Advisory & Finance Committee

The following meeting of the Advisory & Finance Committee has been posted and will be held

At: Great Hall, Town Hall / Zoom Cloud Meetings Video Conference

On : Wednesday, July 15, 2026, 7:00 PM

Items on the agenda will include but are not limited to the following.
Other discussion may include items that were not reasonably anticipated by the Chair 48-hours in advance of the meeting posting.

RECEIVED
By Kelly A McElreath at 11:48 am, Jul 08, 2026

Call to Order

Announcements

- **Hybrid Meeting**: This meeting is likely to be conducted in a hybrid format, with some participants attending physically and others attending virtually via a video conference application
- **Ways to Watch:** The meeting will be airing on Comcast 9, Verizon 47, or on The Local Seen Streaming Channel: www.youtube.com/@plymouthmeetingsls.
- **Public Comment**: Any speaker giving public comment is allotted up to 5 minutes in which to speak. Public Comment can be made at the beginning or end of each meeting, or in regard to a particular agenda item the speaker wishes to be heard on
- **Zoom Login Information:** Anyone who wants to attend the meeting virtually, including members of the public who wish to give public comment, can use one of the following methods in which to do so:
  - **Join via Zoom application:** Download the Zoom meeting application on your device, press/click on "Join", then enter Meeting ID: **995 2986 0638,** and then the Meeting Password: **100131**, or
  - **Join via website** (requires microphone)**:** Go to www. zoom.us, click "Join A Meeting" on the top righthand side, and enter the meeting ID: **995 2986 0638**, and then the meeting password **100131**, or
  - **Join via Telephone (voice only):** Dial **929-205-6099** and Enter Meeting ID: **995 2986 0638** and enter Meeting Password: **100131**

Public Comment

Agenda Items

End of Year Transfers:

Recreation
Facilities (DPW)
Facilities (DPW)
Finance
Fire

Reserve Fund Transfer Request

Approve Minutes of July 8, 2026, Meeting

Committee Discussion

Public Comment

Adjournment

REQUEST FOR END-OF-YEAR APPROPRIATION TRANSFER

MGL Chapter 44 Section 33B: Transfer of appropriations; restrictions *as amended by 2016, 218, Sec. 76*
(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.
(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.

REQUEST FOR FUNDING:

Division Requesting Funding: Recreation - Departmental Equipment

Budget Line Org/Obj: 00106308 Line Description: Department Equipment

Amount Requested: $ ~~$~~ $30,515.94

Current Yr Budgeted: $ Ø Balance in Account: $ Ø

Please explain in detail the reason for this request (attach additional pages or memo if needed):

Need to purchase a vehicle to monitor the Whitehorse beach parking area. Applied for a grant from the State, but it was not funded. Waiting on another grant of $7,5000 from the office of Energy and Enviorment at the State level.

Division Head: [signature] (Signature) Date: 7/2/2026

Department Head: K. Keane (Signature) Date: 7/2/26

SOURCE(S) OF FUNDING:

(1) Division Providing Funding: Recreation - Salaries + Wages

Budget Line Org/Obj: 00106305 Line Description: S + W

Amount of Transfer: $ 23,413.24 Balance in Account: $23,413.24

Division Head: [signature] (Signature) Date: 7/6/26

(2) Division Providing Funding: Veterans - operating Exps

Budget Line Org/Obj: 00105436 Line Description: Vet Benefits

Amount of Transfer: $ 7,102.70 Balance in Account: $97,081.88

Division Head: Roxanne R Whitbeck (Signature) Date: 7/6/26

AUTHORIZATIONS:

Finance Director: [signature] (Certify - Availability of Funds) Date: 7/6/26

Town Manager: [signature] Date: 7/6/26

Action by Board of Selectmen:

Approved: Yes ___ No ___
Signature of Chairman: ______________________ Date: ______________

Action by Advisory & Finance Committee:

Approved: Yes ___ No ___
Signature of Chairman: ______________________ Date: ______________

TOWN OF PLYMOUTH

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a tyler erp solution

BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
543 VETERANS SERVICES							
00105436 VETERANS OPERATING							
00105436 530101 TRAINING	1,100.00	.00	1,100.00	151.80	.00	948.20	13.8%
00105436 534004 PRINTING	500.00	.00	500.00	250.00	.00	250.00	50.0%
00105436 540000 SUPPLIES	1,200.00	.00	1,200.00	1,254.50	.00	-54.50	104.5%
00105436 558010 SUBPUB	138.00	.00	138.00	70.00	.00	68.00	50.7%
00105436 572001 MILEAGE	1,600.00	.00	1,600.00	498.74	601.26	500.00	68.8%
00105436 573000 DUES	100.00	.00	100.00	100.00	.00	.00	100.0%
00105436 577000 VETSBEN	450,000.00	.00	450,000.00	342,918.12	10,000.00	97,081.88	78.4%
00105436 577001 VETSMRKS	1,500.00	.00	1,500.00	730.14	769.86	.00	100.0%
00105436 577002 VETSHOLIDA	7,650.00	.00	7,650.00	8,467.00	600.00	-1,417.00	118.5%
TOTAL VETERANS OPERATING	463,788.00	.00	463,788.00	354,440.30	11,971.12	97,376.58	79.0%
TOTAL VETERANS SERVICES	463,788.00	.00	463,788.00	354,440.30	11,971.12	97,376.58	79.0%
630 RECREATION							
00106305 RECREATION WAGES							
00106305 511001 SAL & WAGE	148,648.00	15,240.00	163,888.00	163,787.23	.00	100.77	99.9%
00106305 511099 NEW INITIA	6,468.00	-6,468.00	.00	.00	.00	.00	.0%
00106305 512000 SEASTEMP	398,982.00	.00	398,982.00	386,620.79	.00	12,361.21	96.9%
00106305 512501 DETAILS	19,355.00	.00	19,355.00	10,239.07	.00	9,115.93	52.9%
00106305 513000 OT	2,000.00	.00	2,000.00	1,579.64	.00	420.36	79.0%
00106305 514005 LONGEVITY	675.00	.00	675.00	760.03	.00	-85.03	112.6%
00106305 515002 CELL PHONE	1,080.00	.00	1,080.00	1,200.00	.00	-120.00	111.1%
00106305 519010 BUYBACK	1,620.00	.00	1,620.00	.00	.00	1,620.00	.0%
TOTAL RECREATION WAGES	578,828.00	8,772.00	587,600.00	564,186.76	.00	23,413.24	96.0%
00106308 RECREATION DEPT EQUIPMENT							
00106308 580013 DEPT EQUIP	.00	.00	.00	.00	30,515.94	-30,515.94	100.0%
TOTAL RECREATION DEPT EQUIPMEN	.00	.00	.00	.00	30,515.94	-30,515.94	100.0%
TOTAL RECREATION	578,828.00	8,772.00	587,600.00	564,186.76	30,515.94	-7,102.70	101.2%

