POLICY IMPLICATIONS:

N/A

DEPARTMENT HEAD RECOMMENDATION:

I recommend the approval of the Amherst Police Department "Trunk or Treat" to be held on October 25, 2025 from 4 PM-6 PM at the Souhegan High School

SUGGESTED MOTION:

I move to approve the Amherst Police Department "Trunk or Treat" event to be held on October 25, 2025 from 4 PM-6 PM at the Souhegan High School

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Approval of FY26 Speed Enforcement/Equipment Grants - Police Department

Department: Police Department

Meeting Date: August 11, 2025

Staff Contact: Anthony Ciampoli

BACKGROUND INFORMATION:

The Amherst Police Department has once again been approved for a Department of Safety patrol enforcement and equipment grant. This grant will reimburse overtime expenses for several enforcement campaigns as well as provide funding for speed and e-crash equipment. The Town is obligated to match 25% and 20% respectively. This grant remains an integral component to enhancing our proactive patrol enforcement while providing crucial funding for our ongoing equipment needs. We are specifically requesting 2 mobile data terminals with docking stations, 2 mobile printers, and 1 radar unit. The total grant award is up to \$26,667.10 for both overtime funding and equipment.

BUDGET IMPACT:

(Include general ledger account numbers)

Budget savings for these planned equipment purchases

POLICY IMPLICATIONS:

N/A

DEPARTMENT HEAD RECOMMENDATION:

I recommend that the Board accept the terms of the Amherst PD FY26 Amherst Highway Safety Grant

SUGGESTED MOTION:

I move to accept the terms of the Amherst PD FY26 Amherst Highway Safety grant as presented with a total potential award of \$26,667.10 with matching funds to be provided by the Town. I also move to give authorization to the Town Administrator, Lincoln Daley, to sign the agreement.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. AMHERST PD FFY26 Full Local Patrol Enf & Equipment Grant Agreement COMBINED 080525

2. AMHERST PD FFY26 SPEED AND MDT-E-CRASH Grant Agreement Amendment
Notice COMBINED 080525

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:

GENERAL PROVISIONS

Grant Agreement Title:

Grant Agreement #:

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 208 Concord, NH 03305	
1.3. Subrecipient Name		1.4. Subrecipient Address	
Chief of Police Name: Grant Contact Name:		Chief of Police email: Grant Contact's email:	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify))		1.4.2 UEI # Exp Date: Verified UEI screen shot is valid - Date Stamped	
1.5. Subrecipient Phone #	1.6. Effective Date	1.7. Completion Date	1.8. Grant Limitation (Total amount of Federal funds obligated to the Subrecipient (2 CFR § 200.331(a)(1)(vii)))
1.9. Grant Officer for State Agency		1.10. State Agency Telephone Number	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." "RSA Chapter 37 - Chairman of Selectmen, Town Manager, Mayor, County Commissioners.			
1.11. Subrecipient Signature 1		1.12. Name & Title of Subrecipient Signor 1	
Subrecipient Signature 2		Name & Title of Subrecipient Signor 2	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of _____, on / / , before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal)		1.13.2 Name & Title of Notary Public or Justice of the Peace	
1.14 State Agency Signature 1 X _____ Date: _____		1.15 Name & Title of State Agency Signor 1 Robert L. Quinn, Commissioner - or Designee NH Department of Safety	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			

2. SCOPE OF WORK In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as “the State”), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as “the Subrecipient”), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as “the Project”).

3. AREA COVERED Except as otherwise specifically provided for herein, the Subrecipient shall perform the Project in, and with respect to, the State of New Hampshire. 4. EFFECTIVE DATE: COMPLETION OF PROJECT

4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.17), or upon signature by the State Agency as shown in block 1.15.

4.2 Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as “the Completion Date”).

5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT

5.1. The Grant Amount is identified and more particularly described in EXHIBIT A, attached hereto.

5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT A.

5.3. In accordance with the provisions set forth in EXHIBIT A, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Subrecipient the Grant Amount. The State shall withhold from the amount otherwise payable to the Subrecipient under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Subrecipient for all expenses, of whatever nature, incurred by the Subrecipient in the performance hereof, and shall be the only, and the complete, compensation to the Subrecipient for the Project. The State shall have no liabilities to the Subrecipient other than the Grant Amount.

5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. COMPLIANCE BY SUBRECIPIENT WITH LAWS AND REGULATIONS In connection with the performance of the Project, the Subrecipient shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Subrecipient, including the acquisition of any and all necessary permits.

7. RECORDS and ACCOUNTS

7.1. Between the Effective Date and the date three (3) years after the Completion Date the Subrecipient shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2. Between the Effective Date and the date three (3) years after the Completion Date, at any time during the Subrecipient’s normal business hours, and as often as the State shall demand, the Subrecipient shall make available to the State all records pertaining to matters covered by this Agreement. The Subrecipient shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, “Subrecipient” includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Subrecipient in block 1.3 of these provisions.

8. PERSONNEL

8.1. The Subrecipient shall, at its own expense, provide all personnel necessary to perform the Project. The Subrecipient warrants that all personnel engaged in the project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2. The Subrecipient shall not hire, and it shall not permit any subcontractor, sub grantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.

9. DATA: RETENTION OF DATA: ACCESS

9.1. As used in this Agreement, the word “data” shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, performed, who exercises any functions or responsibilities in the review or computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.

9.2. Between the Effective Date and the Completion Date the Subrecipient shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. CONDITIONAL NATURE OR AGREEMENT Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Subrecipient notice of such termination.

11. EVENT OF DEFAULT: REMEDIES

11.1. Any one or more of the following acts or omissions of the Subrecipient shall constitute an event of default hereunder (hereinafter referred to as “Events of Default”):

11.1.1 Failure to perform the Project satisfactorily or on schedule; or

11.1.2 Failure to submit any report required hereunder; or

11.1.3 Failure to maintain, or permit access to, the records required hereunder; or

11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.

- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Subrecipient a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Subrecipient notice of termination; and
- 11.2.2 Give the Subrecipient a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Subrecipient during the period from the date of such notice until such time as the State determines that the Subrecipient has cured the Event of Default shall never be paid to the Subrecipient; and
- 11.2.3 Set off against any other obligation the State may owe to the Subrecipient any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Subrecipient shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Subrecipient to receive that portion of the Grant amount earned to and including the date of termination.
- 12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Subrecipient from any and all liability for damages sustained or incurred by the State as a result of the Subrecipient's breach of its obligations hereunder.
- 12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Subrecipient hereunder, the Subrecipient, may terminate this Agreement without cause upon thirty (30) days written notice.
13. CONFLICT OF INTEREST No officer, member or employee of the Subrecipient, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. SUBRECIPIENT'S RELATION TO THE STATE In the performance of this Agreement the Subrecipient, its employees, and any subcontractor or subgrantee of the Subrecipient are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Subrecipient nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
15. ASSIGNMENT AND SUBCONTRACTS The Subrecipient shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Subrecipient other than as set forth in EXHIBIT B without the prior written consent of the State.
16. INDEMNIFICATION The Subrecipient shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Subrecipient or subcontractor, or subgrantee or other agent of the Subrecipient. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
17. INSURANCE AND BOND
- 17.1. The Subrecipient shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
- 17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and
- 17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
- 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.
18. WAIVER OF BREACH No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Subrecipient.
19. NOTICE Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
20. AMENDMENT This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
21. CONSTRUCTION OF AGREEMENT AND TERMS This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
22. THIRD PARTIES The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
23. ENTIRE AGREEMENT This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

SPECIAL PROVISIONS

U.S. Department of Transportation/NHTSA Grant Conditions:

As a result of participating in Federal highway safety grant programs administered by National Highway Traffic Safety Administration (NHTSA) and the US Department of Transportation (USDOT), highway safety subrecipients are required to comply with the following documents:

- Subrecipients agree to comply with all applicable elements of NHTSA's Memorandum: Use of NHTSA Highway Safety Grant Funds for Certain Purchases May 18, 2016 and found at the following Web link.: <https://www.nhtsa.gov/highway-safety-grants-program/resources-guide> . Subrecipients should pay particular attention to the sections on (1) allowable costs for equipment, travel, training, and consultant services; and (2) unallowable costs for equipment, facilities and construction, training and program administration.
- Subrecipients agree to comply with all applicable elements of 2 CFR 200 - the **Uniform Administrative Requirement for Grants, Cost Principles, and Audit Requirements** as promulgated by the U.S. Department of Transportation. This document is found at the following Web link <https://www.nhtsa.gov/highway-safety-grants-program/resources-guide> .
- Subrecipients agree to comply with all applicable Federal basic and incentive grant program requirements as outlined in the **Highway Safety Grant Management Manual** found at the following Web link: <https://www.nhtsa.gov/highway-safety-grants-program>. This document provides information on each of the grant programs.

The following additional provisions apply to highway safety subrecipients as a result of certifications and assurances provided to NHTSA by State Highway Safety Offices in their Highway Safety Plan:

GENERAL REQUIREMENTS

The State will comply with applicable statutes and regulations, including but not limited to:

- 23 U.S.C. Chapter 4 Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 25024 Pub. L. 117-58
- 23 CFR part 1300 Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency [and its subrecipients] will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- **49 CFR part 21** (*entitled Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964*);
- **28 CFR section 50.3** (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) prohibit discrimination on the basis of sex);

- *Section 504 of the Rehabilitation Act of 1973*, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;

The preceding statutory and regulatory cites hereinafter are referred as the “Acts” and “Regulations,” respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA.”

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI of the Civil Rights Act of 1964 and other non-discrimination requirements (the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these nondiscrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Highway Safety Grant Program:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in § 21.23(b) and (e) of 49 CFR part 21 will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Highway Safety Grant Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

“The [name of Recipient], in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

3. The Recipient will insert the clauses of appendix A and E of this Assurance (also referred to as DOT Order 1050.2A)^[1] in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of appendix B of DOT Order 1050.2A, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in appendix C and appendix D of this DOT Order 1050.2A, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in appendix C and appendix D of this DOT Order 1050.2A, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the State highway safety agency also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing NHTSA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by NHTSA. You must keep records, reports, and submit the material for review upon request to NHTSA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The State highway safety agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Highway Safety Grant Program. This ASSURANCE is binding on the State highway safety agency, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Highway Safety Grant Program. The person(s) signing below is/are authorized to sign this ASSURANCE on behalf of the Recipient.

POLITICAL ACTIVITY (HATCH ACT)
(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

Certification on Conflict of Interest

(Applies to Subrecipients as Well as States)

General Requirements

No employee, officer or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
 - a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential subawardees, including contractors or parties to subcontracts.
 - b. The code or standards shall establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

Disclosure Requirements

No State or its subrecipient, including its officers, employees or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may
 - (a) terminate the award, or
 - (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present or currently planned organizational, financial, contractual or other interest(s) with an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

As a result of participating in Federal highway safety grant programs administered by National Highway Traffic Safety Administration (NHTSA) and the US Department of Transportation (USDOT), highway safety subrecipients are required to understand and comply with the following additional applicable Part 2 CFR 200 statutes and regulations:

§ [2 CFR 200.216](#) Prohibition on certain telecommunications and video surveillance services or equipment.

§ [2 CFR 200.317](#) Procurements by states.

§ [2 CFR 200.318](#) General procurement standards.

§ [2 CFR 200.319](#) Competition.

§ [2 CFR 200.320](#) Methods of procurement to be followed.

§ [2 CFR 200.321](#) Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

§ [2 CFR 200.322](#) Domestic preferences for procurements.

§ [2 CFR 200.323](#) Procurement of recovered materials.

§ [2 CFR 200.340](#) Termination.

§ [2 CFR 200.414](#) Indirect (F&A) costs.

[Appendix II to Part 200](#) - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

I understand that failure to comply with applicable Federal statutes and regulations may subject State officials to civil or criminal penalties and/or place the State in a high-risk grantee status in accordance with 2 CFR 200.

I sign these Certifications and Assurances based on personal knowledge, after appropriate inquiry, and I understand that the Government will rely on these representations in awarding grant funds.

Authorized Contract Signatory: _____ Date: _____

Signors Printed Name: _____

Authorized Contract Signatory: _____ Date: _____

Signors Printed Name: _____

Authorized Contract Signatory: _____ Date: _____

Signors Printed Name: _____

EXHIBIT B
SCOPES OF WORK & PERFORMANCE MEASURES

Scope of Work
Speed Enforcement

Year over year, among other factors, speed is a leading primary cause of fatal and serious injury crashes in the State of New Hampshire. To have the greatest impact, among other areas of enforcement, local law enforcement should utilize Speed Enforcement funding in focused efforts to enforce speed limits in areas where state and local data identifies the locations, days and times that speed violations and crashes are occurring. **For additional grant requirements please familiarize yourself with the section of the grant agreement titled, “Exhibit B - Grant Requirements and Information”.**

- The locations as well as days and times of the Speed Enforcement overtime patrols shall support the problem statement identified in the grant application.
- Grant funded overtime patrols should be no more than 4 hours in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires the patrol to exceed 4-hours, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol, as well as showing the time the arrest was cleared.
- The NHOHS has an expectation that Officers/Deputies shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funded efforts, patrols must consist of **one grant-funded Officer per cruiser**; however, multiple cruisers may be out at one time.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.
- The NHOHS program manager may, in consultation and conjunction with the Chief of Police, at their discretion, authorize adjustments in the duration of patrols and focus efforts, in both location and area of enforcement, to help maximize the potential for success in meeting objectives and achieving overall goals.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
DUI Enforcement

Impaired Driving is a leading primary cause of fatal and serious injury crashes in the State of New Hampshire. In order to have the greatest impact, local law enforcement should utilize Impaired Driving Enforcement funding in focused efforts aimed at removing the impaired driver from New Hampshire’s roadways, in areas where state and local data identifies the locations, days and times that DUI related crashes and arrests are occurring. **For additional grant requirements please familiarize yourself with the section of the grant agreement titled, “Exhibit B - Grant Requirements and Information”.**

- The locations as well as time and days of the Impaired Driving enforcement overtime patrols shall support the problem statement identified in your grant application.
- *DUI Enforcement patrols including DUI Saturation patrols should be no less than **4 hours**, and no more than **6 hours** in duration. These hours shall be run consecutively without interruption.*
- If the last stop of a grant-funded patrol results in an arrest that requires time in excess of a 4-hour or 6-hour scheduled patrol, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- With **written**, pre-approval from the Office of Highway Safety, Officers may conduct 6-hour Sobriety Check Points.
- The NHOHS has an expectation that Officers shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer per cruiser; however, multiple cruisers may be out at one time.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.
- The NHOHS program manager may, in consultation and conjunction with the Chief of Police, at their discretion, authorize adjustments in the duration of patrols and focus efforts in a location, to help maximize the potential for success in meeting objectives and achieving overall goals.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
Distracted Driving Enforcement

Distracted Driving enforcement patrols should focus on enforcing **New Hampshire’s Hands-Free Electronic Device Law**. Patrols should remain vigilant for any other moving violations, such as lane usage, following too closely, move over, reckless driving, which may be the result of other forms of driver distraction and potentially negligent behavior. **For additional grant requirements please familiarize yourself with the section of the grant agreement titled, “Exhibit B - Grant Requirements and Information”.**

- The locations as well as time and days of the distracted driving overtime patrols shall support the problem statement identified in your grant application.
- Distracted driving patrols should be no more than **4-hours** in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires the patrol to exceed 4-hours, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- The NHOHS has an expectation that Officers shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer per cruiser; however, multiple cruisers may be out at one time. ***Exception:*** Two Officer per cruiser when utilizing a spotter (one Officer in the cruiser and one Officer outside the cruiser), when conducting strategic Distracted Driving enforcement patrols. ***Note:*** when conducting distracted driving patrols using a spotter, focus will be on effective enforcement rather than the stops/hour requirement. The spotter will note this on his/her (PAR) Patrol Activity Report.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.
- The NHOHS program manager may, in consultation and conjunction with the Chief of Police, at their discretion, authorize adjustments in the duration of patrols and focus efforts in a location, to help maximize the potential for success in meeting objectives and achieving overall goals.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
High Visibility Mobilizations
Seatbelt Mobilization

This **Seatbelt Mobilization** coincides with the National “Click It or Ticket” campaign. In NH the purpose of this Seatbelt mobilization is to enforce the Child Restraint Law for anyone under 18 years of age, as well as to educate unbelted occupants 18 years and older regarding the importance of wearing seatbelts.

- This mobilization is required to be conducted during the following timeframe: **Monday May 11, 2026 – Sunday May 31, 2026. At least 4 hours of Occupant Protection enforcement to be conducted starting on the KICKOFF date through Monday May 11, 2026.**
- It is highly recommended that Officers/Deputies conducting the Seatbelt Mobilization complete an Online training course; “Occupant Protection/Child Passenger”, sponsored by Police Standards and Training.
- Patrols must be conducted during daylight hours at locations such as elementary schools, high schools, shopping centers, and/or locations where drivers and passengers up to the age of 18 are known to frequent.
- Grant funded overtime patrols should be no more than 4 hours in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires the patrol to exceed 4-hours, OHS will consider payment, after review of the dispatch log and Patrol Activity Report (PAR). The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- The NHOHS has an expectation that Officers/Deputies shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the Police Department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer/Deputy per cruiser; however, multiple cruisers may be out at one time. **Exception:** Two Officers/Deputies per cruiser when utilizing a spotter (one Officer/Deputy in the cruiser and one Officer/Deputy outside the cruiser) when conducting strategic Occupant Protection enforcement patrols. **Note:** When using a spotter technique, focus will be on effective enforcement rather than the stops/hour requirement. The spotter will note this on his/her (PAR) Patrol Activity Report.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
High Visibility Mobilizations
IMPAIRED DRIVING MOBILIZATION

Impaired Driving is a leading primary cause of fatal and serious injury crashes in the State of New Hampshire. In order to have the greatest impact, local law enforcement should utilize Impaired Driving Mobilization funding in focused efforts aimed at removing the impaired driver from New Hampshire’s roadways, in areas where state and local data identifies the locations, days and times that DUI related crashes and arrests are occurring and where the greatest likelihood of finding impaired drivers exists. For additional grant requirements please familiarize yourself with the section of the grant agreement titled, “Exhibit B - Grant Requirements and Information”.

Note: Only unspent funds from the first Impaired Driving Mobilization campaign may be rolled over to the second Impaired Driving Mobilization campaign or vice versa. Please e-mail your Field Representative at HWYSAFETYMAIL@dos.nh.gov, *in advance*, if a mobilization effort will not be conducted.

- Participation in these **TWO** national **IMPAIRED DRIVING MOBILIZATIONS** is required to be conducted during the following timeframes:

First Mobilization: Wednesday December 10, 2025 – Thursday January 01, 2026. Should be no less than 4 hours, and no more than 6 hours in duration of Impaired Driving enforcement per Department to be conducted starting on the KICKOFF date through Thursday January 01, 2026.

Second Mobilization: Wednesday August 19, 2026 – Tuesday September 1, 2026. Should be no less than 4 hours, and no more than 6 hours in duration of Impaired Driving enforcement per Department to be conducted starting on the KICKOFF date through Wednesday August 19, 2026.

- **IMPAIRED DRIVING MOBILIZATION** patrols should be no less than 4 hours, and no more than **6 hours** in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires time in excess of a 4-hour or 6-hour scheduled patrol, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- With written approval from the NH Office of Highway Safety, Officers may conduct 6-hour Sobriety Check Points.
- The NHOHS has an expectation that Officers shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer per cruiser; however, multiple cruisers may be out at one time.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
High Visibility Mobilizations
Distracted Driving Mobilization

Distracted Driving Mobilization enforcement patrols should focus on enforcing **New Hampshire’s Hands-Free Electronic Device Law, as well as other activities that occur behind the wheel that cause the driver to be distracted.** Officers should remain vigilant for any other moving violations, such as lane usage, following too closely, move over, reckless driving, which may be the result of other forms of driver distraction and potentially negligent behavior. **For additional grant requirements please familiarize yourself with the section of the grant agreement titled, “Exhibit B - Grant Requirements and Information”.**

- This mobilization is required to be conducted during the following timeframe: ***Monday April 06, 2026 – Monday April 13, 2026. At least 4 hours of Distracted Driving mobilization enforcement per department to be conducted starting on the KICKOFF date through Monday April 13, 2026.***

- The locations as well as time and days of the distracted driving overtime patrols shall support the problem statement identified in your grant application.

- Distracted driving patrols should be no more than **4-hours** in duration. These hours shall be run consecutively without interruption.

- If the last stop of a grant-funded patrol results in an arrest that requires the patrol to exceed 4-hours, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.

- The NHOHS has an expectation that Officers shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.

- To maximize grant funding, patrols must consist of one granted-funded Officer per cruiser; however, multiple cruisers may be out at one time. **Exception:** Two Officers per cruiser when utilizing a spotter (one Officer in the cruiser and one Officer outside the cruiser), when conducting strategic Distracted Driving enforcement patrols. **Note:** when conducting distracted driving patrols using a spotter, focus will be on effective enforcement rather than the stops/hour requirement. The spotter will note this on his/her (PAR) Patrol Activity Report.

- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B - cont.
Performance Measures
Enforcement Patrols

Speed Enforcement: In the FFY, in an effort to help reduce Speed related serious injury and fatal crashes within our patrol areas, we plan to increase the number of grants funded four (4) hour Speed patrols by 2%. Additionally, we plan to increase total vehicle stops by 2% in the FFY, and by also increasing speed summons by 2% in the FFY. Through this effort we expect to increase speed specific enforcement under this project by 2% in the FFY.

DUI Enforcement: In the FFY, in an effort to help reduce Impaired Driving related serious injury and fatal crashes by removing impaired drivers from the roads before they can cause a crash within our jurisdictional patrol areas, we plan to increase the number of grants funded six (6) hour DUI patrols by 2%. We plan to increase the number vehicle stops made in the FFY by 2%, with an increase in the number of patrols in the FFY which we expect to result in a 2% increase in DUI arrests, thus producing a DUI arrest rate increase by 2%.

Distracted Driving Enforcement: In the FFY, in an effort to help reduce Distracted Driving related serious injury and fatal crashes within our jurisdictional patrol areas, we will increase the number of grants funded four (4) hour Distracted Driving patrols by 2%. Additionally, we plan to increase total vehicle stops by 2% in the FFY, and also by increasing distracted driving summons by 2% in the FFY. Through this effort we expect to increase distracted driving specific enforcement under this project by 2% in the FFY.

Pedestrian Bicycle Enforcement: In the FFY, in an effort to help increase Pedestrian/Bicycle public awareness and safety and reduce Ped/Bike serious injury and fatal crashes within our jurisdictional patrol areas, we plan to increase the number of grants funded four (4) hour Ped/Bike patrols by 2%, during which we expect to make a 2% increase in Ped/Bike contacts. Additionally, we plan to increase total stops by 2% in the FFY, and by increasing these stops for Ped/Bike violations, summons will increase by 2% in the FFY. Through this effort we expect to increase Ped/Bike specific enforcement under this project by 2% in the FFY.

Seatbelt Mobilization: In the FFY, in an effort to help increase occupant protection public awareness and reduce unbelted fatalities and serious injuries among our youth within our jurisdictional patrol areas, we will conduct the Seatbelt Mobilization enforcement effort, to coincide with the national "Click It Or Ticket" campaign. During this High Visibility Enforcement effort, we plan to increase the number of grants funded four (4) hour Seatbelt Mobilization patrols by 2% in the FFY and increase the number of vehicles visually checked for child restraint law violations by 2% in the FFY. Additionally, we plan to increase the total number of vehicles stops and increase Occupant Protection stops by 2% in the FFY.

Impaired Driving Mobilization: In the FFY, in an effort to help reduce Impaired Driving related serious injury and fatal crashes by removing impaired drivers from the roads before they can cause a crash within our jurisdictional patrol areas. During these two High Visibility Enforcement impaired driving campaigns, we plan to increase the number of grants funded six (6) hour Impaired Driving patrols by 2%. We plan to increase the number vehicle stops made in the FFY by 2%, with an increase in the number of patrols in the FFY which we expect to result in a 2% increase in DUI arrests, thus producing a DUI arrest rate increase by 2%.

Distracted Driving Mobilization: In the FFY, in a further effort to help reduce Distracted Driving related serious injury and fatal crashes within our jurisdictional patrol areas. During this High Visibility Enforcement effort, we plan to increase the number of grants funded four (4) distracted driving mobilization patrols by 2% in the FFY. Additionally, we plan to increase the total number of Distracted Driving/Mobile Electronic Device vehicle stops by 2% in the FFY. Through this effort we expect to increase distracted driving specific enforcement under this project by 2% in the FFY.

Crash Reduction: Through the initiatives above we hope to realize a 2% reduction in the number Fatal, Serious Injury and total Crashes from the previous calendar year.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B – cont.
GRANT REQUIREMENTS AND INFORMATION

- Officers/Deputies funded during these overtime enforcement grants shall be dedicated in total to traffic law enforcement, except in the case of a criminal offense committed in the Trooper’s presence, in the case of response to a Trooper/officer in distress, or in the case of a riot where all available personnel must divert their attention.
- Officers/Deputies may pull over drivers for any driving offense during patrols. This includes, but is not limited to, suspected drunk driving, speeding, school bus violations, CPS violations, traffic light/stop sign running, and distracted driving.
- Nothing in this grant shall be interpreted as a requirement, formal or informal that a law enforcement officer issue a specified or predetermined number of summonses in pursuance of the department’s obligation associated with the grant.
- If an Officer/Deputy makes an arrest during the patrol shift but does not complete the arrest before the shift is scheduled to end, the Officer/Deputy can continue working under the grant to complete that arrest even if the time exceeds the scheduled patrol shift; however, the total request for reimbursement must not exceed the approved budget in the Grant Agreement.
- An Officer/Deputy who stops working a Highway Safety grant to assist with a Non-Highway Safety Grant related issue (i.e., crash, domestic dispute, criminal complaint, etc.), must **not** count such hours as hours worked on a Highway Safety Grant.
- Officers/Deputies will be reimbursed at an overtime rate of pay as established by their departments policies for hours worked during the enforcement patrols. Part-time Officer/Deputy will be reimbursed at their normal hourly rate of pay.
- The Patrol Activity Report (PAR) must be signed and dated by an authorized signatory (Police Chief or designee). Individuals working the enforcement patrol may not sign off on the (PAR) Patrol Activity Report for themselves and if the Chief Law Enforcement Officer (CLEO) works an overtime enforcement patrol, they must comply with 29 CFR Part 541 as it relates to “exempt employees”. This will require that the CLEO provide a waiver of 29 CFR, Part 541 from their governing body with any reimbursement requests in which the CLEO has worked. Additionally, the CLEO may not sign off on their own (PARS) Patrol Activity Reports or that of a spouse, child or sibling who may work an enforcement patrol.
- If weather impedes a particular enforcement detail, this should be noted on the Patrol Activity Report (PAR).
- Command staff may participate in and be compensated for enforcement details if acting in a traffic enforcement role rather than acting exclusively in a supervisory role overseeing officers engaged in traffic enforcement.
- Failure to comply with reporting requirements may result in non-reimbursement of funds or suspension of grant award.
- Non-participation or non-compliance with the performance measures may result in grant agreement suspension, termination and/non-reimbursement of expenses.
- Please E-mail your NH Highway Safety NHOHS Field Representative/Law Enforcement Liaison, *in advance*, if a mobilization effort cannot be conducted or if there are any other issues of concern @ hwysafetymail@dos.nh.gov
- The NHOHS program manager may, in consultation and conjunction with the Chief of Police, at their discretion, authorize adjustments in the duration of patrols and focus efforts in a location, to help maximize the potential for success in meeting objectives and achieving overall goals.