Town of Plymouth - Recreation
26 Court St
(508) 747-1620 Ext. 10136

Date: 7/6/26
To: Selectboard
CC: Finance Committee, Lynne Barrett
From: Anne Slusser-Huff – Recreation Director
RE: End of Year Appropriation Transfer for Whitehorse Beach Vehicle Purchase

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Plymouth Recreation respectfully requests a transfer of $30,515.94 to fund the purchase of a Low-Speed Vehicle (LSV) for parking enforcement operations at Whitehorse Beach.

Parking enforcement is a revenue-generating function for the Town. The addition of an LSV will improve operational efficiency by enabling enforcement staff to patrol the beach district more effectively, enhance coverage, and support compliance with parking regulations. Increased efficiency may also contribute to additional revenue generation for the Town.

Plymouth Recreation previously requested funding through the FY27 State Budget Earmark process; however, the application was not selected for funding. Subsequently, with the assistance of Michael Cahill, Climate Resiliency and Sustainability Planner, the Town applied for an additional grant opportunity in the amount of $7,500. If awarded, the grant would provide reimbursement to the Town following the purchase of the vehicle, reducing the net cost of the acquisition.

REQUEST FOR END-OF-YEAR APPROPRIATION TRANSFER

MGL Chapter 44 Section 33B: Transfer of appropriations; restrictions *as amended by 2016, 218, Sec. 76*
(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.
(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.

REQUEST FOR FUNDING:

Division Requesting Funding: **Facilities Maintenance Division**

Budget Line Org/Obj: **00104227-521003** Line Description: **STREET LIGHT ACCOUNT** Utilities

Amount Requested: **$130,000.00**

Current Yr Budgeted: **$300,000.00** Balance in Account: **$-149,035.65**

Please explain in detail the reason for this request (attach additional pages or memo if needed):
Utility budget is inadequate, funds requested are for the June invoices.

Division Head: [signature] Date: 22 Jun 2026
(Signature)

Department Head: W. Coyl Date: 6/22/26
(Signature)

SOURCE(S) OF FUNDING:

(1) Division Providing Funding: Highway (DPW)

Budget Line Org/Obj: 00104205/511001 Line Description: Salary & Wages

Amount of Transfer: $ 130,000 Balance in Account: $ 426,600

Division Head: [signature] Date: 7/8/26
(Signature)

(2) Division Providing Funding:

Budget Line Org/Obj: Line Description:

Amount of Transfer: $ Balance in Account: $

Division Head: Date:
(Signature)

AUTHORIZATIONS:

Finance Director: [signature] Date: 7/7/26
(Certify - Availability of Funds)

Town Manager: [signature] Date: 7/7/26

Action by Board of Selectmen:

Approved: Yes ___ No ___
Signature of Chairman: ____________ Date: ____________

Action by Advisory & Finance Committee:

Approved: Yes ___ No ___
Signature of Chairman: ____________ Date: ____________

TOWN OF PLYMOUTH

Department of Public Works
159 Camelot Drive
Plymouth, Massachusetts 02360
508-830-4162

MEMORANDUM

Date: 07 Jul 2026

To: L. A. Barrett
Finance Director

From: K. J. Anderson
DPW Facilities Manager

Thru: W. A. Coyle
DPW Director

Subject: BUILDING MAINTENANCE DIVISION FY26 UTILITIES SUPPLEMENTAL APPROPRIATION

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1. The Town of Plymouth Building Maintenance Division received $1,447,250 for utilities in FY-26 spanning 01JUL25 to 30JUN26 with a supplemental transfer of $393,843.67 for a total of $1,841,093.67. As of 07JUL26 Facilities has a Utilities deficit of -$37,267.83 and is anticipating an additional shortfall of approximately $130,000 for June utilities.

2. The Building Maintenance Division is requesting a supplemental appropriation of $130,000.00 to fund the remaining FY-26 Utility bills.

3. Thank you for your consideration.

REQUEST FOR END-OF-YEAR APPROPRIATION TRANSFER

MGL Chapter 44 Section 33B: Transfer of appropriations; restrictions *as amended by 2016, 218, Sec. 76*
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(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.

REQUEST FOR FUNDING:

Division Requesting Funding: **BUILDING MAINTENANCE DIVISION 422**

Budget Line Org/Obj: **00104226-520000** Line Description: **OPERATIONS AND MAINTENANCE**

Amount Requested: **$170,000.00**

Current Yr Budgeted: **$1,011,107.00** Balance in Account: **$-124,865.54**

Please explain in detail the reason for this request (attach additional pages or memo if needed):
Unanticipated expenses related to an electrical catastrophe and severe Winter weather.