OTHER PROVISION - NH OFFICE OF HIGHWAY SAFETY

- In the event of any conflict or ambiguity between the provisions of the Subrecipient’s application and the provisions of the Office of Highway Safety Grant Agreement, including applicable EXHIBITS A and B, the provisions of the Grant Agreement shall govern.
- The New Hampshire Office of Highway Safety (OHS) will review all reports and certifications received to ensure compliance. If findings specific to Highway Safety Programs are detected within an agency’s Single Audit, appropriate action shall be taken to ensure that identified sub recipient risks are being timely and appropriately corrected.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT C
Terms of Payment
Payment, Reimbursement Schedule, and Required Paperwork

- The Subrecipient agrees that the total payment by the State under this grant agreement within the Exhibit A.
- It is understood that all patrols will be conducted on an overtime basis. Part-time officers will be paid at their normal hourly rate.
- Reimbursements are due no later than 15 days after the close of the quarter. Due dates are as follows:
 1. **January 15th** for October-December (Quarter 1)
 2. **April 15th** for January-March (Quarter 2)
 3. **July 15th** for April-June (Quarter 3)
 4. **October 15th** for July-September (Quarter 4)
- See link for all the required forms - <https://www.nh.gov/hsafety/publications/index.htm>
- Over-Time enforcement patrol reimbursements shall include the following:
 1. Reimbursement Request Cover Letter (HS-1);
 2. Overtime Payroll Reimbursement Form (HS-20) for each project;
 3. Match Tracking Form (HS-22) for each project;
 4. Quarterly Summary Report (QSR) for each project;
 5. Patrol Activity Reports (PAR) for each project.
- Equipment reimbursements shall include the following:
 1. Reimbursement Request Cover Letter (HS-1);
 2. Copy of the detailed equipment paid invoice (with all Serial #'s);
 3. Match Tracking Form (HS-22);
 4. Copy of bank canceled check(s) front and back; and
 5. Final Equipment Report (HS-8E) for each vendor (with all Serial #'s included)
- Over-Time COB Grant reimbursements shall include the following:
 1. Reimbursement Request Cover Letter (HS-1);
 2. COB Grant Activity Overtime Payroll Reimbursement Form (HS-20) found within COB Grant Excel Workbook;
 3. COB Grant Activity Match Tracking Form (HS-22) found within COB Grant Excel Workbook;
 4. COB Grant Excel Workbook File updated with quarterly COB activity and related expenses.
 5. Copies of all COB Grant related invoices and/or receipts.
- If no enforcement patrols took place during the quarter, you are required to submit the Reimbursement Cover Letter (HS-1) indicating that you are not seeking reimbursement by placing \$0 in the projects where you were awarded funding.
- Failure to file required reports by the submission due dates can result in grant termination or denial of future grants.
- All publications, public information, or publicity released in conjunction with this project shall state “This project is being supported in part through a grant from the NH Office of Highway Safety, with Federal funds provided by the National Highway Traffic Safety Administration” or related social media tag provided by our office.
- Grant agreements shall terminate in the event funds are exhausted and/or not made available by the federal government for this program. If the grantee makes obligations in anticipation of receiving funds under this grant, the grantee does so at their peril and the State of New Hampshire will be under no obligation to make payments for such performance.

CASH MANAGEMENT

Cash drawdowns will be initiated only when actually needed for disbursement (i.e., as close as possible to the time of making disbursements). Cash disbursements and balances will be reported in a timely manner as required by NHTSA. 2 CFR Part 200.305.

For subrecipients, recipients must establish reasonable procedures to ensure the receipt of reports on subrecipients' cash balances and cash disbursements in sufficient time to enable them to prepare complete and accurate cash transactions reports to the awarding agency. Recipients must monitor cash drawdowns by their subrecipients to assure that they conform substantially to the same standards of timing and amount as apply to advances to the recipients. 2 CFR 200.305.

Failure to adhere to these provisions may result in the termination of draw-down privileges.

EXHIBIT C – continued

OFFICE OF MANAGEMENT AND BUDGET GRANT CONDITIONS

The following documents issued by the Office of Management and Budget (OMB) apply to all Federal grants regardless of the Federal Department making them available:

- **Audit Requirement of Federal Funds:** (2 CFR § 200.332(a)(5)) 2 CFR part 200, subpart F (formerly known as OMB Circular A-133) – These requirements apply to each non-profit organization, each institution of higher education, and local governments as a whole when they or one of their departments receives federal funds. Any non-profit organization, institution of higher education, or local government spending more than \$750,000 in federal funds from all sources within a 12-month period must have an audit performed on the use of the funds. OGR defines the 12-month period as July 1 to June 30. The following link provides the full text of this basic federal grant requirement: <https://www.nhtsa.gov/highway-safety-grants-program/resources-guide>.
- **Cost Principles for Federal Grants to State and Local Governments**
 - 2 CFR 200 subpart E – These requirements apply only to state and local government subrecipients. These regulations list and define general categories of costs that are both allowable and unallowable. Examples include the following:
 - The cost of alcoholic beverages is unallowable.
 - Costs incurred by advisory councils are allowable.
 - Audit costs are allowable.
 - Compensation costs are allowable so long as they are consistent with that paid for similar work in other activities of the local government.
 - Entertainment costs are unallowable.
 - Equipment costs are allowable with the prior approval of the HSO. Equipment having a useful life of more than one year or a current per-unit fair market value of \$5,000 or more must be tracked. When replacing equipment purchased with federal funds, the equipment to be replaced may be used as a trade-in or can be sold with the proceeds used to offset the cost of the replacement equipment. In addition, during the period of the contract with HSO, insurance on the equipment is allowable.
 - Travel costs are allowable if pre-approved by the HSO and so long as they are consistent with those normally allowed in like circumstances for non-federally funded activities.
- **Cost Principles for Federal Grants to *Non-Profit Organizations and Institutions of Higher Education* -** These requirements apply to only the non-profit and higher education sub recipients. These document list and define general categories of costs that are allowable and unallowable. The link below provides the full text of these two basic federal grant requirements.
 - eCFR :: 2 CFR Part 200 Subpart E -- Cost Principles

I sign these Grant Requirements based on personal knowledge, after appropriate inquiry, and I understand that the Government will rely on these representations in reimbursing grant funds.

Authorized Contract Signatory: _____ **Date:** _____

Signors Printed Name: _____

Authorized Contract Signatory: _____ **Date:** _____

Signors Printed Name: _____

Authorized Contract Signatory: _____ **Date:** _____

Signors Printed Name: _____

EXHIBIT C

OHS Grant Award		
Project Titles	Federal Budget	Minimum Match Required
SPEED ENFORCEMENT		
DUI ENFORCEMENT		
DISTRACTED DRIVING ENFORCEMENT		
PEDESTRIAN BICYCLE ENFORCEMENT		
SEATBELT MOBILIZATION		
IMPAIRED DRIVING MOBILIZATION		
DISTRACTED DRIVING MOBILIZATION		
E-CRASH EQUIPMENT(MDT)		
E-CRASH EQUIPMENT (Printers/Ext. Scanners/Ext. Receivers/Hardware Firewall/CAD-RMS Software)		
SPEED EQUIPMENT		
C.A.R. EQUIPMENT		
C.A.R. TRAINING		
EMERGENCY MEDICAL SERVICES		
Community Outreach & Betterment (COB) Grant		
Total Total amount Federal funds obligated to the subrecipient, (2 CFR § 200.331(a)(1)(vii)) Project Costs: 80% Federal Funds, 20% Applicant Share (Minimum Match Required).		

Awarding Agency: Office of Highway Safety (OHS)	
Federal Awarding Agency: National Highway Traffic Safety Administration (NHTSA), US DOT NHTSA Region 1 220 Binney St. 9th FL, Cambridge, MA 02142	
Budget period (new) –	10/01/2025 to 09/30/2026
Is This a Research and Development Project: NO	Is Indirect Costs Applicable to This Grant: YES NO

EXHIBIT C - continued

Project Titles, PSP & Task, ALN, and FAIN Numbers (FFY26)

SPEED ENFORCEMENT

PSP & Task 26-02-04 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

DUI ENFORCEMENT

PSP & Task 26-07-04 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

DISTRACTED DRIVING ENFORCEMENT

PSP & Task 26-04-04 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

PEDESTRIAN BICYCLE ENFORCEMENT

PSP & Task 26-06-04 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

SEATBELT MOBILIZATION

PSP & Task 26-01-04 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

IMPAIRED DRIVING MOBILIZATION

PSP & Task 26-07-11 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

DISTRACTED DRIVING MOBILIZATION

PSP & Task 26-04-11 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

E-CRASH EQUIPMENT

PSP & Task 26-03-06 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

SPEED EQUIPMENT

PSP & Task 26-02-04 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

EMERGENCY MEDICAL SERVICES

PSP & Task 26-10-04 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO

COMMUNITY OUTREACH & BETTERMENT (COB) Grant

PSP & Task 26-09-03 402/IIAJ/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A37526300004020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO, 69A3752630SUP4020NHO



State of New Hampshire Department of Safety

Robert L. Quinn, Commissioner
Eddie Edwards, Assistant Commissioner
Steven R. Lavoie, Assistant Commissioner

Office of Highway Safety

John A. Clegg, Program Manager



GRANT AGREEMENT AMENDMENT NOTICE

Four horizontal lines for text entry.

Date: _____

Grant Agreement Title/Number: _____

The NH Office of Highway Safety is amending your _____ original award amount from _____.

Upon your acceptance of this amendment, it shall be attached to and made a part of your department's current Federal Fiscal Year's grant agreement. Please refer to your Grant Agreement and Scopes of Work for any requirements, which will also apply to this amendment.

Adjustments:

Table with 3 columns: Additional Project & Funds Awarded, Adjustment, Match Requirement. Includes a Total row at the bottom.

Comments: Scope of Work Attached

Signature and Title of Subrecipient 1 Date Signature and Title of Subrecipient 2 Date

Signature and Title of Subrecipient 3 Date

Acknowledgment: State of New Hampshire, County of _____, on _____, before the undersigned officer, personally appeared the person(s) identified above, known to me (or satisfactorily proven) to be the person(s) whose name(s) is(are) signed above, and acknowledged that he/she executed this document in the capacity indicated above.

Name, Title & Signature of Notary Public or Justice of the Peace

Robert L. Quinn, Commissioner, or Designee Date
NH Department of Safety

Approval by Attorney General (Form, Substance and Execution) (if G & C approval required By: _____
Assistant Attorney General, On: _____.

Scope of Work

Speed Enforcement Equipment

NOTE: All equipment that is \$10,000.00 or more individually must meet the "BUY AMERICA" requirement and receive prior written approval from the National Highway Traffic Safety Administration (NHTSA) before it can be purchased. The Office of Highway Safety shall be under no obligation to provide reimbursement to a grantee for equipment purchased outside of these requirements.

Purchased equipment must be installed and in use by July 1st for use in Quarter 4.

All equipment must be invoiced by May 31st. Equipment Reimbursements must be submitted no later than July 15th.

***Attorney General Final written approval must be given prior to purchase of equipment.**

EQUIPMENT AWARDED IS INDICATED BY AN "X" NEXT TO THE PROJECT

- Speed enforcement equipment grants available to current patrol enforcement grantees only.
- Funded patrol enforcement grants must be conducted in order to obtain current speed enforcement equipment:
 - Speed Radar Display Trailer W/ Statistical Software and Costs of Initial Year
 - Movable Radar Speed Display Sign W/ Statistical Software and Costs of Initial Year
 - Handheld LiDAR Unit
 - In Car Radar Unit
 - Traffic Data Recording Device W/ Statistical Software and Costs of Initial Year
- Speed Enforcement Equipment shall be reimbursed at 75%.

Other Important Requirements

- Agencies shall follow all internal standard operating procedures in obtaining vendor quotes prior to submission of the OHS equipment grant application. Once a quote and vendor have been agency approved and submitted to the OHS, quotes/vendors shall not be changed.
- It is required that a speed enforcement effort be conducted in problem areas identified by data produced by radar trailers and or radar display signs. Departments shall contact the NHDOT for approval and follow the NHDOT work instructions document "Guideline for The Use of Driver Feedback Radar Devices (DFRD)"
- Speed Radar Display Trailers and Movable Radar Speed display signs shall include data collection software so that data can be viewed to address problem areas. Grantees agree to maintain software license after initial equipment purchased. Data collected from equipment shall be submitted to the Office of Highway Safety upon request.
- At the request of the New Hampshire Office of Highway Safety, Speed Radar Display Trailers and display signs, will be utilized during national or state mobilization efforts for highway safety messaging. Please obtain a photo showing placement for a specific location.
- Speed display signs shall be movable and not permanently fixed (i.e. permanently secured to a pole, etc.) to help address problem areas occurring on roads traversing through the community.
- Speed radar trailers and signs shall be moved regularly within the community to address areas of highway safety concern.
- Handheld LiDAR and in car radar equipment must only be used by those officers trained and certified in the use of such equipment.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Scope of Work

E-Crash Equipment

NOTE: All equipment that is \$10,000.00 or more individually must meet the "BUY AMERICA" requirement and receive prior written approval from the National Highway Traffic Safety Administration (NHTSA) before it can be purchased. The Office of Highway Safety shall be under no obligation to provide reimbursement to a grantee for equipment purchased outside of these requirements.

NOTE: Agencies shall follow all internal standard operating procedures in obtaining vendor quotes prior to submission of the OHS equipment grant application. Once a quote and vendor have been agency approved and submitted to the OHS, quotes/vendors shall not be changed.

NOTE: All equipment must be purchased and invoiced by May 31st. Equipment Reimbursements must be submitted no later than July 15th. *Purchased equipment must be installed and in use by July 1st for utilization in quarter 4.

***Attorney General Final written approval must be given prior to purchase of equipment.**

EQUIPMENT AWARDED IS INDICATED BY AN "X" NEXT TO THE PROJECT

Printer, External Bar Code Scanner, External USB GPS Receiver Equipment, Hardware Firewall, CAD-RMS Software.

- A reimbursable **product** includes the following six items: - OHS will reimburse @ 100% for each awarded:
 - X**Compatible Printer w/Mobile Adapter Kit/Printer Mount and Adapter Plate
 - Compatible External Bar Code Scanner
 - Compatible External USB GPS Receiver
 - One roll of paper per printer
 - Hardware Firewall
 - CAD-RMS Software
- Only cruisers that are **primarily (used more than 50% of the time for enforcement efforts)** used for traffic enforcement, Electronic Crash Reporting, and must have and continue connectivity to the J-One state system, will be considered eligible for this E-Crash equipment grant.
- Law Enforcement agencies who want to participate in this program are expected to begin submitting electronic MMUCC5 crash reports to the Division of Motor Vehicles as soon as possible, but prior to receiving and installing this equipment.

Mobile Data Terminal Equipment with Internal GPS and/or Scanner

- A reimbursable **product** includes the following two items:
 - X**Laptop/Tablet - OHS will reimburse @ 80% for each awarded.
 - X**Docking Station/Mounting Hardware/Cords/Stands/Antenna/External Keyboard-for Tablet Only/Shipping - OHS will reimburse @ 80% for each awarded.
- Only cruisers that are **primarily (used more than 50% of the time for enforcement efforts)** used for traffic enforcement, Electronic Crash Reporting, and must have and continue connectivity to the J-One state system, will be considered eligible for this E-Crash equipment grant.
- Law Enforcement agencies who want to participate in this program are expected to begin submitting electronic MMUCC5 crash reports to the Division of Motor Vehicles as soon as possible, but prior to receiving and installing this equipment.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: AP & Payroll Approvals - Finance
Department

Department: Finance Department

Meeting Date: August 11, 2025

Staff Contact: Debbie Bender

BACKGROUND INFORMATION:

AP1 ~ I move to approve one (1) Accounts Payable Manifest in the amount of \$655,199.49 dated July 17, 2025, subject to review and audit. (Vendors)

AP2 ~ I move to approve one (1) Accounts Payable Manifest in the amount of \$1,171,297.64 dated July 18, 2025, subject to review and audit. (Vendors)

AP3 ~ I move to approve one (1) Accounts Payable Manifest in the amount of \$100,702.35 dated July 31, 2025, subject to review and audit. (Vendors)

AP4 ~ I move to approve one (1) Accounts Payable Manifest in the amount of \$4,778,347.10 dated August 01, 2025, subject to review and audit. (Vendors)

AP5 ~ I move to approve one (1) Accounts Payable Manifest in the amount of \$2,966.49 dated August 1, 2025, subject to review and audit. (Vendors)

AP6 ~ I move to approve one (1) Accounts Payable Manifest in the amount of \$14,556.32.10 dated July 7, 2025, subject to review and audit. (Credit Card)

PR1 ~ I move to approve one (1) Payroll Manifest in the amount of \$121.18 dated July 10, 2025, subject to review and audit.

PR2 ~ I move to approve one (1) Payroll Manifest in the amount of \$86,024.22 dated July 18, 2025, subject to review and audit.

PR3 ~ I move to approve one (1) Payroll Manifest in the amount of \$327,085.17 dated July 24, 2025, subject to review and audit.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



**Town of Amherst, NH
BOARD OF SELECTMEN
STAFF REPORT**

Title: Assessing Land Use Change Tax - **Department:** Assessing
Assessing Department

Meeting Date: August 11, 2025

Staff Contact: Michele Boudreau

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

Land Use Change Tax

Item A. Attached is a Land Use Change Tax release for Map 006 Lot 092-006, which no longer qualifies for Current Use due to a transfer of property, causing this lot to become undersized and no longer qualifies for Current Use Taxation. A review was completed of current vacant land sales and determined a fair market value for this parcel of \$310,000. Therefore, this would calculate a Land Use Change Tax of \$31,000.00.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Item A Confidential



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: School Impact Fee Withdrawal
Request - Finance Department

Department: Finance Department

Meeting Date: August 11, 2025

Staff Contact: Debbie Bender

BACKGROUND INFORMATION:

This is a request from Souhegan Cooperative School Board for \$10,500 of School Impact Fees in order to fund a Capacity Study for Souhegan High School.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

I move that we accept the request by the Souhegan Cooperative School Board to withdraw School Impact Fee funds for the purpose of a Capacity Study on Souhegan High School.

TOWN ADMINISTRATOR RECOMMENDATION:

Town Administration has reviewed the request and associated documentation and supports the request to withdraw the School Impact Fee funds.

ATTACHMENTS:

1. SCSD Impact Fee Request Capacity Study July 2025_Signed.docx
2. SCSD July 22 , 2025 Minutes.aspx

SCHOOL ADMINISTRATIVE UNIT THIRTY-NINE
Amherst, Mont Vernon, and Souhegan Cooperative School Districts



MICHAEL BERRY
Superintendent of Schools

ROBERT JOZOKOS
Assistant Superintendent

AMY FACEY
Business Administrator

DR. HEATHER JENNINGS
Director of Student Services

Date: July 24, 2025

Re: Request for Impact Fees, Souhegan High School Capacity Study

Dear Amherst Board of Selectmen,

The Souhegan Cooperative School Board (SCSB) at their July 22, 2025 meeting authorized a request to the Amherst Board of Selectmen for impact fees to fund a Capacity Study at Souhegan High School in the amount of up to \$10,500. A draft of these meeting minutes is forthcoming. The SCSB will have the opportunity to review and approve these minutes at their next meeting, and following approval a copy will be provided to the Amherst Board of Selectmen.

Souhegan High School is a public capital facility that is owned and operated by the Souhegan Cooperative School District (SCSD). This request is to fund costs for a Capacity Study associated with this facility. The purpose of this study is to determine the capacity of Souhegan High School based on current program use, as well as based on current square footage. The Capacity Study is necessary to understand the implications of the Science Lab Renovation Project. The goal of the Science Lab Renovation Project is to develop science educational spaces that are aligned with program needs and meet minimum standards. Right-sizing the science spaces will have implications on the current facility.

The current tax impact apportionment of the SCSD budget for the towns of Mont Vernon and Amherst is approximately 14% and 86%, respectively. The total amount to be reimbursed from the Town of Amherst impact fees will be limited to 86% of the total cost of the Capacity Study.

Please let me know when we can be included on the agenda of an upcoming meeting of the Board of Selectmen. We look forward to providing any additional information required and answering any questions.

Thank you,

Stephanie Grund

Stephanie Grund, Chair
Souhegan Cooperative School Board

Cc: Mike Berry, Superintendent of Schools
Amy Facey, Business Administrator

CERTIFICATE *of* SIGNATURE

REF. NUMBER
28WRN-XYMXX-MV6PB-6XCMM

DOCUMENT COMPLETED BY ALL PARTIES ON
24 JUL 2025 19:03:25 UTC

SIGNER

STEPHANIE GRUND

EMAIL
SGRUND@SAU39.ORG

TIMESTAMP

SENT
24 JUL 2025 15:19:57 UTC
VIEWED
24 JUL 2025 19:02:57 UTC
SIGNED
24 JUL 2025 19:03:25 UTC

SIGNATURE



IP ADDRESS
216.212.29.44

LOCATION
AMHERST, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
24 JUL 2025 19:02:57 UTC



MEETING MINUTES

Please click the link below to join the webinar:

<https://sau39.zoom.us/j/81232639916?pwd=OUdINFo4RTdhQzB1N1U4N2dqVmsvQT09>

Attendance

Voting Members

Stephanie Grund, Souhegan Cooperative School Board - Chair

Christie Peters, Souhegan Cooperative School Board - Member and SAU Board - Chair

Stephen O'Keefe, Souhegan Cooperative School Board - Member

Raj Gupta, Souhegan Cooperative School Board - Member

Jim Manning, Souhegan Cooperative School Board - Vice Chair

James Strozier, Souhegan Cooperative School Board - Secretary

Non-Voting Members

Michael Berry, Superintendent

Steven Chamberlin, Assistant Superintendent

Amy Facey, Business Administrator

Danae Marotta, Minutetaker

Dana Curran, Souhegan High School - Principal

I. Public Hearing

Mr. Gupta motioned to open the Souhegan Cooperative School District Public Hearing at 2:02PM. Ms. Peters to second the motion. The vote was unanimous; the motion passed.

She noted that there is a memo in the agenda packet.

SAU 39 Business Administrator, Ms. Amy Facey discussed that this public hearing is a request to approve an expenditure of up to \$41,000 from the Souhegan Cooperative School District School Technology CRF for a Wireless Access Point Project. This project was originally planned to be split between FY26 and FY27 to replace the existing Wireless Access Points in the Souhegan Cooperative High School. Because of access to E-Rate funding available in FY26 providing a discount on the project, we are requesting the use of funds to complete the project in FY26. This request is in accordance with the projects included in the SAU 39 Technology Plan.

There is a balance of \$129k that is available for this current year. There are other projects that are planned, as well as keeping a balance of \$25k. We are looking for the board to approve the expenditure of up to \$41,000 from this fund for the project to be completed in FY26.

Ms. Grund asked for questions from the board. There were none.

Mr. Gupta motioned to close the Public Hearing at 2:05PM. Mr. Strozier to second the motion. The vote was unanimous; the motion passed.

II. Call to Order

Ms. Grund opened the regular meeting at 2:05PM.

Ms. Peters asked about the agenda.

Mr. Berry replied that they thought that they were going to have the meeting and then the retreat.

1. Affirm the Agenda

Ms. Grund remarked that she would like to affirm the agenda and asked for questions. There were none.

III. Vote on the Public Hearing Agenda Item

Mr. Gupta motioned to approve the expenditure of up to \$41,000 from the Souhegan Cooperative School District Technology Capital Reserve Fund to be effective July 1, 2025, for the FY26 Wireless Access Point Replacement Project in the Technology Plan. Mr. Strozier to second the motion. The vote was unanimous; the motion passed.

IV. Public Input

No public comment.

V. Consent Agenda

Ms. Grund noted the consent agenda items. 1. Draft Minutes June 26th PH and Board Meeting, 2. Budget Transfer 2026-001 and 3. Unanticipated Revenue to F.I.R.S.T Robotics.

Mr. Gupta motioned to approve consent agenda items 1. Draft Minutes June 26th PH and Board Meeting, 2. Budget Transfer 2026-001 and 3. Unanticipated Revenue for F.I.R.S.T Robotics. Ms. Peters to second the motion. The vote was unanimous, the motion passed.

Motion made by: Raj Gupta

Motion seconded by: Christie Peters

Voting:

Unanimously Approved

1. Draft Minutes - June 26, 2025 Public Hearing & Board Meeting

2. Budget Transfer Request 2026-001

3. Unanticipated Revenue to F. I. R. S. T. Robotics

VI. Reports Received

Ms. Grund asked if there were any questions on the June 2025 Treasurer's Report. There were none.

1. Treasurer's Report - June 2025

VII. Souhegan Building and Grounds Discussion

Ms. Grund commented that Mr. Bob Hinz accidentally sent his request to be on the Building and Grounds Committee to Amherst. He emailed her and would like to join the Souhegan Building and Grounds.

Mr. Gupta motioned to approve Mr. Bob Hinz, to be a member of the Souhegan Building and Grounds Committee. Mr. Strozier to second the motion. The vote was unanimous, the motion passed.

Motion made by: Raj Gupta

Motion seconded by: James Strozier

Voting:

Unanimously Approved

Ms. Grund noted that she would

DRAFT

VIII. Non-Public Session

- Members Present: Raji Gupta
- Stephanie Grund
- Jim Manning
- Christine Peters
- James Strozier
- John Glover (arrival at @2:25pm)

Mr. Gupta motioned to enter nonpublic session RSA 91-A:3, II(c) at 2:18PM. Ms. Grund to second the motion. The vote was unanimous, motion passed.

Roll Call vote to enter nonpublic session:

X	Raji Gupta
X	Stephanie Grund
X	Jim Manning
X	Christine Peters
X	James Strozier

Remove public meeting recording (if applicable). Verify online is ended -Confirmed

Other persons present during the nonpublic session:

Mike Berry
Bob Jozokos
Steve Chamberlin
Amy Facey
Dana Curran

Description of matters discussed and final decisions made. Note: Any votes taken must be recorded "in such a manner that the vote of each member is ascertained and recorded":

Discussion of Issue: Student Enrollment for Senior year

Board discussed a petition involving a student's enrollment for Senior year who has moved out of district. The individual has been enrolled at Souhegan since 9th grade and would like to finish there and not transfer.