Division Head: ______________ (Signature) Date: 07 JUL 2026

Department Head: ______________ (Signature) Date: ______________

SOURCE(S) OF FUNDING:

(1) Division Providing Funding: Facilities

Budget Line Org/Obj: 00104225/511001 Line Description: Salary & Wages

Amount of Transfer: $ 159,000 Balance in Account: $ 159,730.

Division Head: ______________ (Signature) Date: 7/8/26

(2) Division Providing Funding: DPW Admin.

Budget Line Org/Obj: 00104215/512501 Line Description: Project Details

Amount of Transfer: $ 11,000 Balance in Account: $ 64,592

Division Head: ______________ (Signature) Date: 7/8/26

AUTHORIZATIONS:

Finance Director: ______________ (Certify - Availability of Funds) Date: 7/8/26

Town Manager: ______________ Date: 7/7/26

Action by Board of Selectmen:

Approved: Yes ___ No ___
Signature of Chairman: ______________ Date: ______________

Action by Advisory & Finance Committee:

Approved: Yes ___ No ___
Signature of Chairman: ______________ Date: ______________

TOWN OF PLYMOUTH
Department of Public Works
159 Camelot Drive
Plymouth, Massachusetts 02360
508-830-4162

MEMORANDUM

Date: 07 Jul 2026

To: L. A. Barrett
Finance Director

From: K. J. Anderson
DPW Facilities Manager

Thru: W. A. Coyle
DPW Director

Subject: BUILDING MAINTENANCE DIVISION FY26 O&M SUPPLEMENTAL APPROPRIATION

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1. The Building Maintenance Division is requesting supplemental funding for FY-26 due to an unanticipated shortfall of approximately $170K.

2. The Building Maintenance Division endured a challenging fiscal year impacted by severe Winter weather and punctuated by a catastrophic electrical failure on June 15th affecting the safety and habitability of myriad Town-owned infrastructure. Emergency repairs were required and the Building Maintenance Division continued receiving vendor invoices after the close of FY-26 on 30JUN26.

3. Thank you for your consideration.

REQUEST FOR END-OF-YEAR APPROPRIATION TRANSFER

MGL Chapter 44 Section 33B: Transfer of appropriations; restrictions *as amended by 2016, 218, Sec. 76*
(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.
(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.

REQUEST FOR FUNDING:

Division Requesting Funding: Finance - Member Insurance

Budget Line Org/Obj: 10914152 + 300 Line Description: Town + School Insurance

Amount Requested: $ 700,000 SEE Attached.

Current Yr Budgeted: $ ______ Balance in Account: $ ______

Please explain in detail the reason for this request (attach additional pages or memo if needed):

Due to unexpected premium increase in the last month!

Division Head: [signature] (Signature) Date: 7/7/26

Department Head: [signature] (Signature) Date: 7/7/26

SOURCE(S) OF FUNDING:

(1) Division Providing Funding: All Town Insurance

Budget Line Org/Obj: 00109456-574001 Line Description: TWN INS

Amount of Transfer: $ 200.000 Balance in Account: $285,682.40

Division Head: [signature] (Signature) Date: 7/7/26

(2) Division Providing Funding: Member Benefits

Budget Line Org/Obj: 10910152 + 10910300 Line Description: Town + School

Amount of Transfer: $ 500.000 Balance in Account: $933,908

Division Head: [signature] (Signature) Date: 7/7/26

AUTHORIZATIONS:

Finance Director: [signature] (Certify - Availability of Funds) Date: 7/7/26

Town Manager: [signature] Date: 7/7/26

Action by Board of Selectmen:

Approved: Yes ___ No ___
Signature of Chairman: ______ Date: ______

Action by Advisory & Finance Committee:

Approved: Yes ___ No ___
Signature of Chairman: ______ Date: ______

TOWN OF PLYMOUTH

FINANCE DEPARTMENT
26 COURT STREET, PLYMOUTH, MA 02360
PHONE (508) 747-1620 EXTENSION 10177

TO: ADVISORY & FINANCE
SELECT BOARD

FROM: LYNNE A. BARRETT
DIRECTOR OF FINANCE

SUBJECT: MEMBER INSURANCE – END OF YEAR TRANSFER REQUEST

DATE: JULY 7, 2026

The fiscal 2026 Member Insurance budget has exceeded expectations due to last month's unexpected increase in rates for both town & school. In October of 2024 was when we were estimating this budget and at the time an anticipated 4% increase in rates was used for all 12 months; however, we pay a month in advance for actives and retirees and the 12th month of the year was an increase of 10%, 6% more than anticipated. We need a transfer of $700,000 to cover this deficit.

The funding source for this is $200,000 from All Town Insurance (Property, Liability & Auto) and $500,000 from Member Benefits (Workers Compensation and Medicare).

Thank you for your consideration.