Ms. Grund motion to leave nonpublic session and return to public session at 2:38PM. Mr. Strozier to second the motion. The vote was unanimous, motion passed,

Ms. Peters motioned to exhaust reasonable remedies while accepting the family's request to send their student to SHS for one year. Mr. Gupta to second the motion. Abstention by Mr. Glover due to his absence from the discussion. Motion passed.

IX. Formal Meeting Completed - Retreat Commences

Mr. Berry discussed that the purpose for them today is to build a shared understanding of values, key initiatives, and priorities.

He displayed the SAU39 Pillars for Success. It is becoming something that people are referring to as the Framework. This is something that they are linking their building level goals, board goals, and individual goals. This is helping them operationalize what they value the most: student learning and the whole student.

He discussed the Framework for Success and the Learning Equation. More time with their students and research-based is very important.

Mr. Berry asked for any questions.

Mr. Glover inquired about the slide deck.

Mr. Berry responded that he will make sure that the board has it.

SHS Principal, Ms. Dana Curran noted the idea was to bring closure to the year. As they move through to look at the priorities, you can see how the mission is being translated into practice. She noted the priorities are not separate from the Framework.

She discussed the three priorities this year.

Mr. Berry noted the Framework is the North Star for the three districts. They are in a good place and the teachers are

Ms. Grund asked if the teachers making that change.

Ms. Curran replied yes, that it is meant to be a partnership, everything is done in partnership. In examining instruction, the teachers lead that work.

She went to Priority III. Promote student wellness and improve engagement in learning through the execution of tiered social, emotional, and behavioral supports for students. (SAU 39 Framework Goals III, IV, V).

She discussed the timeline.

She went to the 2025–2026 Priorities. This is what it means to live the Framework. This is meant to be actionable. The priorities are evolving with purpose. They are moving with clarity, coherence and shared commitment.

Mr. Manning inquired how you know that you were successful last year, 24-25, and then this year 25-26.

Ms. Curran replied that this is meant to be an overview; they have data in a separate document.

Mr. Manning questioned if they could have it updated on a regular basis? That would be a tool that would be valuable.

Mr. Gupta asked about gathering data and what they are doing with the data.

Ms. Curran replied that a lot is grounded in the Data Wise work. They have done a lot of work to help teams figure out what data they need to look at.

Mr. Gupta asked how do you know what to do next.

Ms. Curran explained out of the MTSS work and using a universal screener and a lot of work is happening this summer. There is a little bit of "if this then that", and then basic questions.

Ms. Peters asked about goals and priorities for her.

Ms. Curran added that they think about what we want things to do behaviorally.

Mr. Chamberlin noted that the Framework has specific outcomes.

Mr. Berry noted the questions. *Draft a short list of memorable core values (3-6) that reflect SAU39 and Souhegan mission and priorities. What do you value?*

Is Souhegan High School an accurate reflection of the value of the values of Amherst and Mont Vernon

Communities? In what ways does Souhegan HS reflect or not reflect these community values?

Mr. Manning noted student agency and accountability.

Mr. Glover added distributed leadership.

Ms. Grund commented on academic excellence.

Mr. Glover added vertical integration. He suggested more collaboration between 7th and 8th and then high school teachers.

Mr. Strozier commented on the whole child and if it is at the high school level.

Mr. Berry added that they are thinking about ways that it can be connected. He mentioned that since he arrived here there have been a lot of retirements. How do you plan for the next iteration and for new staff members that have not been at a school like Souhegan?

Mr. Gupta commented that there is teacher turnover but there is community turnover. Do families know about the good things at Souhegan?

Ms. Grund added that a lot of people read the reviews that are provided by online outlets such as Niche.

Mr. Glover noted that a lot of the community does not have kids in schools.

Ms. Grund added that they had conversations about the culture that is at the MVVS.

Mr. Strozier mentioned that people move to the area due to the academic success of the MVVS. Sometimes people do not think as far as high school. People move here for the community and the schools. He inquired if they are collecting data from what the parents love at SAU39 elementary schools.

Mr. Manning commented on the varying degrees of experience at SHS, even in 5 years. There is an infringement on the culture of agency. This has been a slow unraveling of what SHS has been.

Ms. Grund noted that the town wants the whole child, and academic excellence. She noted the changes to what students do after graduation.

Mr. Glover added that Souhegan graduates have a special confidence. That is attributed to the culture and agency at Souhegan.

Mr. Berry remarked that the school is supported by the resources given. He has heard from groups of stakeholders.

Mr. Manning added that parents want their child to be able to chart their own path or be who they want to be, launchpad for life, or whatever you want to call it. Think about: a school does not have to have four walls.

Mr. Berry mentioned that he would like to make it consistent throughout the three districts. They will continue this conversation.

He displayed the values list that the administrators came up with. This is the first board to see this information as they were the first group to have their retreat. The next step would be to gather information from the board. They will do an audit of the Framework and then continue the conversation.

Mr. Manning asked what they were doing with this information.

Ms. Peters responded that they would discuss it at the SAU retreat.

Mr. Berry turned it over to Mr. Chamberlin.

Facility Discussion

Mr. Chamberlin started the Facility Discussion.

He discussed the background. He noted that Lavalee Brensinger went back and figured out the best spot for science labs. Harriman has met twice with faculty and administration, and they had a student on the committee. One of the things that came though is that program drives facility. Also, a guiding principle is that science is to be experienced, not listened to. They have 8 classrooms there now, and they need to make 4. Think of twenty-year decisions, not two or five. There is a difference between program capacity and enrollment capacity. They are poorly designed labs. If they take the top floor of the Annex and turn it into labs. Not every lab needs a Bunsen burner.

No decisions have been made, but the next stage is finding out what program capacity there is in the main building to accommodate the science piece. They have many options that they want to go through with Building and Grounds. It is \$9,800 with expenses for Harriman to do this work.

Ms. Facey noted that \$35k was approved.

Mr. Chamberlin noted that it was not in the original scope. They would like to understand the impact of program and support it by expanding the science lab space in a correctly designed space.

Mr. Berry commented that it is vital to get a third party opinion. Ms. Facey has received a quote. Mr. Gupta and Mr. Strozier will help organize the Souhegan Building and Grounds and bring that information to the board.

Ms. Facey discussed that this proposal does qualify for the use of impact fees as it is an improvement to school facilities. The school board needs to approve this request, and she will craft a letter to the Board of Selectmen. They are only able to use impact fees for 86%. They cannot spend more than the percent allocation.

The next steps are a board vote. They would then craft a letter to the Board of Selectmen.

Mr. Chamberlin noted that the board action is to approve the pursuit of impact fees.

Mr. Gupta added that he does not feel like he has a choice in decision-making.

Mr. Berry commented that this was years in the making. This had been a dilemma prior to him becoming principal.

Mr. Manning agreed.

Ms. Grund inquired how all the rooms were currently being used.

Ms. Peters added that she supports this because this is what they have been asking for. They couldn't do this without this study.

Mr. Chamberlin noted that the Harriman quote is for the study.

Mr. Berry commented that their deadline for the Draft III budget is December, not the final project.

Ms. Peters added that this is a third party look at how the building is being used.

Ms. Grund mentioned there has been a lot of discussion about what capacity means at the high school. This is badly needed.

Mr. Chamberlin added that the Building and Grounds is the recommended body to the board. They sent a memo to the entire board about the process.

Mr. Gupta remarked that that did not happen.

Mr. Berry mentioned that if they wanted to table and revisit it for another time, that would be fine.

Ms. Peters motioned to move forward on approving a letter to the Board of Selectmen for the use of Impact Fees of up to \$10,500. Mr. Manning to second the motion.

Mr. Chamberlin noted that Souhegan was designed for program.

Mr. Glover added that there are educational spaces that are not classrooms. They want to make sure that it is comprehensive.

The vote was unanimous; the motion passed.

Mr. Berry went to the Assessment of Effectiveness.

He displayed Longitudinal- Math and Longitudinal- ELA.

Mr. Gupta asked if the SAT is an accurate reflection of the school.

Mr. Berry added that there are multiple data points for the entire picture. This is something that they are going to work on.

Ms. Curran reviewed advanced placement data.

Mr. Berry displayed the post-graduation plans for the class of 2025.

Mr. Manning asked if this was consistent with what they were seeing across the state.

Mr. Berry displayed staff survey results. He will speak about this on Welcome Back day.

He went to updates.

Ms. Curran added that there is a memo to clarify the roles and responsibilities. They do have a retreat in August and this will be on the docket. This is time-consuming work as they are making 20-year decisions.

Mr. Berry noted that there will be more to come.

Ms. Curran noted some building updates. The core of the main building is being painted. Community Council will have their Exhibition of Learning in December. It is well attended by community members.

Ms. Grund adjourned the Retreat at 5:45PM.

DRAFT

DRAFT



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Assessing Abatement Denial -
Assessing Department

Department: Assessing

Meeting Date: August 11, 2025

Staff Contact: Michele Boudreau

BACKGROUND INFORMATION:

Abatement

Item B. The attached abatement is a recommended DENIAL.

The owner filed, through his representative, Jonathan Block, of Portsmouth, NH. Our value is 11,329,400 with a 70.5% ratio. Mr. Block proposed a settlement offer of 9,337,645, additionally lowering the value further in 2025 to 8,870,763. Also stating our full value would be 16 million (11,329,400/70.4%), which is true.

When one appeals a property assessment, all owned properties must be reviewed. On June 13, 2025, a letter requested full income and expenses on the entire mall that they own. As of today, there has been no response.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

Based on the information provided by the assessor, I move to DENY the abatement for the referenced property due to the lack of information submitted, Map 002, Lot 036-000.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Item B Confidential



**Town of Amherst, NH
BOARD OF SELECTMEN
STAFF REPORT**

Title: Minutes

Department: Administration

Meeting Date: August 11, 2025

Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

I move to approve the meeting minutes of July 14, 2025.

I move to approve the meeting minutes of July 28, 2025.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. 2025.07.14.2025_DRAFT
2. 2025.07.28.2025_DRAFT



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room
2 Main Street
Monday, July 14, 2025, 6:30PM

1 Attendees: Chairman Danielle Pray, Selectman John D'Angelo, Selectman Pamela D. Coughlin,
2 Selectman Tom Grella
3 Staff present: Town Administrator Lincoln Daley; Finance Director Debbie Bender; EA/HRC
4 Jennifer Stover; DPW Director Eric Slosek; Police Chief Ciampoli; Acting Fire Chief Heavey
5

6 1. Call to Order

7 Chairman Danielle Pray called the public meeting to order at 6:30 p.m.
8

9 2. Pledge of Allegiance – led by the Board of Selectmen.

10 3. Board Recognition

11 3.1. Recognition of the Efforts and Achievements of Souhegan High School Athletic 12 Teams 13

14
15 The Board recognized the efforts and achievements of the Souhegan High. School athletic teams.
16

17 4. Citizens Forum

18 None at this time.
19

20 5. Scheduled Appointments

21 5.1. Christmas in Amherst House Tour - Sally Hooper, Co-Chair 22

23 Sally Hooper, Christmas in Amherst House Tour, explained that the Tour is planned to be held
24 on December 13, 2025. Conditional approval has been given for the Amherst German Christmas
25 Market to be held the same day. She asked how the Board would see these events being held on
26 the same day due to parking requirements, traffic flow, and potential attendance.
27

28 Chairman Pray stated that the Amherst German Christmas Market submitted an application
29 which required a decision. One was granted, along with certain conditions. The Tour does not
30 require an application before the Town. She asked if the Tour has had any discussions with those
31 associated with the German Christmas Market. Ms. Hooper stated that she has spoken with them,
32 and they believe both events can occur on the same day though neither of those people have been
33 to a Tour in the past. The Tour includes approximately 600 people visiting houses around the
34 Village and having lunch at the Church. Five houses have so far been secured for the year.
35 Owners may back out, once they find out that the German Christmas Market will be held the
36 same day. The Tour has determined that it cannot operate on the same day as the Market.
37

38 Selectman Grella stated that an agreement needs to occur between both events for one to move to
39 a different date.
40

41 Town Administrator Lincoln suggested that the Tour, Market, and administration meet in order
42 to discuss this issue further. The Market has also expressed concern with not being able to
43 change to a different date.

44 **6. Administration**

45 **6.1. Town Administrator Updates**

46
47
48 Town Administrator Lincoln stated that the Town received 12 applications for the Fire Chief
49 position. Staff and the Board are currently reviewing the submissions and anticipate beginning
50 the interview process within the next two weeks. He requested Rick Todd to be part of the
51 interview process.

52
53 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to add*
54 *Rick Todd as a member of the interview committee for the Amherst Fire Chief.*
55 *Vote: 4-0-0; motion carried unanimously.*

56
57 In May, the Town engaged Municipal Resources, Inc. (MRI) to assist the Amherst Fire Rescue
58 Department by reviewing internal communication practices, policies, and existing Standard
59 Operating Procedures (SOPs) and Standard Operating Guidelines (SOGs). The goal of this effort
60 is to support the continued growth and improvement of departmental operations, while also
61 helping to establish a foundation for the incoming Fire Chief. By identifying strengths and
62 opportunities for enhancement, the work aims to ensure a smooth leadership transition and
63 position the department for long-term success. Town Administration has received a draft
64 management letter from MRI, which includes preliminary findings along with recommended
65 goals and objectives for review and feedback. The final version of the document is expected to
66 be shared with Staff and the public in August. Town Administration would like to sincerely
67 acknowledge and thank the members of the Fire Rescue Department for their active
68 participation, thoughtful input, and valuable feedback throughout this process. Their frontline
69 experience and professional insight were instrumental in informing the review and shaping the
70 recommendations outlined in the draft management letter. This collaborative effort reflects the
71 department's commitment to continuous improvement and played a key role in ensuring the
72 findings are both practical and relevant to the department's day-to-day operations and future
73 direction.