MEMBER INSURANCE BREAKDOWN

Org	Object	Description	2026 Revised Budget	2026 Actual	2026 Needed in addition to Report	2026 Available	2026 Original Budget	2025 Revised Budget	2025 Actual
10914152	516010	MEDEX PREMIUMS	1,893,563.00	1,896,864.85	0.00	(3,301.85)	1,893,563.00	1,694,047.00	1,663,794.93
10914152	516022	INSURANCE INCENTIVE	0.00	4,000.00	0.00	(4,000.00)	0.00	0.00	0.00
10914152	516104	BLUE CHOICE MEDICAL	11,016,106.00	11,100,243.98	105,000.00	(189,137.98)	11,010,356.00	11,560,438.00	11,346,945.15
10914152	516105	BLUE CARE ELECT PPO	860,018.00	915,283.39	0.00	(55,265.39)	860,018.00	722,458.00	783,636.37
10914152	516107	TOWN DENTAL	663,906.00	677,232.22	3,500.00	(16,826.22)	663,906.00	697,990.00	692,405.61
10914152	516108	ACCESS BLUE NEW ENGLAND	40,287.00	81,787.39	0.00	(41,500.39)	40,287.00	50,445.00	34,140.42
10914152	516110	HSA EMPLOYER CONTRIBUTION	3,000.00	13,000.00	0.00	(10,000.00)	3,000.00	5,000.00	5,000.00
10914152	516999	HEALTH CARE REFORM	0.00	0.00	0.00	-	0.00	0.00	0.00
10914300	516010	MEDEX PREMIUMS	2,605,115.00	2,578,624.83	0.00	26,490.17	2,605,115.00	2,256,726.00	2,272,780.63
10914300	516022	INSURANCE INCENTIVE	8,000.00	0.00	0.00	8,000.00	8,000.00	0.00	0.00
10914300	516104	BLUE CHOICE MEDICAL	19,261,269.00	19,505,226.62	145,000.00	(388,957.62)	19,261,269.00	20,472,449.00	19,598,432.19
10914300	516105	BLUE CARE ELECT PPO	1,239,904.00	1,234,174.86	0.00	5,729.14	1,239,904.00	1,146,671.00	1,207,962.35
10914300	516107	SCHOOL DENTAL	1,337,076.00	1,307,935.42	3,500.00	25,640.58	1,337,076.00	1,382,777.00	1,366,494.51
10914300	516108	ACCESS BLUE NEW ENGLAND	189,479.00	235,865.50	0.00	(46,386.50)	189,479.00	71,272.00	155,532.75
10914300	516110	HSA EMPLOYER CONTRIBUTION	14,000.00	25,000.00	0.00	(11,000.00)	14,000.00	7,000.00	19,000.00
		Total	39,131,723.00	39,575,239.06	257,000.00	(700,516.06)	39,125,973.00	40,067,273.00	39,146,124.91

TOWN OF PLYMOUTH

BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
910 MEMBER BENEFITS							
10910152 TOWN BENEFITS							
10910152 516001 WRKS COMP	326,040.00	.00	326,040.00	185,870.52	24,129.48	116,040.00	64.4%
10910152 516005 DEFCOMP	462,000.00	.00	462,000.00	487,787.63	.00	-25,787.63	105.6%
10910152 516008 MEDICARE	801,869.00	.00	801,869.00	800,053.63	.00	1,815.37	99.8%
10910152 516012 100BCLAIMS	200,000.00	.00	200,000.00	78,836.23	163.77	121,000.00	39.5%
10910152 516013 111FCLAIMS	285,000.00	.00	285,000.00	198,157.00	.00	86,843.00	69.5%
10910152 516015 WELLNESS	12,000.00	.00	12,000.00	6,748.70	4,876.60	374.70	96.9%
10910152 516019 DISABILITY	80,000.00	.00	80,000.00	61,597.62	.00	18,402.38	77.0%
10910152 516020 LIFE INS	30,000.00	.00	30,000.00	24,133.75	.00	5,866.25	80.4%
10910152 516021 MANAGE BLU	846,204.00	.00	846,204.00	812,061.45	1,556.35	32,586.20	96.1%
10910152 516103 MEDPARTB	412,825.00	.00	412,825.00	390,862.50	.00	21,962.50	94.7%
10910152 516106 B PENALTY	18,575.00	.00	18,575.00	16,181.31	.00	2,393.69	87.1%
TOTAL TOWN BENEFITS	3,474,513.00	.00	3,474,513.00	3,062,290.34	30,726.20	381,496.46	89.0%
10910300 SCHOOL BENEFITS							
10910300 516001 WRKS COMP	661,960.00	.00	661,960.00	377,373.48	22,667.52	261,919.00	60.4%
10910300 516008 MEDICARE	1,590,267.00	.00	1,590,267.00	1,365,264.67	.00	225,002.33	85.9%
10910300 516019 DISABILITY	30,000.00	.00	30,000.00	19,970.88	.00	10,029.12	66.6%
10910300 516020 LIFE INS	30,000.00	.00	30,000.00	21,297.39	.00	8,702.61	71.0%
10910300 516021 MANAGE BLU	2,892,645.00	.00	2,892,645.00	2,786,194.79	105,764.91	685.30	100.0%
10910300 516103 MEDPARTB	912,175.00	.00	912,175.00	870,700.00	.00	41,475.00	95.5%
10910300 516106 B PENALTY	22,015.00	.00	22,015.00	17,416.62	.00	4,598.38	79.1%
TOTAL SCHOOL BENEFITS	6,139,062.00	.00	6,139,062.00	5,458,217.83	128,432.43	552,411.74	91.0%
TOTAL MEMBER BENEFITS	9,613,575.00	.00	9,613,575.00	8,520,508.17	159,158.63	933,908.20	90.3%
TOTAL EXPENSES	9,613,575.00	.00	9,613,575.00	8,520,508.17	159,158.63	933,908.20	
914 MEMBER INSURANCE							
10914152 TOWN MEMBER INSURANCE							
10914152 516010 MEDXPREM	1,893,563.00	.00	1,893,563.00	1,896,864.85	.00	-3,301.85	100.2%

BUDGET REPORT

FOR 2026 12

914 MEMBER INSURANCE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10914152 516022 INS INCENT	.00	.00	.00	4,000.00	.00	-4,000.00	100.0%
10914152 516104 BLUE CHOIC	11,010,356.00	5,750.00	11,016,106.00	11,100,243.98	.00	-84,137.98	100.8%
10914152 516105 BLUE PPO	860,018.00	.00	860,018.00	915,283.39	.00	-55,265.39	106.4%
10914152 516107 TWNDENTAL	663,906.00	.00	663,906.00	677,232.22	.00	-13,326.22	102.0%
10914152 516108 ACCESSBLUE	40,287.00	.00	40,287.00	81,787.39	.00	-41,500.39	203.0%
10914152 516110 HSA EMPLR	3,000.00	.00	3,000.00	13,000.00	.00	-10,000.00	433.3%
TOTAL TOWN MEMBER INSURANCE	14,471,130.00	5,750.00	14,476,880.00	14,688,411.83	.00	-211,531.83	101.5%
10914300 SCHOOL MEMBER INSURANCE							
10914300 516010 MEDXPREM	2,605,115.00	.00	2,605,115.00	2,578,624.83	.00	26,490.17	99.0%
10914300 516022 INS INCENT	8,000.00	.00	8,000.00	.00	.00	8,000.00	.0%
10914300 516104 BLUE CHOIC	19,261,269.00	.00	19,261,269.00	19,505,226.62	.00	-243,957.62	101.3%
10914300 516105 BLUE PPO	1,239,904.00	.00	1,239,904.00	1,234,174.86	.00	5,729.14	99.5%
10914300 516107 SCHLDENTAL	1,337,076.00	.00	1,337,076.00	1,307,935.42	.00	29,140.58	97.8%
10914300 516108 ACCESSBLUE	189,479.00	.00	189,479.00	235,865.50	.00	-46,386.50	124.5%
10914300 516110 HSA EMPLR	14,000.00	.00	14,000.00	25,000.00	.00	-11,000.00	178.6%
TOTAL SCHOOL MEMBER INSURANCE	24,654,843.00	.00	24,654,843.00	24,886,827.23	.00	-231,984.23	100.9%
TOTAL MEMBER INSURANCE	39,125,973.00	5,750.00	39,131,723.00	39,575,239.06	.00	-443,516.06	101.1%
TOTAL EXPENSES	39,125,973.00	5,750.00	39,131,723.00	39,575,239.06	.00	-443,516.06	
945 TOWN INSURANCE							
00109456 TOWN INSURANCE							
00109456 574001 TWNINSUR	2,654,024.00	.00	2,654,024.00	2,226,622.16	141,719.44	285,682.40	89.2%
00109456 574002 SURETY	5,000.00	.00	5,000.00	4,303.00	697.00	.00	100.0%
TOTAL TOWN INSURANCE	2,659,024.00	.00	2,659,024.00	2,230,925.16	142,416.44	285,682.40	89.3%
TOTAL TOWN INSURANCE	2,659,024.00	.00	2,659,024.00	2,230,925.16	142,416.44	285,682.40	89.3%
TOTAL EXPENSES	2,659,024.00	.00	2,659,024.00	2,230,925.16	142,416.44	285,682.40	
GRAND TOTAL	51,398,572.00	5,750.00	51,404,322.00	50,326,672.39	301,575.07	776,074.54	98.5%

** END OF REPORT - Generated by LYNNE BARRETT **

REQUEST FOR END-OF-YEAR APPROPRIATION TRANSFER

MGL Chapter 44 Section 33B: Transfer of appropriations; restrictions *as amended by 2016, 218, Sec. 76*
(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.
(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.

REQUEST FOR FUNDING:

Division Requesting Funding: **#220 Fire Department**

Budget Line Org/Obj: **00102206 530004** Line Description: **Technical Services**

Amount Requested: **$ 53,765.00**

Current Yr Budgeted: **$22,410.00** Balance in Account: **$ - 16,560.16**

Please explain in detail the reason for this request (attach additional pages or memo if needed):

Division Head: ______________________ Date: __________
(Signature)

Department Head: [signature] Date: 7/7/2026 07/07/2026
(Signature) Neil J. Foley, Chief of Department

SOURCE(S) OF FUNDING:

(1) Division Providing Funding: **#220 Fire Department**

Budget Line Org/Obj: **00102205 511001** Line Description: Salaries-Wages Permanent

Amount of Transfer: **$53,765.00** Balance in Account: **$799,011.78**

Division Head: ______________________ Date: __________
(Signature)

(2) Division Providing Funding: ______________________

Budget Line Org/Obj: ______________________ Line Description: __________

Amount of Transfer: $ __________ Balance in Account: $ __________

Division Head: ______________________ Date: __________
(Signature)

AUTHORIZATIONS:

Finance Director: [signature] Date: 7/7/26
(Certify - Availability of Funds)

Town Manager: [signature] Date: 7/7/26

Action by Board of Selectmen:

Approved: Yes ___ No ___
Signature of Chairman: ______________________ Date: __________

Action by Advisory & Finance Committee:

Approved: Yes ___ No ___
Signature of Chairman: ______________________ Date: __________

Account Inquiry [TOWN OF PLYMOUTH]

Close | Search | Browse | Output | Print | Display | PDF | Save | Excel | Word | Email | Schedule | 0 Attach | Detail | Months | Seg Find | Totals | User Defined Fields

Account Inquiry [TOWN OF PLYMOUTH]

Account

Fund	0010	GENFD	Acct	0010-200-220-50-00-000-000000-0000000-511001-		
Org	00102205	FIREWGE	Acct name	SALARIES-WAGES- PERMANENT		Account Notes
Object	511001	SAL & WAGE	Type	Expense	Status	Active
Project			Rollup			
			Sub-Rollup			

MultiYr Fund

4 Year Comparison | **Current Year** | History | 4 Year Graph | History Graph

FY 2026 as of 2026/10 APR

	Current Year	Carry Forward	GAAP Totals
Original Approp	14,457,447.00	.00	14,457,447.00
Amendments	40,437.00	.00	40,437.00
Revised Budget	14,497,884.00	.00	14,497,884.00
YTD Actual	13,698,872.22	.00	13,698,872.22
Encumbrance	.00	.00	.00
Requisitions	.00		.00
Available Budget	799,011.78	.00	799,011.78
% Used	94.49	.00	94.49