74
75 Also, the Code Enforcement Officer/Building Inspector resigned on June 19th. The position was
76 subsequently posted with a closing date of July 14th. The Town received eight applications and
77 anticipates beginning the interview process next week. During this transition period, the
78 Community Development Office has hired a part-time building inspector to continue the building
79 permit review and inspection process.

80
81 Selectman D'Angelo asked about hiring for the Health Officer. Town Administrator Lincoln
82 stated that this is still being reviewed. There may be an opportunity as part of the hiring for the
83 Fire Department. This position is currently being outsourced to the former Building Inspector.
84 Selectman D'Angelo stated that, at the last Board meeting there was agreement to post for the
85 position. Town Administrator Lincoln stated that he would do so.

86

87 Chairman Pray stated that there was no motion made to post for the Health Officer position at the
88 last meeting. There would need to be a motion to post for this position. Also, the previous
89 Building Inspector is serving as the Health Officer in an appointed position. Staff can look
90 internally for this position instead and Town Administrator Lincoln is handling this. Selectman
91 D’Angelo stated that the Fire Chief has never had a role as the Health Officer in this Town.
92 Chairman Pray stated that this makes no difference. Selectman Grella stated that he was once the
93 Deputy Fire Chief and Health Officer. Town Administrator Lincoln stated that, in his past
94 experience, Building Inspector roles usually come from the Building Department and/or Fire
95 Department.

96

97 **6.2. Amended Board of Selectmen Rules of Procedures**

98

99 Town Administrator Lincoln stated that the Board can consider and adopt amendments to the
100 Board of Selectmen’s Rules of Procedure. The proposed changes aim to provide further
101 clarification and guidance regarding the Board’s Code of Conduct, the process for requesting and
102 sharing information, and standards for communication among Board members and with Town
103 staff. These updates are intended to promote transparency, improve internal communication, and
104 reinforce a shared understanding of roles, responsibilities, and expectations to support effective
105 governance. The Board should review these items for further discussion at a future meeting.

106

107 **7. Staff Reports**

108 **7.1. Police Department Update - Chief Ciampoli**

109

110 Chief Ciampoli gave an update on the Police Department. The presentation can be found
111 attached to the agenda packet.

112

113 **7.2. Police Department - Resignation of Anthony Culotta**

114

115 *A MOTION was made by Selectman D’Angelo and SECONDED by Selectman Coughlin to*
116 *accept the resignation of Patrolman Anthony Culotta effective August 2, 2025.*

117 *Vote: 4-0-0; motion carried unanimously.*

118

119 **7.3. Public Works - Surplus Fire Trucks Update**

120

121 DPW Director, Eric Slosek, explained that the Amherst Fire Department has recently upgraded
122 its fleet with the replacement of Engine 5, the Forestry Truck, and Tower 1. As these vehicles are
123 no longer in active service, the DPW is providing support in facilitating their proper disposal. To
124 proceed with disposal, it is necessary for the Board of Selectmen to formally declare these
125 vehicles as surplus. In addition to the standard disposition process, the DPW would like to bring
126 to the Board’s attention a potential opportunity to provide meaningful assistance to a community
127 in need. The Town of Milan, located in Coös County, New Hampshire, is experiencing a critical
128 shortage of firefighting apparatus. Due to budgetary constraints, Milan is unable to procure either
129 a new or modern used fire engine. Should the Board desire to support this community, it may
130 consider authorizing either a direct donation of Engine 5 or a discounted sale. If the Board
131 wishes to pursue this path, the DPW would like the authority to work with the Town of Milan to
132 coordinate and execute the appropriate arrangements.

133
134 Selectman D'Angelo noted that the Town may be able to receive some revenue for selling the
135 surplus fire engine. Chairman Pray stated that she would prefer to donate the truck to Milan, as
136 the value of a life is invaluable. She asked what the truck could be worth. DPW Slosek stated
137 that the intention was to place a \$5,000 auction amount on the truck.

138
139 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to declare*
140 *the following Amherst Fire Department vehicles as surplus equipment: Engine 5 (1991 Pierce),*
141 *the Forestry Truck (1982 International), and Tower 1 (1997 Simon-Duplex), and to authorize the*
142 *Department of Public Works to proceed with their disposal through public auction in*
143 *accordance with Town policy.*

144 *Vote: 1-3-0; motion did not carry, with Chairman Pray and Selectmen Grella and Coughlin*
145 *against.*

146
147 *A MOTION was made by Selectman Grella and SECONDED by Chairman Pray to declare the*
148 *following Amherst Fire Department vehicles as surplus equipment: Engine 5 (1991 Pierce), the*
149 *Forestry Truck (1982 International), and Tower 1 (1997 Simon-Duplex), and to authorize the*
150 *Department of Public Works to proceed with their disposal in accordance with Town policy.*

151 *Vote: 3-1-0; motion carried, with Selectman D'Angelo against.*

152
153 *A MOTION was made by Chairman Pray and SECONDED by Selectman Grella to authorize the*
154 *Department of Public Works to explore the potential donation or direct discounted sale of*
155 *Engine 5 to the Town of Milan, New Hampshire, and to make all necessary arrangements should*
156 *the Board determine such an action is in the public interest.*

157
158 Discussion:

159 Town Administrator Lincoln stated that it is important to know the appraised value of the
160 vehicle. If this is proven to be under a certain amount, it could make sense to donate the truck,
161 but if there is a certain value to it, the Board should consider this further as an asset to the Town.
162 There was agreement that DPW Director Slosek would come back with additional information.

163
164 *The MOTION was AMENDED by Chairman Pray and SECONDED by Selectman Grella to*
165 *include that DPW Director would come back to the Board with an estimated appraisal value for*
166 *the truck.*

167 *Vote: 4-0-0; motion carried unanimously.*

168 169 **7.4. Public Works - Donation of New Holiday Tree**

170
171 DPW Director Slosek stated that the DPW has been working with Tom and Marti Warren to
172 identify a tree to replace the current Holiday Tree. The current tree is growing and is anticipated
173 to be too large to put lights on within the next 3–4 years. Marti Warren approached the DPW
174 with a plan to replace the tree with a tree currently owned by Bill and Pat Paxton of 64 Stearns
175 Rd. The new tree is located at that address. The Paxtons are willing to donate the tree to the
176 Town for this purpose. The tree is a Douglas Fir, 15'-16' in height, and has a trunk
177 approximately 5" in diameter (4' from ground). The tree has been inspected by Lee Gilman, a

178 certified arborist in Town who reported that the tree is in good health, has good structure, and is
179 the right size to move. He recommended that September would be a good time to move the tree.
180 Tom and Marti Warren are working to secure quotes for moving the tree from 64 Stearns Rd. to
181 the Amherst Green. Payment for the move will come from the Holiday Tree Fund, and
182 potentially through available grants and/or other donations. The proposed site for the new tree is
183 within the Amherst Green, across from the Congregational Church. There is a large opening on
184 the green that the tree would fit nicely into. There is also electricity only a short distance from
185 the tree. New electrical outlets will need to be installed in the next few years to supply electricity
186 to the lights. The proximity of electricity will help to minimize the expense of installing new
187 outlets.

188
189 Town Administrator Lincoln asked the estimated cost for moving the tree. DPW Director Slosek
190 stated that all costs will be paid for through various donations. Town Administrator Lincoln
191 suggested a plaque to honor the donation of the tree.

192
193 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to accept*
194 *the donation of a 15' Douglass Fir tree from Bill and Pat Paxton of 64 Stearns Rd. The tree will*
195 *be relocated to the Amherst Green and will become the "Holiday Tree" when the current tree is*
196 *too large to reasonably decorate with lights. All costs related to the relocation of the tree will be*
197 *paid for by the Holiday Tree Fund, and other available grants and/or donations.*

198 *Vote: 4-0-0; motion carried unanimously.*
199

200 **7.5. Public Works - Baboosic Greenway North 03 Update**

201
202 DPW Director Slosek stated that, On June 6, 2025, the Town received an agreement letter from
203 the New Hampshire Department of Transportation (NHDOT) for Project #44351, known as
204 Baboosic Greenway North 03. This project entails the construction of a multi-modal sidepath
205 extending between NH Route 101 and Courthouse Road. Following receipt of the agreement, he
206 initiated discussions with NHDOT to explore the possibility of extending the project scope to
207 include the short segment of roadway between Courthouse Road and Boston Post Road. This
208 extension would connect the proposed path to the existing sidepath along Amherst Street,
209 thereby enhancing connectivity and usability. NHDOT expressed a willingness to consider this
210 scope modification, noting that the project's funding source, the Congestion Mitigation and Air
211 Quality (CMAQ) program, supports enhancements that improve air quality by reducing vehicle
212 usage. However, given the timing and procedural implications, there was agreement that such a
213 modification would be more appropriately addressed during the engineering study phase of the
214 project. This approach aligns with the current funding authorization approved by Amherst voters
215 and allows sufficient time for additional voter approval, if necessary, pending a formal scope
216 amendment recommendation from the Board of Selectmen after the engineering study is
217 completed. He believes it is important to proceed with this project at this time. The engineering
218 phase will start in 2026 and could take about one year. The engineering study phase cost is
219 approximately \$100,000.

220
221 Town Administrator Lincoln asked if the Town's commitment would be a minimum of \$100,000
222 if the Board chooses to sign this contract. DPW Director Slosek noted that 80% of the total
223 figure would be reimbursable from the State.

224
225 Selectman Coughlin asked if Town Counsel has reviewed the contract. Town Administrator
226 Lincoln stated that the contract contains fairly standard language.
227
228 DPW Director Slosek explained that, after the initial study phase, options will be presented to the
229 Board regarding what could be done for the project. One option would be a no-build scenario.
230
231 DPW Director Slosek noted that the engineering study phase was specified to cost \$32,000
232 during the Deliberative Session, of which 20% would be the Town's cost. If the Town has any
233 desire to move forward with this project, the engineering study phase will need to be completed.
234
235 *A MOTION was made by Chairman Pray and SECONDED by Selectman D'Angelo to authorize*
236 *the Town Administrator to sign the agreement with the New Hampshire Department of*
237 *Transportation for Project #44351 – Baboosic Greenway North 03, as presented, and to proceed*
238 *with the project in coordination with NHDOT, with the understanding that the Town may*
239 *consider a potential amendment to the project scope and cost estimate during the engineering*
240 *study phase which will be presented to the voters for approval.*
241 *Vote: 3-1-0; motion carried with Selectman Grella against.*
242

243 **7.6. Public Works - School Campus Sidepath (TAP Grant) Update**

244

245 DPW Director Slosek stated that the NHDOT has notified the Town that the recent
246 Transportation Alternatives Program (TAP) grant application for the Amherst School Campus
247 Sidepath Project has been selected for inclusion in the State's Ten- Year Transportation Plan
248 (TYP). In its review, NHDOT conducted an independent cost analysis and provided an estimated
249 project cost of \$2.033M, which is \$908,000 higher than the Town's original estimate of
250 \$1.125M, as developed by the Town's engineering consultant, VHB. After coordination with
251 NHDOT, it was mutually agreed that the amount to be programmed into the Ten-Year Plan will
252 reflect the Town's original estimate of \$1.125M, adjusted to include first-year inflation. This
253 programming amount will serve as a placeholder until final funding decisions are made. If the
254 Town is ultimately selected to receive TAP funding, the project budget will be re-evaluated and
255 updated based on current cost projections. The revised cost estimate would then be included in
256 the formal grant agreement issued to the Town. At that time, the Town will have the opportunity
257 to either:

- 258 • Accept and sign the agreement with the updated figures, or
 - 259 • Present the agreement to voters for approval prior to execution.
- 260

261 As part of the TAP grant program, a 20% local match is required. To date, Amherst voters have
262 approved a phased contribution totaling \$225,000 over three Town Meeting cycles, resulting in a
263 current Capital Reserve Fund (CRF) balance of approximately \$231,464, including accrued
264 interest. Should the NHDOT's higher estimate of \$2.033M be validated, the required 20% local
265 match would increase to approximately \$406,000. This would result in a shortfall of
266 approximately \$181,000. In anticipation of potential cost escalations and to proactively position
267 the Town for a full funding match, the Board may want to consider asking the voters for
268 additional CRF contributions. He recommended that the Board seek input from the Bike/Ped
269 Advisory Committee on this matter.

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7.7. Public Works - Pickup Truck Purchase

DPW Director Slosek requested the Board’s authorization to proceed with the purchase of a new Ford F350 pickup truck, outfitted with both a plow and sander, from Grappone Ford. This vehicle acquisition is a scheduled item under the DPW’s FY26 Vehicle and Equipment Replacement Plan and is essential to maintaining reliable winter operations and roadway safety.

A MOTION was made by Selectman Grella and SECONDED by Selectman Coughlin to authorize the Department of Public Works to purchase one Ford F350 pickup truck with plow and sander from Grappone Ford in the amount of \$69,423.00, and to approve a waiver of the Town’s purchasing policy requiring competitive bidding for purchases exceeding \$25,000, in order to utilize the New Hampshire State government pricing.

Vote: 4-0-0; motion carried unanimously.

7.8. Fire Rescue - New Department Hires

A MOTION was made by Selectman Grella and SECONDED by Selectman D’Angelo to approve the hiring of Paramedic Nicole Rogers, Advanced Emergency Medical Technician Stephen Francis, Advanced Emergency Medical Technician Christopher Wellen, Advanced Emergency Medical Technician Emiline Tyler-Well, and Emergency Medical Technician Michael Onofrio to the Amherst Fire Rescue Department as per diem positions

Vote: 4-0-0; motion carried unanimously.