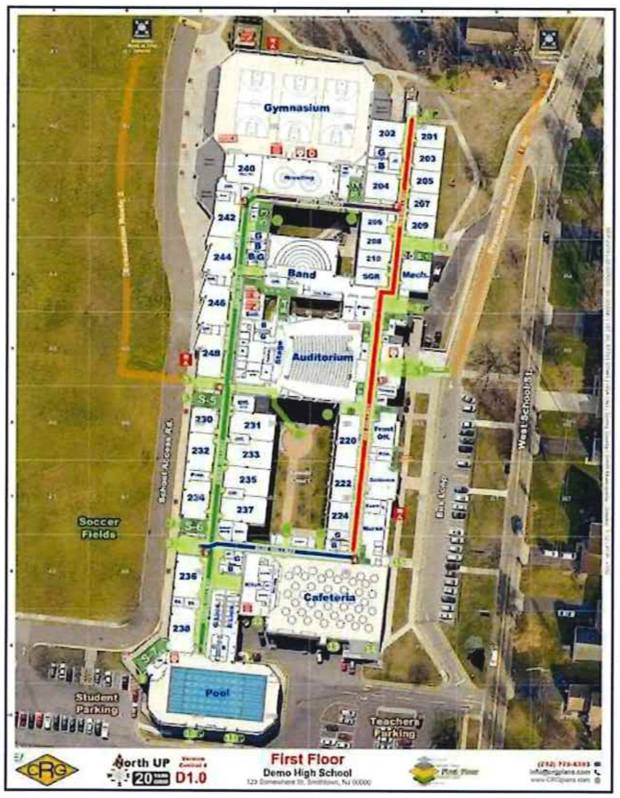
Understanding Your Proposal From Critical Response Group

Critical Response Group, Inc., proudly proposes a mapping solution born from lessons learned by US Special Operation Forces and successfully transitioned for use by critical infrastructure and domestic public safety professionals.

Collaborative Response Graphics® (CRGs®) are site-specific common operating pictures that enable better communication during an emergency. CRGs combine accurate floor plans, high resolution imagery, emergency response pre-planning, and a gridded-overlay into one map. Critical Response Group builds CRGs and distributes them to first responders for use in their pre-existing software applications and provides the necessary training to ensure full implementation.

Your proposal contains two types of CRGs:

Micro CRGS



Each floor of a building receives a "Micro" CRG to coordinate response inside a building.

MACRO CRGS

Each campus receives a "MACRO" CRG to coordinate response outside of a building

Micro CRGs come standard with labeling for **floor levels, facility nomenclature, doors/access points, main utility shut-offs, roof access points, Fire Alarm Control Panels, security key boxes, AEDs, and trauma kits**, and are used to coordinate emergency response inside a structure.

MACRO CRGs come standard with labeling for **buildings, parking lots, athletic fields, roadways, access points, and other key landmarks around the property.** MACRO CRGs are used to coordinate events exterior to the structure.

Your proposal also includes a site visit, implementation, and maintenance service that allows us to ensure that your CRGs are accurate and distributed to first responders relevant to your facility.

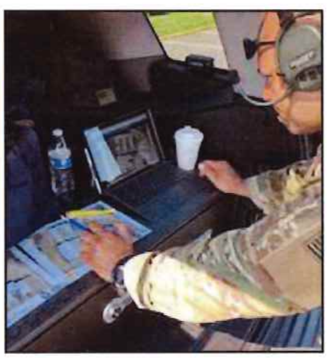
This program includes four key elements:

1. Site Visit, Updates, and Enhancements

We conduct an initial in-person site visit to ensure the accuracy of your CRGs. During map construction and throughout the first year, we will continue to update and redistribute maps following any site changes, whether those are moving room labels, relocating an AED, or conducting major structural renovations. Maps may also be periodically enhanced based on updated templates or standards.

2. Distribution to your 911 Communication Center

One of the most difficult challenges faced by 911 personnel is receiving emergency calls from locations inside unfamiliar, complex buildings, and needing to relay this information to first responders. Your maps are made accessible to your Emergency Communication Center so that when an emergency call is received from a mapped site, a 911 dispatcher will now be able to quickly reference location information using the CRG. We work with 911 answering points to support and maintain integrations that allow for geolocation of callers or other internal technology systems.



3. Implementation with Law Enforcement and Fire Service

Your building has multiple public safety departments that provide emergency services to your site. We distribute the maps to your law enforcement agency, fire service, and other specialized units like tactical teams. Each of these agencies may use a different technology platform, like a computer-aided dispatch (CAD) system, to access maps; we offer various file types to support integrations that make the CRGs of your building accessible on first responder systems. We also offer annual CRG training free of cost to these agencies.

4. Compatibility with Third Party Systems

If you have a video management system, a panic alert system, or any other technology platform that allows you to access map layers, we will work with you and that third party to offer mapping data that is viewable on that platform. We can also produce CRGs in formats that are usable for IT data management or other site-internal purposes.

The site visit, implementation, and maintenance process is provided in year one to facilitate construction of CRGs and initial distribution to all public safety agencies. It is available for renewal in successive years to ensure maps remain accurate and accessible in all systems.