7.9. Finance Department - NHIT Assessment

Finance Director Debbie Bender stated that she has receiving weekly updates from the NHIT Receiver, Lance Turgeon. The total claims weekly have been exceeding estimates, and he has made the Town aware of the possibility of assessments in order to address insufficient funding. The first assessment invoice was received at the end of June for \$64,864 which was paid. This assessment was prorated among all departments with health insurance expense lines. After that, information was received from other towns that decided not to pay the assessments. She has reached out to Town Counsel for advice on the best way to handle this and what the legal options might be.

8. Consent Agenda

A MOTION was made by Selectman D’Angelo and SECONDED by Selectman Grella to approve the consent agenda as presented.

Vote: 4-0-0; motion carried unanimously.

8.1. AP & Payroll Approvals

To approve one (1) Accounts Payable Manifest in the amount of \$44,372.82 dated June 19, 2025, subject to review and audit. (NH DMV)

316 To approve one (1) Accounts Payable Manifest in the amount of \$45,126.60 dated July 9, 2025,
317 subject to review and audit. (NH DMV)
318
319 To approve one (1) Accounts Payable Manifest in the amount of \$112,500.00 dated June 11,
320 2025, subject to review and audit. (AP Vendor)
321
322 To approve one (1) Accounts Payable Manifest in the amount of \$12,398.00 dated June 19,
323 2025, subject to review and audit. (AP Vendor)
324
325 To approve one (1) Accounts Payable Manifest in the amount of \$623,215.17 dated June 19,
326 2025, subject to review and audit. (AP Vendor)
327
328 To approve one (1) Accounts Payable Manifest in the amount of \$674,419.18 dated July 3, 2025,
329 subject to review and audit. (AP Vendor)
330
331 To approve one (1) Accounts Payable Manifest in the amount of \$4,194,541.45 dated July 4,
332 2025, subject to review and audit. (AP Vendor)
333
334 To approve one (1) Accounts Payable Manifest in the amount of \$9,878.16 dated June 5, 2025,
335 subject to review and audit. (Citizens Credit Card)
336
337 To approve one (1) Payroll Manifest in the amount of \$941.28 dated May 27, 2025 subject to
338 review and audit.
339
340 To approve one (1) Payroll Manifest in the amount of \$281,467.14 dated June 12, 2025 subject
341 to review and audit.
342
343 To approve one (1) Payroll Manifest in the amount of \$287,157.95 dated June 26, 2025 subject
344 to review and audit.
345
346 To approve one (1) Payroll Manifest in the amount of \$380,447.93 dated July 10, 2025 subject to
347 review and audit.
348

349 **8.2. Assessing Veteran Approval**

351 **Veteran Tax Credit**

352 **Item A.** The attached Veteran Tax Credit Application for Map 002, Lot 166-019 has been
353 reviewed, and the applicant qualifies for the Tax Credit under RSA 72:28 for the 2026 tax year.
354

355 **Item A-1.** The attached Veteran Tax Credit Application for Map 008, Lot 019-001 has been
356 reviewed, and the applicant qualifies for the Tax Credit under RSA 72:28 for the 2026 tax year.
357

358 **Item A-2.** The attached Veteran Tax Credit Application for Map 004, Lot 112-001 has been
359 reviewed, and the applicant qualifies for the Tax Credit under RSA 72:28 for the 2026 tax year.
360

361 **9. Other Approvals**

362 **9.1 NRPC / Standard Power Municipal Electricity Supply Contract Renewal**
363

364 Town Administrator Lincoln explained that this is a discussion regarding renewal of the Town’s
365 electricity supply contract through the Nashua Regional Electricity Supply Aggregation Program
366 which is set to expire in November. The Town participates in its aggregation program to secure
367 more competitive electric rates than could be obtained independently by combining electricity
368 needs of the town and school district. Aggregation creates a larger demand profile, allowing
369 suppliers to offer better pricing than would be available to individual buyers. This year there is
370 new pricing component in the New England energy market, a “day ahead scheduling initiative
371 (DASI).” This initiative impacts how electricity supply pricing is structured.
372

373 Emma Rearick, NRPC, explained that prices have been on the lower side and are expected to go
374 up. The intention is to get contracts executed to lock in prices before they go up. The adjustable
375 rate for the DASI starts off lower but will likely go up. The fixed rate, on the other hand, starts
376 off a bit higher but is then consistent. The other nine towns and school districts involved in this
377 program all preferred the 36 month contract length due to that predictability. It is predicted that
378 over the next three years power rates will continue to rise. In August, the Eversource default rate
379 will go up to just over \$0.11. The market has been generally unpredictable.
380

381 Chairman Pray noted that this is only for municipal Town-owned buildings and does not deal
382 with the Town’s Standard Power contract.
383

384 Selectman D’Angelo noted that he does not believe the Board has the right to sign anything
385 longer than a 12-month contract. In the past, the Board has signed longer contracts, with the
386 ability to leave the contract after the 12-month time, as a new Board may wish to do something
387 differently.
388

389 Selectman Coughlin asked how long the last contract was for. Ms. Rearick stated that this was a
390 two year contract.
391

392 Chairman Pray stated that she would like to see the terms of the contract. Town Administrator
393 Lincoln suggested that the Board approve the contract, contingent upon a non-appropriations
394 clause being included.
395

396 In response to a question from Selectman D’Angelo, Ms. Rearick stated that the quoted price
397 today was \$0.1099. In August, the Eversource default rate will be \$0.11196.
398

399 *A MOTION was made by Chairman Pray and SECONDED by Selectman Grella to approve the*
400 *selection of the Fixed DASI pricing option and a contract term of 36 months for the Standard*
401 *Power Municipal Electricity Supply Contract and to authorize the Town Administrator to finalize*
402 *and execute the contract on behalf of the Town, contingent upon a non-appropriations clause*
403 *included. If this is not included, the 12-month Fixed Plan will be deferred to.*

404 *Vote: 3-1-0; motion carried with Selectman D’Angelo against.*
405

406 **9.2. Minutes**
407

408 *A MOTION was made by Selectman Coughlin and SECONDED by Selectman D'Angelo to*
409 *approve the meeting minutes of June 23, 2025, as presented.*
410 *Vote: 3-0-1; motion carried with Chairman Pray abstaining.*

411
412 *A MOTION was made by Selectman Coughlin and SECONDED by Selectman D'Angelo to*
413 *approve the meeting minutes of July 7, 2025, as amended.*
414 *Vote: 3-0-1; motion carried with Selectman Coughlin abstaining.*

415
416 **10. New Action Items**

417 The Board reviewed its new action items.

418
419
420 **11. Old/New Business**

421
422 Selectman Coughlin asked how the Town will be able to accommodate both the Christmas Tour
423 and German Christmas Market. She suggested one of the events moving to December 14th.
424 Chairman Pray noted that there is additional information needed from the German Christmas
425 Market.

426
427 Chairman Pray congratulated the Fourth of July Committee for the event and festivities.

428
429 Selectman Grella suggested a separate committee to review a potential bicentennial committee
430 for the upcoming event. Selectman D'Angelo suggested this as a subcommittee for the Fourth of
431 July Committee. There was agreement to consider this further.

432
433 **12. Adjournment**

434
435 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella adjourn*
436 *the meeting at 9:16pm.*

437 *Vote: 4-0-0; motion carried unanimously.*

438
439 **NEXT MEETING: July 28, 2025**

440
441
442 _____
Selectman Pamela D. Coughlin

Date



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room
2 Main Street
Monday, July 28, 2025, 5:00PM

1 **Attendees:** Selectman John D'Angelo, Selectman Pamela Coughlin, Selectman Tom Grella,
2 Selectman Cynthia Dokmo
3 **Staff present:** Town Administrator Lincoln Daley; Finance Director Debbie Bender; EA/HRC
4 Jennifer Stover; DPW Director Eric Slosek; Police Chief Ciampoli
5

6 **1. Call to Order**

7 Chair Danielle Pray called the public meeting to order at 4:54 p.m.
8

9 **2. Non-Public Session**

10 2.1. Pursuant to 91-A:3 II (j) Consideration of confidential, commercial, or financial
11 information that is exempt from public disclosure under RSA 91- A:5, IV in an
12 adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
13

14 2.2. Pursuant to 91-A:3 II (c) Matters which, if discussed in public, would likely affect
15 adversely the reputation of any person, other than a member of the public body itself,
16 unless such person requests an open meeting. This exemption shall extend to any
17 application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based
18 on inability to pay or poverty of the applicant
19

20 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to enter Non-*
21 *Public Session per 91-A:3, II. (j) and (c) at 4:55pm.*

22 *Roll Call Vote: D'Angelo – aye; Coughlin – aye; Grella – aye; Dokmo – aye; Pray – aye; 5-0-0;*
23 *motion carried unanimously.*
24

25 **Other persons present during Non-Public Session:**

26 Town Administrator Lincoln Daley
27 David Houghton
28 David Bengston
29

30 The Board discussed a personnel issue. No action taken. No votes taken.
31

32 *David Houghton and David Bengston exited the meeting at 6:12pm.*
33

34 **Other persons present during Non-Public Session:**

35 Town Administrator Lincoln Daley
36 Additional attendee by cell phone Ryan Pollack - Standard Power
37

38 *Ryan Pollack exited the meeting at 6:26pm.*
39

40 No action taken. No votes taken.

41
42 *A MOTION was made by Selectman D’Angelo and SECONDED by Selectman Grella to exit*
43 *Non-Public Session at 6:26pm.*
44 *Roll Call Vote: Grella – aye; D’Angelo – aye; Pray – aye; Dokmo – aye; Coughlin – aye; 5-0-0;*
45 *motion carried unanimously.*

46
47 The Board recessed until Public Session began at 6:30pm.

48
49 **3. Pledge of Allegiance** – led by Senator McGough.

50
51 **4. Citizens Forum**

52
53 Kelly Mullin, 48 Christian Hill Road, stated that many people in Town have had a confusing
54 time getting signed up for the Community Power Program. Some people received confirmation
55 numbers but are still not enrolled and have been paying the higher rate through Eversource. She
56 asked that there be a contact point through the Board and the energy provider.

57
58 Town Administrator Daley read two email sent to him by Jeffrey Corman, 1 Stonewall Crossing.
59 One dealt with lodging a complaint regarding oversized construction vehicles and semi-trucks
60 using Lyndeborough Road between Amherst St. and the Milford town line. These trucks are
61 traveling in excessive speed and taking most of the roadway along curves, whereby he has had to
62 go off the road to avoid collision. He reported this in the spring as the situation is hazardous. The
63 posted speed limit is 30 mph, and these vehicles are traveling in excess of that, estimated to be
64 between 45-55 mph. This needs to be addressed immediately or there will be a severe accident,
65 or possible death. The second email notes that, starting at 7:26 AM, several large construction
66 dump trucks traveled by his home on Lyndeborough Road. The other issue is the usage of jake
67 breaks, which he has heard as early as 6:15 AM. He has witnessed vehicles negotiating the
68 curves with difficulty and was forced off the road four times in months past, one which one was
69 recorded on his dashcam. He proposed the Board consider reducing the speed limit to 25 mph
70 and consider prohibiting construction tractor trailers and other large commercial vehicles from
71 using Lyndeborough Road in its entirety, with the exception of delivery vehicles.

72
73 Town Administrator Daley recommended that the Board consider bringing these issues before
74 the Traffic Safety Committee for further analysis and review.

75
76 Ms. Mullin noted that there is also a significant issue on Christian Hill Road regarding
77 construction vehicles.

78
79 **5. Scheduled Appointments**

80 **5.1. Senator Tim McGough**

81
82 Senator McGough updated the Board on items including PFAS mitigation funds and expanded
83 healthcare access.

84
85 Selectman D’Angelo asked about the cost of ambulance rides under the new legislation. Senator
86 McGough stated that there was only one service provider in the State covered under Anthem in-

87 network. Most believe that ambulance services should be in-network and covered by their
88 insurance. The new legislation sets a standardized rate, 325% of the Medicare/Medicaid rate.
89 This will be studied and adjusted as needed. The ambulance provider takes on any additional cost
90 not covered by the insurance company.

91
92 Town Administrator Daley asked about transportation and pedestrian improvement funding.
93 Senator McGough stated that the 10-Year Highway Plan passed.

94
95 Selectman Dokmo asked about cyanobacteria relief funding. Senator McGough stated that he is
96 working with a community member regarding getting a phosphorus treatment approved as the
97 permit was denied. The proposed treatment appears to be valid, and he will work to push this
98 forward.

99

100 **6. Administration**

101 **6.1. Resignation of Amherst Tree Lighting Chair, Michelle Arbogast**

102

103 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the*
104 *resignation of Amherst Tree Lighting Chair, Michelle Arbogast, with regret.*

105 *Vote: 5-0-0; motion carried unanimously.*

106

107 **6.2. 2026 Holiday Schedule, DRAFT**

108

109 The Board reviewed its draft 2026 holiday schedule.

110

111 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to approve*
112 *the 2026 Holiday Calendar, as presented.*

113 *Vote: 5-0-0; motion carried unanimously.*

114

115 **6.3. 2026 BOS Meeting Calendar DRAFT**

116

117 The Board reviewed its draft 2026 meeting calendar.

118

119 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to approve*
120 *the 2026 BOS Meeting Calendar, as presented.*

121 *Vote: 5-0-0; motion carried unanimously.*

122

123 **6.4. Proposed Schedule For Preparation Of The FY27 Budget**

124

125 The Board reviewed its schedule for the preparation of the FY27 budget.

126

127 Selectman D'Angelo noted that the Board cannot give guidance to Department Heads regarding
128 planning their budgets until it hears the Department's Strategic Plan presentations. Town
129 Administrator Daley stated that he believed the Board usually sets a percentage that it would like
130 for the Department Heads to strive towards when setting their budgets. Selectman D'Angelo
131 explained that the Board first asks the Department Heads to present their proposed strategic
132 initiatives and then asks them to craft their budgets around a certain percentage as discussed

133 amongst the Board. The Department Heads are not informed of the percentage initially before
134 presenting their initiatives. Chairman Pray stated that the Board first needs to decide the
135 percentage and give that guidance to the Department Heads. Selectman D'Angelo stated that it is
136 too early in the process to give that guidance in the middle of August prior to hearing the
137 strategic initiatives. Chairman Pray stated that this would be removed from the schedule in
138 August.

139
140 Chairman Pray noted that the significant change to this calendar from previous years is that
141 strategic presentations will occur on a Monday and Tuesday, instead of presented over three
142 nights. Selectman D'Angelo noted that another change is that the process is slated to start 2-3
143 weeks earlier, with a six week gap at the end.

144
145 Selectman Dokmo suggested that a presentation from the CIP Committee to the Board be
146 included in the calendar.

147
148 *A MOTION was made by Selectman Coughlin and SECONDED by Selectman Dokmo to approve*
149 *the proposed FY27 budget schedule, as presented.*

150 *Vote: 4-0-1; motion carried with Selectman D'Angelo abstaining.*

151

152 **7. Staff Reports**

153 **7.1. FY25 Budget Revenue & Expense review**

154

155 Debbie Bender, Finance Director, reviewed the Budget to Actual reports for Expense and
156 Revenue. After allowing for encumbrances, there is just under \$500,000 left in the budget which
157 is a little less than 3%. There will be a few other things coming through, but no big changes. On
158 the revenue side, the Town received approximately \$1.2M over projections. This was primarily
159 due to an increase in Meals & Rooms from the State, Motor Vehicle Registrations and
160 investment income.

161

162 Selectman D'Angelo noted that the schools try to spend approximately 95% of their budget and
163 keep 5% of their budget available. Spending approximately 95%-97% seems reasonable.

164

165 Chairman Pray stated that the Board will likely review the overtime budget amounts with
166 Department Heads. Finance Director Bender noted that overtime is not as predictable as other
167 budget items. The Town has consistently underfunded those lines.

168

169 Finance Director Bender noted that there should be enough budget funding to put toward
170 reducing the tax rate for next year.

171

172 **7.2. DPW NEW Hire - Master Fleet Mechanic**

173

174 DPW Director Eric Slosek recommended the hire of Brian Carleton as the DPW Master Fleet
175 Mechanic. He recommended that the Board approve the hire to start at Grade 12, Step 2, or
176 \$31.64/hour (\$65,811.20 annually). Mr. Carleton will be eligible for step increases upon
177 obtaining certifications.

178

179 *A MOTION was made by Selectman Grella and SECONDED by Selectman Coughlin to approve*
180 *the hire of Brian Carleton as per the conditions outlined in the offer letter of employment, to*
181 *start at Grade 12, Step 2, \$31.64/hour or \$65,811.20 annually, effective July 29, 2025.*
182 *Vote: 5-0-0; motion carried unanimously.*

183 **7.3. Engine 5 Appraisal**

184
185
186 DPW Director Slosek stated that, at the last Board meeting, he was asked to obtain a
187 value/appraisal for the former Engine 5 that was declared surplus. The sales rep for Eastern Fire
188 Apparatus appraised the truck, valuing it at \$5,500.00. This valuation is contingent on the truck
189 passing a pump certification test, and State inspection. Having this information, he asked
190 direction from the Board regarding how to proceed with disposal of the truck. The Town could
191 sell or donate this truck directly to the Town of Milan or sell it at public auction.

192
193 Selectman D'Angelo stated that the trade-in value is a not necessarily an accurate value
194 compared to what could be obtained on Municibid. Even if only worth \$5,000 that is still the
195 taxpayer's money, and he is not inclined to donate it to another town.

196
197 Selectman Coughlin asked if the truck is currently inspected. It was noted that the truck was
198 inspected as of September. DPW Director Slosek stated that a member of the Amherst Fire
199 Department believes the truck would pass the pump certification test. Selectman Coughlin
200 expressed some concern regarding gifting or selling this truck to Milan and there being safety
201 issues with it.

202
203 Chairman Pray asked how long Milan has been without a fire engine. DPW Director Slosek
204 stated that there have been issues with Milan's truck since December/January. Chairman Pray
205 stated that she believes the Town should either gift this or sell it at a discounted rate to Milan.

206
207 Selectman Dokmo asked if Milan could afford a reduced rate of approximately \$5,000 for this
208 truck. DPW Director Slosek stated that he would ask about this.

209
210 Town Administrator Daley asked if the truck could be worth more if scrapped. DPW Director
211 Slosek stated that he would look into this.

212
213 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to direct the*
214 *DPW Director to reach out to Milan to determine what amount they would be able to pay to*
215 *purchase the truck, with this information then being brought back to the Board.*
216 *Vote: 3-2-0; motion carried with Selectmen D'Angelo and Coughlin against.*

217 **7.4. Paramedic SUV replacement**

218
219
220 Interim Fire Chief Hevey reviewed the proposed paramedic SUV replacement, as the previous
221 truck was totaled. The funds for this replacement will come from the Capital Reserve Fund
222 (CRF).

223

224 Selectman Dokmo asked if there was insurance funding that came from the totaled vehicle.
225 Interim Fire Chief Hevey stated that he is unclear on this amount and believes it likely went back
226 into the General Fund. Selectman D'Angelo stated that, if the paramedic vehicle was originally
227 purchased with Fire Department funds, the insurance money should go back to the Department
228 for a new vehicle purchase. This funding should be used to offset the cost of the vehicle instead
229 of taking the full amount from the CRF. Chairman Pray stated that these funds have always gone
230 back to the General Fund. Finance Director Bender stated that received revenue has to go into a
231 revenue account.

232
233 Chairman Pray noted that this vehicle was scheduled for replacement this year and budgeted at
234 \$60,000 and the proposed amount is slightly under that. The award is being given to the low
235 bidder.

236
237 *A MOTION was made by Selectman Grella and SECONDED by Selectman Coughlin to approve*
238 *the purchase of the 2026 Dodge Durango Pursuit AWD from Sullivan's Northwest Hills*
239 *Automotive, LLC, for the price of \$41,680.40 with emergency response upfitting costs of*
240 *\$18,259.04, for a total cost of \$59,939.04. This purchase to be made through FY26 CIP as*
241 *anticipated. Funding to come from the Fire Rescue Vehicle and Equipment Purchase and Repair*
242 *CRF.*

243 *Vote: 4-0-1; motion carried with Selectman D'Angelo abstaining.*

244

245 **8. Consent Agenda**

246

247 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to approve*
248 *the consent agenda, as presented.*

249 *Vote: 5-0-0; motion carried unanimously.*

250

251 **8.1. AP & Payroll Manifests/Summaries Approvals**

252

253 To approve one (1) Accounts Payable Manifest in the amount of \$655,199.49 dated July 17,
254 2025, subject to review and audit. (Vendors - FY25)

255

256 To approve one (1) Accounts Payable Manifest in the amount of \$1,335.47 dated July 17, 2025,
257 subject to review and audit. (Vendors - FY26)

258

259 To approve one (1) Accounts Payable Manifest in the amount of \$1,171,297.64 dated July 18,
260 2025, subject to review and audit. (Vendors - FY26)

261

262 **8.2. Assessing Property Exempt Status**

263

264 **Tax Exempt Property Status 2025**

265 **Item B.**

266 The annual list of tax-exempt properties is enclosed for the Board's review and approval. The
267 proactive notification process and increased enforcement of the statutory deadline is closely
268 monitored by the assessing office. All prior year applicants are mailed a letter which includes a
269 Board of Tax and Land Appeal A-9, and A-12 from the end of January. As in the past few years,

270 there are 6 vacant condo sites that are denied due to non-use and occupancy. These are owned by
271 Regional Services & Education Center. They are assessed very low, at 12,000 per site.
272 Additionally, this year we did not visit each property because DRA has advised us that a visit
273 once in each review period is adequate unless there are any concerns.
274

275 **8.3. PA-16 Reimbursement to Towns and Cities**

276
277 **PA-16 Reimbursement to Towns and Cities**

278 **Item A.**

279 The subject property is a vacant 18-acre parcel off Merrimack Road. The property is under State
280 ownership and is exempt. For the town to be reimbursed for a portion of the lost tax revenue, the
281 attached PA-16 form will need to be signed.
282

283 **9. Other Approvals**

284 **9.1 Town Common Request- Goldens on the Green 2025**

285
286 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Coughlin to*
287 *approve the Use of Town Common Request for the Village Green on October 5, 2025, from*
288 *12:30pm-3:30pm for the 7th annual Goldens on the Green, with a rain date of October 19th,*
289 *12:30pm-3:30pm.*

290 *Vote: 5-0-0; motion carried unanimously.*
291

292 **9.2. Approval of road name for subdivision of Tax Map Lot 4-116**

293
294 Town Administrator Daley explained that this deals with the nine lot subdivision, also known as
295 the Vonderosa subdivision. The proposed name was reviewed by the Community Development
296 Director, the Police Chief, and the Interim Fire Chief. The proposed name has been vetted by the
297 Town.
298

299 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to approve*
300 *the road name 'Fawn Crest' for the approved 9-lot subdivision of Tax Map Lot 4-116, also*
301 *known as the Vonderosa subdivision, as recommended by the Community Development Director*
302 *and approved by Police Chief Ciampoli and Interim Fire Chief Hevey.*

303 *Vote: 5-0-0; motion carried unanimously.*
304

305 **9.3. Amended Board of Selectmen Rules of Procedure**

306
307 Chairman Pray stated that this document is very needed at this time. An email was recently sent
308 from a member of the Board to an employee which was disrespectful and condescending about a
309 number of people and mischaracterizing on a number of issues. She hopes this document will fix
310 these types of issues.
311

312 *A MOTION was made by Selectman Coughlin and SECONDED by Selectman Grella to adopt*
313 *the proposed amendments to the Board of Selectmen's Rules of Procedures as presented dated*
314 *July 28, 2025.*

315 *Vote: 5-0-0; motion carried unanimously.*

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9.4. Community Power Aggregation Program

Town Administrator Daley explained that Standard Power’s role is to provide guidance to the Town on the recommended bids and a timeframe.

Ryan Polson, Standard Power, explained that Standard Power has been the consultant for the Town for several years and has recently been working with the Energy Committee to develop and implement a Community Power Program. The current contract ends in October, and the group has requested new data and reached out to energy suppliers in New Hampshire. The findings were reviewed with the Town Administrator and the recommendation to the Town is for a 36 month term renewal contract for the Community Power Program. Energy costs continue to rise across the country and in the region utility pricing has increased. The recommendation is to extend the contract out for a longer term at a fixed rate to protect the residents and small businesses from potential increases in costs. If the utility drops below the program rate, residents are able to opt out of the program and come and go at no penalty.

In response to the public concerns addressed earlier in the meeting, Mr. Polson stated that, ideally, when a program launches there would be zero issues, but unfortunately that is not the reality. Standard Power needs to do a better job of communicating with the community. This could include providing additional materials for the Town to use or hosting more in-person sessions.

Town Administrator Daley stated that the range of bid prices provided have not yet been finalized and the updated contract will be submitted to the Town on Wednesday. Mr. Polson agreed that updated pricing will be discussed during an additional meeting, and the contract can then be signed. The Eversource default rate will be approximately \$0.112. The overall goal of contracting for the proposed term is to see overall savings through the term of the contract.

Selectman Coughlin asked about those with solar panels or heat pumps. Mr. Polson stated that this is handled on a case by case basis.

Chairman Pray stated that there have been some issues in terms of response time when opting in or out through Standard Power.

A MOTION was made by Selectman D’Angelo and SECONDED by Selectman Coughlin to authorize the Town Administrator, on behalf of the Board of Selectmen, to finalize and execute a contract with Direct Energy Services LLC for electricity supply for the Amherst Community Power Program. This contract should incorporate the final negotiated rate, which shall be 11.779 cents or less, and shall have a term not to exceed 36 months.

Vote: 5-0-0; motion carried unanimously.

10. New Action Items

The Board reviewed its new action items.

362 A MOTION was made by Selectman Dokmo and SECONDED by Selectman D'Angelo to refer
363 the concern raised regarding Lyndeborough Road to the Traffic Safety Committee for further
364 review and analysis, and for that recommendation to be brought to the Board at a future
365 meeting.

366 Vote: 5-0-0; motion carried unanimously.

367

368 **11. Old/New Business**

369

370 Selectman Dokmo noted that the Milford Rotary Club still has an amount of money it would like
371 to gift to the Town. Town Administrator Daley noted that there is a piece of equipment that the
372 Community Development Department needs. He will send this, along with other potential items,
373 to the Milford Rotary.

374

375 Selectman Grella noted that the Board will be discussing the German Christmas Market at the
376 next meeting.

377

378 Selectman Coughlin stated that the Planning Board held a productive work session.

379

380 **12. Adjournment**

381

382 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo adjourn
383 the meeting at 8:31pm.

384 Vote: 5-0-0; motion carried unanimously.

385

386 **NEXT MEETING: August 11, 2025**

387

388

389

Selectman Pam D. Coughlin

Date