Proposal from Critical Response Group

ORDER DATE: March 10, 2025

FROM: The Critical Response Group
200 American Metro Blvd. | #113
Hamilton Twp, NJ 08619

TO: Capt Kevin Manuel
Plymouth PD
captmanuel@plymouthpolice.com

PRODUCT(s)	Micro Maps	MACRO Maps	TOTAL
DPW Annec •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	$3,675.00
FD Station 1 •1 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans	3	1	$4,900.00
FD Station 2 •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	$3,675.00
FD Station 3 •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	$2,450.00
FD Station 4 •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	$3,675.00
FD Station 5 •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	$3,675.00
FD Station 6 •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	$3,675.00
FD Station 7 •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	$3,675.00
Main Library •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	$3,675.00
Manomet Library •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans	1	1	$2,450.00
Memorial Hall •1 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans	3	1	$4,900.00

Police Station •1 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans	3	1	$4,900.00
Center for Active Living •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans	2	1	$3,675.00
Town Hall •0 MACRO Collaborative Response Graphic (CRG), •5 Micro CRG(s) with GeoRelevant Integrated Floor Plans	5	0	$6,125.00
Implementation and Maintenance	**Sites**	**Cost Per**	**Total**
Site Visit, Implementation, and Maintenance	14	$560.00	$7,840.00
Travel Fee		**Cost**	**Total**
First Year Travel Fee to Plymouth, MA		$600.00	$600.00
Discount		**Cost**	**Total**
Discount		-$9,800.00	-$9,800.00
Total:			$53,765.00

Payment Terms	
50% deposit required to begin work	$26,882.50
50% of project fee due upon delivery of Collaborative Response Graphics®	$26,882.50
Terms and Conditions: Terms & Conditions Unless otherwise agreed in writing by Critical Response Group, Inc. and the customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: http://www.crgplans.com/terms-and-conditions. The Effective Date (as defined in the terms and conditions) shall be the date set forth below.	
*****Proposal valid for 60 days*****	

Accepted and Agreed By:

Signature:____

Printed Name:_____________________________________

Title:____

Date:____

The information and pricing contained in this proposal are strictly confidential. Signature above acknowledges that the parties stipulate to the Terms and Conditions set forth here: http://www.crgplans.com/terms-and-conditions and that Critical Response Group, Inc. is to begin work.

ADVISORY AND FINANCE COMMITTEE

Reserve Fund Transfer Request Form

Chapter 40, Section 6 of M.G.L. "To provide for extraordinary or unforeseen expenditures, a town may, at an annual or special town meeting, appropriate or transfer a sum or sums…to be known as the Reserve Fund."

Date: 2/6/2026 Amount Requested $ 100,554

Line Description: Snow + Ice Budget Line Org/Object 00104236 - 529002

Balance in Account $ ($3,074,542.25)

Budget Information
(This Budget Item Only)

Current FY Budget: $________ Prior FY Budgeted: $________

Prior FY Actual: $________ Previous FY Transfer Approved: Yes ___ No ___

If Yes, Amount of Transfer $________

******You must provide a copy of both your current and prior Year-to-date budget detail report with this request.******

Transfer Information

Please explain in detail the reason for this request. (Attach additional sheets if more room is needed.)

Due to the large snow + Ice deficit, whatever is left in the Reserve Fund transfer appropriation will help to offset the remaining deficit.

Will this transfer impact next Fiscal Year's budget: Yes ___ No X If Yes, please explain.

Sign-offs for Submission

Division Head: ________ Title: ________

Department Head: [signature] Title: for Bill Coyle 7/7/26

Signature of **BOTH** Finance Director and Town Manager required before submission to Advisory and Finance Committee.

Finance Director: [signature] Date: 2/6/2026

Town Manager: [signature] Date: 7/7/2026

Action by Advisory and Finance Committee

Date: ________ Approved: Yes ___ No ___ Partial ___ If partial, indicate amount: $________

If No or Partial, please explain: ________

Signature of Chairman: ________ Date: ________

SUBMIT ORIGINAL FORM TO THE ADVISORY AND FINANCE COMMITTEE OFFICE
COMPLETE WITH ALL SIGNATURES, PRIOR & CURRENT YEAR-TO-DATE BUDGET REPORTS.
INCOMPLETE FORMS & INFORMATION WILL NOT BE ACCEPTED OR ACTED ON BY THE COMMITTEE.

TOWN OF PLYMOUTH

FINANCE DEPARTMENT
26 COURT STREET, PLYMOUTH, MA 02360
PHONE (508) 747-1620 EXTENSION 10177

TO: ADVISORY & FINANCE

FROM: LYNNE A. BARRETT
DIRECTOR OF FINANCE

SUBJECT: SNOW & ICE DEFICIT – REQUEST FOR RESERVE FUND TRANSFER

DATE: JULY 6, 2026

CC: DEREK BRINDISI, TOWN MANAGER
WILLIAM COYLE, DIRECTOR OF DPW

As we close out the 2026 fiscal year, we are landing on a snow & ice deficit of approximately $3,074,542.25. I am requesting that the remaining balance of the Advisory & Finance Reserve Fund, $110,554, be transferred to help reduce this deficit. The Massachusetts DOT, through it's Winter Recovery Assistance Program (WRAP), has also set aside funding of $626,495.38 to Plymouth to provide financial relief for extraordinary snow, ice and winter recovery costs' incurred during the winter of 2026. There is also some additional WRAP funding for extreme weather impacts due to geographical location that we may be eligible for. In addition to that, the Town is potentially seeking reimbursement through MEMA / FEMA.

Attached is an updated Snow & Ice Expenditure history with the tentative 2026 numbers. Also included is the Year to Date budget report on the Snow & Ice budget with the February Snow Emergency identified separately for tracking purposes.

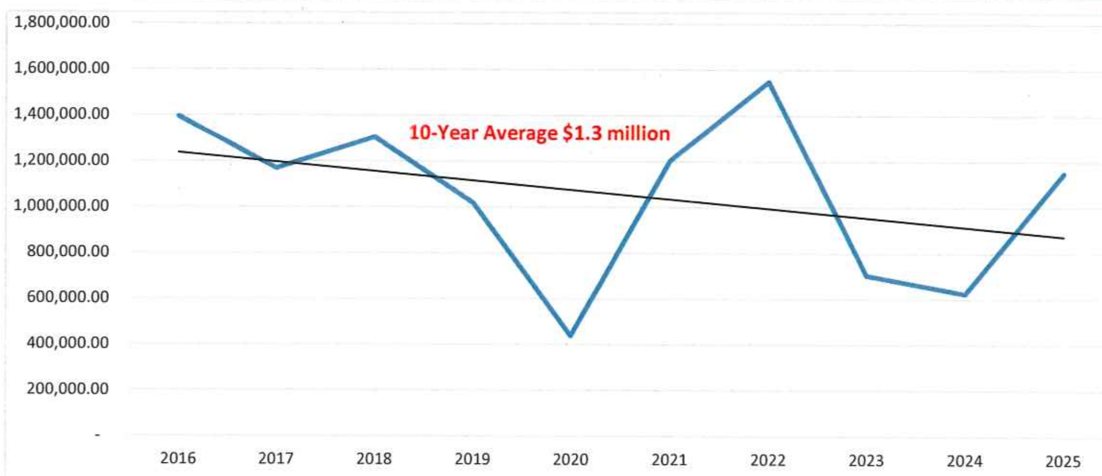
Whatever deficit remains, I am recommending that we cover that at the Fall Town Meeting through a combination of Free Cash and/or General Stabilization Fund. A separate memo with an article request for funding will be forthcoming.

Thank you for your consideration.

Town of Plymouth
Snow Ice Expenditure History

Fiscal Year	Original Appropriation	Supplemental Appropriations & Transfers	Expenditures & Encumbrances	State Reimbursement Received	Federal Reimbursement Received	Deficits Reported on Balance Sheet as of June 30
2004	283,807.00	-	791,403.63	130,052.49	-	(377,544.14)
2005	283,807.00	63,433.00	1,879,241.39	-	222,437.79	(1,309,563.60)
2006	283,807.00	-	894,041.53	-	-	(610,234.53)
2007	290,491.88	-	531,445.13	-	-	(240,953.25)
2008	326,527.00	-	1,103,513.43	-	-	(776,986.43)
2009	359,180.00	-	1,621,056.12	-	-	(1,261,876.12)
2010	360,000.00	16,997.14	851,997.14	-	-	(475,000.00)
2011	385,000.00	225,049.00	1,439,444.17	-	-	(829,395.17)
2012	410,000.00	-	390,435.55	-	-	19,564.45
2013	435,000.00		1,142,315.18			(707,315.18)
2014	460,000.00	115,000.00	1,505,433.32			(930,433.32)
2015	485,000.00	719,768.00	2,904,313.66			(1,699,545.66)
2016	510,000.00	42,664.53	1,394,733.05	22,702.52		(819,366.00)
2017	535,000.00		1,168,161.95	241,958.99		(391,202.96)
2018	560,000.00	108,220.00	1,304,873.16			(636,653.16)
2019	579,250.00	133,500.00	1,017,623.41			(304,873.41)
2020	604,250.00		438,647.32			165,602.68
2021	604,250.00	75,635.00	1,203,610.46			(523,725.46)
2022	629,250.00	73,800.00	1,548,298.15			(845,248.15)
2023	680,638.00	22,755.87	703,393.87			-
2024	1,366,415.00		624,110.66			742,304.34
2025	1,366,415.00		1,149,603.33			216,811.67
2026	*1,366,415.00*	*110,554.00*	*4,440,957.25*			*(2,963,988.25)*
10 Year Average (2016 to 2025)			***1,359,927.96***			***(239,635.05)***
20 Year Average (2006 to 2025)			***1,324,198.32***			***(495,426.28)***
2027 Budget	***1,366,415.00***					***1,366,415.00***

NOTE: Any Snow & Ice Deficit remaining at the end of the fiscal year requires to be raised in the following years tax rate unless otherwise funded beforehand. With the fiscal 2024 budget we began using a number that more properly reflected the historical actual expenditures for snow & ice. Fiscal 2026 Expenditures have not been completed yet for the February 2026 Blizzard.



TOWN OF PLYMOUTH

BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00104235 513000 OT	281,264.00	.00	281,264.00	605,668.27	.00	-324,404.27	215.3%
00104236 520000 SERVICES	6,500.00	.00	6,500.00	9,940.01	.00	-3,440.01	152.9%
00104236 524200 RMVEHICLES	156,489.00	.00	156,489.00	214,146.24	.00	-57,657.24	136.8%
00104236 529002 SNWRMVL	328,658.00	.00	328,658.00	1,062,854.25	.00	-734,196.25	323.4%
00104236 530101 TRAINING	600.00	.00	600.00	.00	.00	600.00	.0%
00104236 558000 SUPMAT	592,904.00	.00	592,904.00	882,643.34	7,364.61	-297,103.95	150.1%
TOTAL NO PROJECT	1,366,415.00	.00	1,366,415.00	2,775,252.11	7,364.61	-1,416,201.72	203.6%
TOTAL EXPENSES	1,366,415.00	.00	1,366,415.00	2,775,252.11	7,364.61	-1,416,201.72	
26FEB 2026 FEBRUARY STORM							
00104235 513000 26FEB OT	.00	.00	.00	223,822.41	.00	-223,822.41	100.0%
00104236 520000 26FEB SERVICES	.00	.00	.00	388,040.37	27,640.92	-415,681.29	100.0%
00104236 529002 26FEB SNOW	.00	.00	.00	369,510.00	.00	-369,510.00	100.0%
00104236 558000 26FEB SUPPLIES	.00	.00	.00	66,347.71	14,264.74	-80,612.45	100.0%
00104236 580001 26FEB EQP	.00	.00	.00	367,644.73	201,069.65	-568,714.38	100.0%
TOTAL 2026 FEBRUARY STORM	.00	.00	.00	1,415,365.22	242,975.31	-1,658,340.53	100.0%
TOTAL EXPENSES	.00	.00	.00	1,415,365.22	242,975.31	-1,658,340.53	
GRAND TOTAL	1,366,415.00	.00	1,366,415.00	4,190,617.33	250,339.92	-3,074,542.25	325.0%

** END OF REPORT - Generated by LYNNE BARRETT **